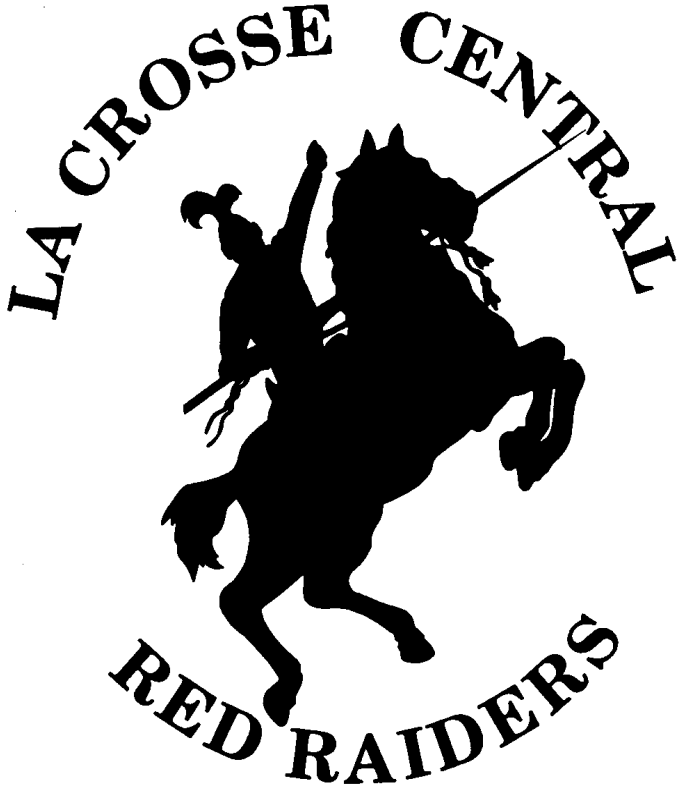
Central High School

Student-Parent Handbook 2019-2020



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ADMINISTRATOR'S E-MAIL ADDRESSES

Troy McDonald
Principal.....tmcdonal@lacrossesd.org

Jeffrey Axness
Associate Principal..... jaxness@lacrossesd.org

Mark Ambrose
Dean of Students……..mambrose@lacrossesd.org

Joe Beran
Activities Director .....jberan@lacrossesd.org

CENTRAL HIGH SCHOOL WEBSITE

www.lacrosseschools.org/central

WELCOME TO CENTRAL HIGH SCHOOL

It is our pleasure to welcome all of you and to extend a special welcome to new students at Central High School. Your school has developed a reputation for being an outstanding high school. We hope that Central will become an important part of your life and that you will become an important part of the fine tradition that has been developed here.

We have an excellent teaching and support staff, dedicated to providing the best education possible for you. Your success as a student is our primary concern. Instructional programs are provided which are designed to meet your individual needs and interests. Our staff is willing to help you when you have difficulty and we hope you will call on us when help is needed.

Many different co-curricular activities are offered at Central. Involvement provides a means for you to explore your interests and test your limits. We encourage you to become involved in the school beyond your course work.

This Student/Parent Handbook is designed to serve as a guide for you. We want you to know what is expected of you and to be aware of the opportunities available to you. Our goal is to insure that each student who comes to this school receives the best possible education. If we can be of assistance to you at any time, please stop in at school or call 789-7900.

Mr. McDonald
Mr. Axness
Mr. Ambrose
Mr. Beran

MISSION STATEMENT

We serve the community by preparing ALL students for post-secondary success.

BOARD OF EDUCATION AND ADMINISTRATIVE STAFF

2019-2020 SCHOOL YEAR

Board of Education Members
Laurie Cooper Stoll, President
Brad Quarberg, Vice-President
Dawn Comeau, Clerk
Keonte, Turner, Treasurer
Juan Jimenez
Pelli Lee
Jeff Meyer
Dave Rudolph
Connie Troyanek

Hogan Administrative Staff:

Superintendent of Schools	Mr. Randy Nelson
Associate Superintendent	Dr. Troy Harcey
Director of Human Resources	Mr. Mark White
Executive Director of Business Services	Ms. Patricia Sprang
Director of Curriculum, Instruction & Assessment	Dr. Michael Lichucki
Supervisor of Math	Mr. Jeffrey Axness
Supervisor of Science	Ms. Stacey Everson
Supervisor of Special Education	Ms. Aimee Zabrowski
Supervisor of Social Studies/World Languages	Ms. Sandy Brauer
Director of Elementary Education	Ms. Shelley Shirel
Supervisor of Fine Arts	Ms. Shelley Shirel
Director of Information & Technology	Mr. Michael St. Pierre
Supervisor of Building and Grounds	Mr. Joe Ledvina
Manager of Building & Grounds	Mr. Scott Johnson
Supervisor of School Nutrition Programs	Ms. Lyn Halvorson
Supervisor of Finance	Ms. Davita Molling
Supervisor of Physical Education/Health	Mr. Jon Baudek
Director of Community Services	Mr. Curt Teff
Director of Student Services	Ms. Aimee Zabrowski
Supervisor of Academic Programs	Mr. Rob Tyvoll

CENTRAL HIGH SCHOOL STAFF ROSTER

2019-2020 SCHOOL YEAR

CENTRAL HIGH SCHOOL ADMINISTRATION
Mr. Troy McDonald, Principal
Mr. Jeffrey Axness, Associate Principal
Mr. Mark Ambrose, Dean of Students
Mr. Joe Beran, Activities Director

STUDENT SERVICES DEPARTMENT
Kirsten Jandrin/Meredith Tomesh, Co-Chairs
Andrea Cwiak
Kristopher Miller

LIBRARY MEDIA CENTER
Cindy Halter, Chair

ART DEPARTMENT
Lori Aschenbrener, Chair

BUSINESS EDUCATION DEPARTMENT
Lisa Colburn, Chair
Gretchen Heilman
Nicole Hinkel

ENGLISH DEPARTMENT
Kurt Strainis, Chair
Kim Butterfield
Leslie Hill
Katlynn Green
Tom Lawrynk
Gina Luy
Alexandria Meyer
Amy Schwarz
Sheila Wirkus

ELL
Lee Lor

FAMILY & CONSUMER EDUCATION
Matt Neary
Alyson Wilcox

MATHEMATICS DEPARTMENT
John Crayton, Chair
Hannah Asiyanbi
Jamie Barrett
Jessica Hutschenreuter
Dan Kaczmarowski
Bennett Laxton
Isaac Pischke
John Schmidt
Kristin Scott
Tony Servais
Josephine Steele
Zach Zangl

MUSIC DEPARTMENT
Mike Esser, Chair
Micah Averbeck
Jacob Klingbeil
Kim Shively
Jim Skaleski

PHYSICAL EDUCATION/HEALTH DEPARTMENT
Jennifer Schieldt, Chair
Ryan Bott
Tia Czerniak
Nahmie George
Mitchell Olson

SCIENCE DEPARTMENT
Joe Anglehart, Chair
Suzanna Barnhart
Sam Clausen
Naomi Golden
Scott Linssen
Joanne Morgan
Charlie Stoflet
Jennifer Voigt
Chad Wilkinson

CENTRAL HIGH SCHOOL STAFF ROSTER

2019-2020 SCHOOL YEAR

SOCIAL STUDIES DEPARTMENT
Kevin Colburn, Chair
Jim Berns
Brian Cole
Joe Czerniak
Todd Fergot
Bobbi Gillitzer
Ben Hamburger
Jim Laszewski
Greg Schams

TECHNOLOGY DEPARTMENT
Doug Dammen, Chair
Lucas Jandrin
Nicholas Kalina

WORLD LANGUAGE DEPARTMENT
Lisa Colburn, Chair
Stephanie Bauer
John Havlicek
Liselotte Kuster
Shu Li
Jennifer McMahon
Jennifer Wilkinson

LACROSSROADS
Quartell Roberson, Coordinator

SPECIAL EDUCATION
Josh Buxton
Craig Dittman
Kristin Dittman
Christie Eubanks
Jennifer Lawrence
Dawn Martin
Caitlin McKevitt
Bryan Morris
Aimee Roth
Nicholas Schellenger

SPEECH/LANGUAGE PATHOLOGIST
Amy Bantle

SCHOOL PSYCHOLOGIST
TBD

SCHOOL SOCIAL WORKER
Tatiana Wolf

SPECIALLY DESIGNED PHYSICAL EDUCATION
Jessica Ellenbecker

THERAPISTS
Linda Justin, Physical Therapist
Jenny Leren, Occupational Therapist

POLICE LIAISON
Rick Pfennig

CENTRAL HIGH SCHOOL STAFF ROSTER

2019-2020 SCHOOL YEAR

ADMINISTRATIVE ASSISTANTS
Allison Bergemann, Principal
Lana Beyer, Activities Director
Jolene Goodman, Dean of Students
Susan Greening, Attendance
Paula Krings, Associate Principal
Diane Silha, Student Services

TEACHER ASSISTANTS
Peggy Baumler
Denise Green
Marilynn Hinman
Kala Justin
Barb Lanzel

P.A.S.S. COORDINATOR
Linda Brown

CD ASSISTANTS
Nancy Doucet
Linda Faherty
Shayna Halverson
Penelope Johnston
Mary Linhart
Breana Mickelson

ELL ASSISTANT
Cher Vang

HEALTH ASSISTANT
Jessica Ahnen

SUPERVISION ASSISTANTS
Joe Branson
Lester Simpson
Fong Vang

HMONG LIAISON
Tony Yang

AFRICAN AMERICAN LIAISON
Shaundel Spivey

CUSTODIANS
John Miller, Head Engineer
Dan Duncanson, Night Engineer
Ron Bagniefski
Jim Barrett
Pete Lewis
Nao Moua
Nancy Pradovic
Steve Speer

COOKS
Jeanette Wuensch, Manager
Shirley Hayes
Angela Moe
Kim Sather

2019-2020 School Calendar

School District of La Crosse

807 East Avenue South
La Crosse, WI 54601
(608) 789-7600

Start & End	
Sept 3	First Day of School
Jun 5	Last Day of School

No School	
Aug 19-22	New Teacher Induction - No School
Aug 27-29	Staff Development - No School
Aug 30	No School
Sept 2	Labor Day - No School
Oct 14	Parent Teacher Conferences - No School
Oct 28	Staff Development - No School
Nov 1	No School
Nov 27-29	Thanksgiving Break - No School
Dec 23-Jan 1	Winter Break - No School
Jan 20	Martin Luther King Day - No School
Jan 21	Staff Development/Grading - No School
Feb 14	Convention - No School
Feb 17	Staff Development - No School
Mar 6	Staff Development - No School
Mar 9	Parent Teacher Conferences - No School
Apr 9-13	Spring Break - No School
May 25	Memorial Day - No School

Early Release	
Oct 11	Early Release
Dec 6	Early Release
Mar 13	Early Release
May 8	Early Release

Parent Teacher Conferences	
Oct 9 4:00-8:00 PM	High Schools
Oct 10 4:00-8:00 PM	Middle Schools
Oct 14 12:00-8:00 PM	All Schools
Oct 17 4:00-8:00 PM	Elementary Schools
Mar 5 4:00-8:00 PM	Middle Schools
Mar 9 12:00-8:00 PM	All Schools
Mar 11 4:00-8:00 PM	High Schools
Mar 12 4:00-8:00 PM	Elementary Schools

July 2019

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Emergency Closing Info

Should more than one school day be lost due to an emergency closing, students and teachers will follow the schedule below:

1st Day Missed = Waived

2nd Day Missed = Waived

After 2 Missed = Minutes will be added to the daily schedule to extend the day at each level

End of Semester/Quarter	
Nov 4	End of 1st Quarter
Jan 17	End 1st Semester/2nd Quarter
Mar 27	End of 3rd Quarter
Jun 5	End 2nd Semester/4th Quarter

Total Student Days: 175

Calendar Key

- No School
- First & Last Day
- Early Release
- Parent Teacher Conferences
- End of Quarter

2019-2020
Central High School
Daily Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Period 1 7:40-8:25	**Period 1** 7:40-8:25	**Period 1** 7:40-9:05	**Period 2** 7:40-9:05	**Period 1** 7:40-8:25
Period 2 8:30-9:15	**Period 2** 8:30-9:15	***Resource*** ***9:10-9:40***	***Resource*** ***9:10-9:40***	**Period 2** 8:30-9:15
		Period 3 9:45-11:10	**Period 4** 9:45-11:10	
Period 3 9:20-10:05	**Period 3** 9:20-10:05			**Period 3** 9:20-10:05
Resource ***10:10-10:45***	***Resource*** ***10:10-10:45***	**Period 5** 11:10-1:10	**Period 6** 11:10-1:10	***Resource*** ***10:10-10:45***
Period 4 10:50-11:35	**Period 4** 10:50-11:35	**1st Lunch**-11:10-11:40 **Class** 11:40-1:05 **Class** 11:15-12:40 **2nd Lunch** 12:40-1:10	**1st Lunch**-11:10-11:40 **Class** 11:40-1:05 **Class** 11:15-12:40 **2nd Lunch** 12:40-1:10	**Period 4** 10:50-11:35
Period 5 **1st Lunch**-11:35-12:05 **Class** 12:05-12:50 **Class** 11:40-12:25 **2nd Lunch** 12:25-12:55	**Period 5** **1st Lunch**-11:35-12:05 **Class** 12:05-12:50 **Class** 11:40-12:25 **2nd Lunch** 12:25-12:55	**Period 7** 1:10-2:35 **Collaboration** **MLT/Club Mtg** 2:35-3:20	**Period 8** 1:10-2:35 **Collaboration** **MLT/Club Mtg** 2:35-3:20	**Period 5** **1st Lunch**-11:35-12:05 **Class** 12:05-12:50 **Class** 11:40-12:25 **2nd Lunch** 12:25-12:55
1st Lunch=All 3rd Floor Classes, LaCrossroads, and All Unscheduled Students & ALL Study Halls		**2nd Lunch**=All 1st and 2nd Floor Classes		
Period 6 12:55-1:40 **Period 7** 1:45-2:30 **Period 8** 2:35-3:20	**Period 6** 12:55-1:40 **Period 7** 1:45-2:30 **Period 8** 2:35-3:20	***Resource will be a scheduled period for all students.*** ***MLT will be an optional time for students to seek help from teachers.***		**Period 6** 12:55-1:40 **Period 7** 1:45-2:30 **Period 8** 2:35-3:20

Cell Phones (Legal Reference: 118.258 Wisconsin Statutes)

Cell phones are allowed during passing time and lunch. Cell phones are not permitted during classroom time (this would include study time and Learning Centers). Cell phones should not be seen or heard in class to ensure that disruptions are held to a minimum. Students violating this policy will be asked to turn their phone in to an Administrator.

Personal Dress

Each student has the right to determine personal dress within guidelines. Students have the responsibility to dress appropriately for school. Footwear must be worn except for approved activities. Students have the responsibility for wearing safety or special purpose equipment whenever it is required. The limits that are imposed have to do with health, safety, cleanliness and/or distracting or indecent clothing as defined by Wisconsin statutes 120.13(1).

Examples of inappropriate dress include, but are not limited to:

1. Clothing advertising illegal substances (this will include the promotion of drug, alcoholic beverages, and/or tobacco products.)

2. Clothing containing obscene, discriminatory, or profane language or pictures.

3. Clothing containing gang symbols or clothing worn in a manner to identify gang membership.

4. Displays of the Confederate Flag on clothing or personal property.

5. Hats may be worn in the hallways, but not in classrooms.

6. Pants or tops that expose the midriff.

7. Undergarments should not be exposed.

8. Tops that are low-cut, revealing, or strapless.

9. Short-shorts, short-skorts, or mini-skirts.

A general rule of thumb is: If you question if your dress for school is appropriate, then it probably is not.

Smoking

The School District of La Crosse is dedicated to providing a healthy, comfortable, and productive environment for staff, students, spectators and visitors.

Therefore, use of tobacco products, E-Cigarettes, and Vaporizer Cigarettes shall be prohibited in all schools and on school property. This policy shall be in effect 24 hours a day.

Bags/Backpacks

Students may not carry bags or backpacks during the school day unless they are clear or mesh. Other backpacks and bags may be used to transport books and necessary items to and from school, but they must be stored in a locker once classes begin.

Lockers

Each student will be assigned a corridor locker for his/her personal use. These lockers lock automatically when closed and guarantee protection of each individual's property. It is each student's responsibility to close his/her locker and assure that no one else gains access to his or her combination. The school is not liable for items taken from student lockers.

All students will also be supplied with a locker for physical education classes. Here again, the school will accept no responsibility for those who refuse to use it. Items too large for the locker should be checked with the teacher. All contents must be removed by the last day of the school year.

Any damage/vandalism to a student's locker will not be allowed. Marking or scratching lockers, garbage left in lockers or undue misuse of the locker will result in disciplinary action and possible restitution.

The locker assigned to a student is not the student's private property or his/her exclusive possession and may be opened and inspected by school authorities at any time with reasonable cause. The school reserves the right to implement canine searches including but not limited to lockers, book/duffel bags and vehicles on school property.

Student Accident Insurance

The School District of La Crosse does not provide student accident insurance to provide for medical costs. However, the School Board requires all pupils participating in interscholastic sports to be insured by their legal guardian before they are eligible to participate. Also, the School Board encourages all parents or guardians to provide adequate accident/medical insurance for their children.

Library Media Center

We look forward to students using the Library Media Center. The LMC is a place to support academics. Students may use it for quiet study, research, checking out books or using the space and resources available.

Basic information and guidelines for using the LMC are:

1. LMC materials can be checked out for two weeks. Students may renew materials.
2. If an item is not returned by the end of the year, students will be charged the cost of replacing the item. Lost items carry over from year to year and payment is required before graduation.
3. Students are required to have a pass from a classroom teacher to use the LMC during their study halls, unless they are on responsibility release or using the LMC with a classroom teacher.
4. Students are required to sign in and out of the LMC each hour they use it, unless they are with a classroom teacher.
5. If students are using the LMC for reasons other than those stated or not following the guidelines, they will be asked to return to their study hall.

Resource Center

The Resource Center is located in Room 219. It is an area where students can receive help and services in our school. Our tutoring program is located in the Center, and is the place where students can get help with online courses. This is also where students go to take make-up tests. There are staff people available in the Center from 7:30 a.m.-3:00 p.m.

Police Liaison Program

Officer Rick Pfennig has been assigned to Central High School as our Police Liaison Officer. He is available in Room 215.

Lost and Found

The Central Attendance Office will act as a clearing agency for lost and found items.

Unfortunately, stealing of property and valuables continues to be an occasional problem. Students are urged to not bring valuables and large sums of money to school. Extreme caution should be taken to not allow money or valuables to be exposed to the masses. NEVER allow billfolds or purses containing money or valuables to be any place other than on your person or secured in your locker. The Attendance Office will keep materials for you during the school day if you so request. The best policy is not to bring large sums of money or valuables to school.

Students Eligible for Transportation

The School District of La Crosse shall provide transportation for all pupils living two miles or more from the school they are required to attend. The two-mile distance will be measured from building to building by a usually traveled route.

Students living closer than two miles may ride the city bus routes at their own expense. The city bus travels the regular MTU routes. Contact the MTU if you need a copy of the routes. The MTU schedule is also published in the paper prior to the start of school.

Bus Rider Safety

All students have the responsibility for exercising safe practices and courteous conduct at all times when coming to, waiting for, and while on or leaving a bus.

The same rules of behavior apply to riding buses for special events that are outlined in the Board of Education Rules and Regulations for Bus Transportation and the Student Code of Rights and Responsibilities.

Parking Lot/Driving to School

Parking space is limited at Central. Seniors will be chosen by lottery for designated student parking. All students who have not had an unexcused absence for the previous quarter will be eligible for the lottery. Students will be chosen and assigned a specific parking place for that quarter. At the end of each quarter students will be chosen for the next quarter. Students will be issued new hangtags each quarter. Hangtags must be displayed from the rear view mirror.

Students can lose their parking privilege and be ineligible for the next quarter by:

*Parking without a hangtag
*Parking in the Staff lot or Visitors spots
*Having an unexcused absence for an hour or more
*Parking in a space other than the one designated for them

If a student loses their parking privileges, then the next person on the list will be given that spot.

Students who have parked in a staff parking spot will receive a school fine of $10.00. This fine must be paid within 10 school days. If it is not paid, it may turn into a $50.00 trespassing fine.

1. Students shall not park on the grass, on the sidewalk, in the reserved staff, visitor, handicapped spaces or in no parking zones.
2. Students are not to loiter in the parking lot (this includes parked cars).
3. Students are required to report accidents on school property.
4. Students shall drive safely and observe posted speed limits.
5. Students who drive on school property may have their vehicle inspected by the Principal or his/her designee for the purpose of detecting the suspected presence of look-alike, or unauthorized drugs, alcohol, weapons, or stolen property. This applies to both day and night activities.

Fire Drills

Fire drills will normally be held each month, weather permitting. Everyone is expected to follow procedures and vacate the building.

Procedure:

1. When the fire alarm sounds, follow the posted instruction as to which exit to use.
2. Stay to the right in corridors and hallways.
3. Return to school upon three short bell rings.

Tornado Drills

Each room should have posted the evacuation route and designated area for safety.

Procedure:

1. In the event of severe weather, you will be notified via the P.A. when to take shelter. If the P.A. is not functioning, runners will be used for notification.
2. Immediately following notification, students are to leave their classroom for a designated area in pre-designated routes.
3. Students will leave books on desks and walk directly to the safety areas in an orderly manner.
4. Walk rapidly, but do not run. The first group to arrive has the right of way.
5. Teachers will assign a responsible person to lead each group. Be sure the person knows the exact route.
6. Students will sit on the floor with backs to outside corridor walls, heads between knees, and arms cradled over their heads. Stay away from doors with glass windows.
7. An all-clear bell will be sounded for returning to the classrooms.

School Safety Plan

A school safety plan is in place. The staff and students will practice the plan during the school year.

Student Senate

The Student Senate is the student government at Central. Its membership is taken from each class. In the fall, elections are held for Student Senate representatives. Each class elects eight (8) representatives, and the Senate elects two at-large representatives from each class itself.

The Senate acts as the student representative in areas of interest and concern to Central students. Meetings are held bi-monthly and are open to the student body.

Dances

1. Central students may bring a non-Central student guest by obtaining a guest pass from an administrator.
2. All guests must be 20 years old or younger.
3. All dances end at 11:00 p.m.
4. Students may not enter, leave, and re-enter a dance.

5. School rules pertaining to conduct apply.

Assemblies

Student assemblies are held during the school year. Pep assemblies are held in the gymnasium.

Visitor's Passes

A visiting student must be accompanied by a Central High School student and is subject to the same regulations that apply to all Central High School students. The Central student and his/her guest must report to an Administrator on the day of the visit to obtain a visitor's pass. All visiting students must be approved in advance by an Administrator.

Trespassing/Loitering

All visitors, students and adults, should report to the First Floor Office and state their intended business. Entry into the school building or upon school grounds by unauthorized persons is prohibited. This includes students on suspension, expulsion or attending alternative education programs. Trespassers/loiterers may be subject to punishment under the following City La Crosse ordinance, Subsection 7.04(W).

Penalty: Any person who shall violate any of the provisions of this section shall upon conviction be subject to a forfeiture of not less than ten dollars ($10) nor more than five hundred dollars ($500) for each offense.

Student Directory Data

In compliance with federal and state statutes pertaining to pupil records and to maintain the ability to release certain information concerning students, parents will designate each school year if they will permit the District to distribute such information.

This designation will remain in effect for the designated school year or until the student is no longer enrolled in the School District of La Crosse.

Problem-Solving Suggestions for Parents

Always encourage your student to solve problems.

- Talk with your student and make suggestions for possible solutions.
- Suggest alternatives that your child can do alone.
- Encourage your student to talk with the school personnel when other students are not present. This sets a less threatening atmosphere.
- It is important to get the facts. Although it is hard for you not to take sides, try to be objective and look at the total picture.
- You may arrange a conference with any school person at the convenience of both parties.
- Teachers will try to return your phone call within one day. Call again in 24 hours if your call is not returned.
- Include your student in conference when possible. It will be a learning experience for them to be a part of the solution to problems.
- Make plans for further action.
- Before you leave the conference, have a clear understanding of what is expected of you and your student.
- Set a specific time when communication by phone or letter will be made on your student's progress.

Steps Toward Problem-Solving

Step 1. The teacher and the student are encouraged to make an effort to resolve the issue.

Step 2. The parent is encouraged to contact the teacher and meet with both teacher and the student.

Step 3. The parent is encouraged to meet with the school counselor, associate principal, teacher and student.

Step 4. The parent is encouraged to meet with the principal and the student.

Step 5. The parent's option at this point would be to meet with the District Administrator as part of the appeals process.

Village Shopping Center

Because of our closeness to the shopping center it is essential that we maintain a good relationship with the merchants of the Center. Each student is asked to do his/her part in maintaining our welcome in the stores of the Center by:

1. Being courteous.
2. Being considerate by placing litter in the trash receptacles provided.
3. Not sitting or loitering on sidewalks in the total shopping center area.
4. Backpacks must be left outside when going into Festival Foods.
5. Not using customer-parking areas for student parking. The owner of the Center has been given the authority by the police to have unauthorized cars towed away.

Student Transfers

The Student Services Office issues the Student Withdrawal/Transfer Form on the last day of full attendance. This form is taken to each class, the LMC, the Student Services Office and to the Associate Principal (Grade 12 students) or the Dean of Students (Grade 9, 10 & 11 students). Each person checks for fees or fines and signs accordingly. Teachers are asked to assign a grade at that time. This form is returned to the Student Services Office with the signature of the parent or guardian.

Student Identification Cards

Student I.D. cards are secured at the time of registration at no cost.

1. Replacement cost of student I.D. cards is $2.00.
2. Student I.D. cards are used as a means of identification and should be carried at all times.

Student Records

In accordance with State Law (Section 118.125 of the Wisconsin Statutes) the La Crosse Board has adopted the following policy:

"All behavioral records will be destroyed one year after the date the student graduated from or first attended the school unless the student (and his or her parent or guardian if the student is a minor) gives permission that the records may be maintained for a longer period. Where such written permission is received, behavioral records will be destroyed five (5) years after the date the student graduated from or last attended the school. Standardized test scores on the permanent record card will be maintained indefinitely after the student ceases to be enrolled in the school district."

1. A parent or guardian of a minor pupil can be shown and provided with a copy of the pupil's progress records;
2. An adult pupil or the parent or guardian of a minor pupil can be shown and provided with a copy of the pupil's behavioral records;

3. Progress records may be used in courts of law where requested if the student is the subject of any proceeding in court;
4. Records are available to teachers and other certified personnel employed by the school district;
5. The records may be made available upon the written permission of an adult pupil to any person;
6. Such records may be provided to a court in response to a subpoena for impeachment purposes;
7. The records may be made available to the State Department of Public Instruction or to the public officers where required for school related purposes.

Closing Of School for Emergencies

It is understood that the decision to close schools because of bad weather is a very important one with many ramifications. Several variables must be considered before the final decision is made. The final decision for closing school due to bad weather will be made by the Superintendent and broadcast via local radio and TV stations.

Responsibility Release Expectations:

1. Students with RR may be in the following locations:

    *Off-Campus
    *LMC
    *Resource Center
    *With a teacher (if given permission)
    *Commons

3. Students will not be allowed to roam the school hallways, eat in the hallways, or wait outside of classroom doors.

****** Habitual disregard of the above expectations will result in the privilege of Responsibility Release being revoked, and students will be permanently assigned to a study hall.

Field Trips

Field trips will be arranged as funds permit. This will be done on a charter basis with one of the local bus companies. If private transportation is used, the vehicle and driver must have proper clearances on file in the Main Office.

Anytime a student leaves the building on a school-sponsored trip, the proper parent permission forms must be signed and in the hands of the teacher.

SCHOOL NUTRITION

BREAKFAST

The cafeteria doors open for breakfast at 6:45 am and we serve breakfast until 10:00 am, except for passing time.

2019-2020 Prices: Paid $1.80 Reduced $. 30, Adults $ 2.50

LUNCH

Get the best value by choosing a complete lunch: Select an entrée (meat/grain), milk and fruit or vegetable. We start serving limited lunch items at 10:00 am with all items available at 10:35 am.

2019-2020 Prices: Paid $3.05 Reduced $ .40, Adult $3.85

PAY FOR MEALS

Keep money in your child's account – prepayment is always required. Cash is accepted, but slows down the lines. It is preferable to make payments in advance with a check or pay on the web. Try E-payments! Making meal payments through PaySchools on our district website at www.lacrosseschools.org through Family Access.

When pre-paying by check, make sure the student's name, grade and PIN number are written on the check so the money is deposited into the right account.

FREE AND REDUCED PRICE MEAL APPLICATION

Do you qualify for free or reduced-price meals? Free and reduced meal applications are available on the Internet at www.lacrosseschools.org, in the Cafeteria Office, Student Services, or the School Nutrition Office, 807 East Avenue South, La Crosse, Wisconsin.

Nondiscrimination Policy

The School District of La Crosse is committed to equal educational opportunity for all students in the district. It is the policy of the School District of La Crosse, pursuant to s.118.13 Wis. Stats., and P19, that no person, on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability, may be denied admission to any school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, co-curricular, pupil services, recreational, or other program.

Curriculum

An effective high school curriculum fulfills two major purposes. It continues the general education of all students and at the same time provides many and varied courses of study to serve the specific educational and vocational needs and interest of all students in the school. Over 200 different courses are offered at Central High School. The average student takes a course load of 6 credits each year.

Core Values

The School District of La Crosse is concerned with the ethical and moral dimension of a young person's life. A goal is to assure that all students, on leaving school, will have developed a keen sense of personal and civic responsibility. To that end the District believes that all staff members should affirm for themselves, for our students, and for other staff members the following Core Values:

Honesty
Each person carries out his or her responsibilities carefully and with integrity, never claiming credit for someone else's work and being willing to acknowledge wrongdoing. Students and staff share their ideas openly, in a climate of trust, with confidence that what is written and spoken is honestly expressed and that all people are trustworthy.

Respect
Each person responds sensitively to the ideas and needs of others without dismissing or degrading them. Differences among people are celebrated, and all members of the community are able to accept both praise and constructive suggestions from others. While affirming individual freedom, the rights of the group are also fully honored.

Responsibility
Each person has a sense of duty to fulfill willingly the tasks he or she has accepted or has been assigned. All work is conscientiously performed. Members of the community feel comfortable asking for help and agree that they must be held accountable for their behavior.

Compassion
Each person is considerate and caring. There is recognition that everyone, from time to time, feels hurt, confused, angry or sad. Instead of ignoring such conditions, people reach out to one another. In the case of conflict, members of the community seek reconciliation and try to understand each other, even forgive.

Self-discipline

Each person agrees to live within limits, not only the ones mutually agreed upon, but above all, those established personally. Self-discipline is exercised in relationships with others, especially in the way people speak to one another. Self-discipline also applies to the use of time. At the simplest level, self-control reflects habits of good living.

Perseverance

Each person is diligent, with the inner strength and determination to pursue well-defined goals. It *does* matter that a task be completed once begun, and to persevere not only teaches discipline, but brings rewards as well. Each person pushed hard to complete assignments, and all members of the community willingly support others in their work.

Giving

Each person discovers that one of life's greatest satisfactions comes from giving to others, and recognizes that talents should be shared, through service. Rather than waiting to be asked, members of the community look for opportunities to respond positively to the needs of others, without expectation of reward.

Graduation Requirements

English – 4 credits
Social Studies – 3 credits
Science – 3 credits
Math – 3 credits
Personal Finance - .5 credits
Physical Education – 1.5 credits
Health - .5 credits
Electives – 8.5 credits
TOTAL – 24 credits

A complete listing of all courses offered and a description of each can be found in the La Crosse District Curriculum Guide. The guide can be obtained through the Student Services/Career Center. Course syllabus guides may also be found in the Student Services/Career Center.

Grades

Grades are issued at the close of each nine (9) week period. Student grades, which may be issued at the end of a reporting period, are:

A = 4	S - Satisfactory
B = 3	U - Unsatisfactory
C = 2	W - Withdrawal
D = 1	
F = 0	

- No Credit Earned Toward Graduation
  S, U, W are not figured into GPA
- "+" or "-" May be issued with any of the letter grades for any quarter

Replacing an "F" - Grade Change Procedure

Any student who wishes to replace a failed semester grade in a course may do so by following these guidelines:

1. All replacement courses must be retaken at either Central, Logan, WTC, or On-Line E-Scholars (Other courses cannot be substituted for the failed course.)

2. Pick up a Grade Change Form from the Student Services Office secretary.

3. Fill out the Grade Change Form completely and obtain all signatures. Return the completed form to the Student Services Office secretary.

The grade change will be made at the end of each semester following completion of the appropriate Grade Change Form. Students are responsible for initiating and completing this process or the grade change will not take place. Grade changes are not automatically made in the office without the appropriate form.

Tiebreaker Procedure For State Academic Excellence Scholarships

Students' class rank will be determined by grade point average. Instances may occur where students are tied in grade point average. The following tie breaking criteria, in order, will be used to break ties:

1. A student must have attended a minimum of five semesters in a La Crosse Public High School.

2. Student's commitment to attend college/university/technical school in the State of Wisconsin.

3. Highest ACT score/converted SAT score reported by the start of the student's senior year.

4. Number of honor/A.P. courses taken by candidate for credit.

5. Candidate involvement in curricular and co-curricular student leadership activities.

Progress Reports

Progress reports are sent to the home after the first five weeks of each marking period. Progress forms may be completed for any student, but must be completed for a student who is failing or in danger of failing. Normally a student who is achieving at an F or low D rate at the end of the fifth week will receive a progress report.

Honor Roll

Students are recognized for excellent academic achievement through one of three Honor Rolls. The Honor Roll is based on the student's quarterly grade point average, not cumulative grade point average.

		Graduation Recognition
Honor Roll	3.0 to 3.49 GPA	Cum Laude
High Honor Roll	3.5 to 3.74 GPA	Magna Cum Laude
Highest Honor Roll	3.75 to 4.00 GPA	Summa Cum Laude

Make-Up Policy

It is the student's responsibility upon returning to school from any absence to check with the teachers involved for assignments and other work missed. The assigning of make-up work should not be construed as being a punishment for being absent, but rather a vehicle to assist students in covering the material that was missed.

Teachers will provide missing work and allow one day for each day of school missed to complete any work missed. Other mutually agreeable arrangements may be made between the teacher and the students. When a student has been informed in advance of an impending assignment or test, and then has been absent from school, the student will be expected to be prepared to turn in the assignment or take the test on the day they return to school.

Credit for work completed may be reduced due to an unexcused absence or for being late.

Audit Policy

Students auditing classes will be expected to attend all classes, to complete all assigned work, and to take all tests. There will be a grade issued and placed on the permanent record card, however, the grade will not be used to compute grade point and a notation, audit, will appear on the permanent record. A special programming form must be filed for each audit. An audit may only be approved by the Principal.

A request to audit a class will not be accepted after the 9th week of the semester. An audit does not count as a credit toward graduation.

Student Request to Add/Drop a Class

A. The student must complete a class change request form.

B. Requests will be granted when space is available in the class, except when the amount of make-up work is prohibitive.

C. The request form shall be presented for signatures in the numerical order indicated on the form.

D. Because of the complexity of the scheduling process, students will not be allowed to make course changes to secure a different instructor.

Request to Withdraw

The request form shall be presented for signatures as indicated on the form. After the 5th week, the request will be considered at a conference held with the student, teacher, administrator, parent, and counselor present. The conference may be dispensed at the discretion of the administrator.

Transferring A Grade From An Accelerated Class To A Regular Class

The final grade will be determined by how the student performs in the newly acquired class. The grade from the first class will not be officially recorded or used in calculating the grades issued. When there is insufficient "time in class" for a 1st quarter grade or a 3rd quarter grade, no grade will be given.

Early Graduation

Students who complete all the School District of La Crosse's high school graduation requirements may graduate early upon prior approval of the principal.

Students completing graduation requirements early will be allowed to participate and receive their diplomas in the graduation ceremonies held at the end of the school year in which the student completes the graduation requirements.

If early graduation occurs at the end of the first semester, the student will be provided with a diploma and graduation exercise in the following spring graduation. In addition, the student will not be allowed to participate in school activities following early graduation. Such activities will include co-curricular activities, field trips, etc.

Make-Up Credit

If a student fails a course, there are three (3) ways to make it up:

1. Repeat the course.
2. Repeat the course during Summer School. (Only a limited number of courses are offered as part of the Summer Program.)
3. Take the course at WWTC.

*F grades will be replaced on the student's transcript with passing grade earned, if the class is taken at Central or Logan.

More information may be obtained from your school counselor.

Early College Credit/Start College Now Program:

This program has been established to allow 11th and 12th grade students to enroll at an Institution of Higher Education (IHE) in Wisconsin and take courses that lead to credit granted toward high school graduation. There are some time lines that require your attention.

1. Contact the IHE from which admission is being sought to find out the application process required by the IHE.

2. By October 1st (for the spring term) or March 1st (for the fall term), notify the school board of his or her intention to attend the IHE under ECC/STN program. The notification must include the following information:

   -The pupil's name, address, date of birth, phone number and grade in school.

   -The name of the pupil's parent or guardian.

   -The name of the IHE the pupil plans to attend.

   -The title of the post-secondary course/courses in which the pupil plans to enroll.

   -The number of post-secondary credits for each course.

   -Whether the course will be taken for high school or post-secondary credit.

3. As soon as possible, notify the school board whether the pupil has been admitted to the IHE, and whether the pupil is registered to attend a post secondary course

4. Within 30 days after receipt of the school board's decision regarding satisfaction of high school graduation requirements or the number of high school credits to be awarded, a pupil may appeal the School Board's decision to the State Superintendent.

5. High school credit will be granted for ECC/SCN courses taken. Credits taken under the ECC/SCN program will not count toward class rank or GPA.

The School Board will notify the pupil if the post-secondary course selected will be awarded high school credit and how much credit will be awarded.

ATTENDANCE

The Board of Education, administration, and faculty feel that maximal education achievement occurs for most students through regular attendance in classes, while excessive absences may result in poor grades and possibly even failure.

Attendance and academic performance are closely related. All students are expected to attend school regularly and to be on time for classes in order to benefit more fully from the instructional program. The high school attendance policies are designed to develop student's punctuality, self-discipline, and responsibility. School is the primary occupation of students, and as in any occupation attendance is expected. Absences will not be taken lightly.

Upon returning to school, students who miss classes for reasons that have been determined to be excused by a parent call may go directly to class. If a student's absence has not been reported to the school the day of the absence, the absence is assumed to be unexcused.

Students who expect to be absent from school for medical, dental, and other appointments must have parents call the Attendance Office. Students should make every possible attempt to schedule these appointments outside of regular school hours or during the ELD resource or meeting time.

If parents or guardians do not inform the attendance office within 24 hours of an absence, that absence will be considered unexcused.

Compulsory Attendance

State Law mandates that students attend an educational program until age 18.

Leaving the Building

Students are not allowed to leave school without securing permission from the Attendance Office. If a student becomes ill or injured while at school, she/he must report to the Health Room and be excused by office personnel.

Access to the building once the school day starts will be limited to the doors in the back of the building by the commons.

Note: Students, who leave at lunch, leave at their own risk. If they return late for any reason, it is unexcused. Students who leave the school grounds for any reason during the school day without first obtaining a pass from the office will be given an unexcused absence for the time they miss.

Responsibility Release Program

Any junior or senior could be released from one period if they have an unscheduled period. This privilege is based on meeting 5 out of the 6 following criteria: no failures in most recent grading period; 3.0 grade point average; no fines/fees; juniors must have earned 12 credits and seniors 18 credits; no suspensions; and no truancy. A student's eligibility for this program will be reviewed at the end of each grading period. If you have 5th period unscheduled, this will automatically be your period of release. If you choose a different period then 5th, you will be assigned into a regular study hall during 5th period.

Attendance Procedures

1. Parents are asked to contact the Attendance Office before 9:00 a.m. of the day their son/daughter is absent from school. After 24 hours, should no call be received, the absence will be considered unexcused.
2. The following reasons for absence are recognized as excused:
    a) Illness of the student.
    b) Accompanying parents on a family vacation if a pre-excused absence form has been completed and the parents have contacted the Attendance Office.
    c) Doctor or dentist appointments.
    d) Absences for school approved reasons if a pre-excused absence form has been completed and the parents have contacted the Attendance Office.
3. If a student will be leaving school due to an appointment, etc. the parent/guardian must call the Attendance Office before his/her dismissal time or before 9:00 a.m. of the same day. It is the student's responsibility to get a dismissal pass from the Attendance Office before going to the class he/she will be leaving.
4. If a student will be missing 2 or more days of school due to vacation, surgery etc., the Attendance Office should be advised at least 1 week prior to the absence, at which time the student is required to have his/her associate principal and all teachers approve the absence.
6. When a student becomes ill during the school day, he/she must check out of school through the health assistant located in the Attendance Office, at which time the parent/guardian will be called. Failure to do so may result in an unexcused absence.

Central High School will again be using its computerized calling system each evening to notify parents and students when a student has been marked absent in one or more periods that same day. The calls will go out

between 5:00 and 9:00 p.m. Parents and students may call the Attendance Office the following morning to find out in which class/classes the student was marked absent. The office opens at 7:00 a.m. It is the student's responsibility to resolve these absences or they will result in truancy.

Truancy and Consequence
Definition of terms:

Truant: a pupil who was absent from school without an acceptable excuse for part or all of any day on which school is held during the school semester.
Habitual Truant: a pupil who was absent from school without an acceptable excuse for part or all of five or more days in any one semester.

Truancy Regulations & Enforcement Sequence

Step 1

1st Unexcused Hour

- 1st Truancy Letter
- ½ hour detention for each unexcused hour
- Meeting with an Administrator

Step 2

9th Unexcused Hour

- 2nd Truancy Letter
- ½ hour detention for each unexcused hour
- Meeting with school counselor

Step 3

17th Unexcused Hour

- 3rd Truancy Letter
- ½ hour detention for each unexcused hour
- Administrator will call parent to set up a meeting

Step 4

25th Unexcused Hour

- Student will receive first truancy ticket and meet with the school resource officer.

Step 5

40th Unexcused Hour

- Student will be referred to the La Crosse County System of Care or receive their second truancy ticket.

Step 6

60th Unexcused Hour

- Administration, Parents, the School Resource Officer and officials from La Crosse County will determine the best course of action to help the student's attendance improve.

Tardiness

Tardiness shall be defined as coming to class after the bell has rung.

Tardiness to school, or to classes during the school day, is not acceptable unless it is excused, or the result of an emergency.

Students that are late to class should report directly to class as soon as possible.

Inter-District Choice Program

Attendance area boundaries for La Crosse public schools provide guidelines where children will attend school. However, the school district also offers an Inter-District Choice Program for students in grade 10-12 which allows parents, based on space and appropriate program, to choose a school outside of the home attendance area best suited to their child's needs and interests. The district will inform parents/guardians that this choice option is available annually. School selection must be completed by March 1st, using established district procedures. Responses will be made by April 1st. Exception to deadlines will be made for families who change attendance boundaries within La Crosse or new residents to La Crosse on a case-by-case basis within 30 days of the request.

If the requested transfer involves a student with a special educational need who has a current Individualized Educational Plan (IEP), the Director of Student Services or designee will review the IEP to determine if the plan can be delivered in the school site requested.

Once approved, the transfer will remain in effect until the student completes the highest grade level of the school he/she is enrolled in (middle, high school) unless otherwise requested, or transfer requests may be denied due to ongoing behavioral problems or truancy. Transfers may be withdrawn for failure to follow school rules and policies. Parents/guardians have the right to rescind transfers at a time deemed appropriate by the principal.

SPECIAL PROGRAMS

Learning Materials Center (LMC)

The LMC is prepared to support the curriculum with an extensive library of over 20,000 volumes including reference, non-fiction, and fiction in both hardcover and paperback formats, periodicals and newspapers.

Audiovisual equipment and materials are also available through the LMC resources.

Internet Use Is a Privilege, Not a Right

The following are some basic rules for responsible use of the Internet by Central High School students:

1. In accordance with requirements of the Children's Internet Protection Act (CIPA) and the Neighborhood Children's Internet Protection Act (NCIPA), all equipment connecting to the Internet from any connection located within the District's building will be blocked or filtered.
2. Students will stay focused when using the Internet to research a specific topic for an assignment. They will review only information or images that are classroom related, have educational value, and are consistent with District educational goals.
3. The Internet user is responsible for adhering to the rules, procedures, and guidelines as stated Board Policy 11BE. If the student is found accessing undesirable information or otherwise abusing the privilege of independently accessing the network, their access will be terminated in accordance with school policies and procedures.
4. Further clarification and/or information concerning the District's Internet policy can be found under Board Policy 11BE: Computer and Internet Acceptable Use and Online Safety, or by contacting an administrator.
5. Aristotle Key Stroke Memory Program has been implemented on all computers to ensure proper use by students.

Building Student Handbook Technology Language
1:1 iPad/MacBook/Use of Any Computer, iPad, or other Technology Device in School

Our partnership between home and school in a digital learning environment is necessary to guide students to be a productive online learner and digital community member. We encourage parents/guardians to monitor the use of any iPad/MacBook that may come home for completing school activities. A website is available to help guide the use at home or school that is linked at 'The Bridge" a portal web page for parents and students.
https://www.lacrosseschools.org/bridge/

Students are issued a district iPad (4th-5th grade/middle school) or MacBook (high school) as an integral part of their education. This means that the student has a responsibility to use the iPad/MacBook appropriately for educational purposes and to secure it from damage or loss. Doing so ensures the student has the necessary access to digital resources to be successful in all classes. In addition, shared iPad and computers are available for student use while at school. District policy 3630.2 – Internet Safety and Acceptable Use explains all responsibilities and privileges of internet and digital tools. You will find this on the district webpage or may ask for a copy in the building office. The District Student Handbook summarizes this policy.

Student Expectations

- Students shall follow all district policy and school/classroom rules and expectations as described by principals, classroom teachers, or other adults in the building. Building principals, associate principals, and deans work with each student at the time of the infraction to determine a course of corrective behavior, compensation to the district, or legal action.
- Students will not share their district username and password with any other person except when asked by a school employee or by their parent/guardians. All information on the district issued iPad/MacBook is not private information and students should expect adults to review their work and files as necessary.
- By using personal email or other personal social media/gaming/online accounts students should expect these to be accessed if necessary with reasonable cause as identified by the building principal and/or the School Resource Officer.
- iPads are monitored though internet usage logs and MacBooks are monitored with keystroke capture. Each key pressed on a MacBook is logged and email notifications are automatically sent to building principals; including any work done with personal accounts.
- Students should not install any non-district approved apps or services on iPad/MacBook device. If this is done, students should expect these to be removed at any time by district personnel. Students should be aware of their actions while online so that malware and viruses are not brought into the district network.
- Students should not 'sync' the iPad/MacBook to any personal phones, iPods, other laptops, etc.
- Students should use online 'cloud' storage to back up any/all files that a student does not want to lose. Devices do fail and if this happens, any data/files stored on the iPad/MacBook may not be recoverable and all data can be lost. Students have access to iCloud, OneDrive, and Google Drive for backing up any/all school related files.
- Students are issued a district managed Apple ID and email to allow for access to many online resources and storage as well as to communicate with teachers, administration, and each other.
- District issued cases are to be kept on the iPad/MacBook <u>at all times</u>. If the student removes the case and it breaks, new cases can be purchased in the school office or school store depending on school. iPad/MacBooks must be used with a case at all times.
- Students who take the iPad/MacBook home are to leave the charging cords at home and charge the iPad/MacBook fully for the next day's use. Doing this ensures the cords are not lost or damaged. Lost/damaged cords can be replaced in the school office. Non-Apple cords are not to be used and will not be accepted during hand-in.
- Students are to refrain from entering their first and last name, any birthdate, address, or any other personal information on any online services. Teachers requesting students to use online services will ensure that the online site is appropriate for the age of the student and will not request the use of personal information unless the site is approved by the district technology department and has a partnership agreement for use of data with the approved vendor of the online service.

Hand-out of iPad/MacBook
Schools will be issued an iPad/MacBook based on a schedule either within the school day, at registration, or after school. See the Voluntary Insurance section.

Hand-in of iPad/MacBook
Schools will collect the iPad/MacBook based on a schedule either within the school day, at the end of the school year or when student withdraws from the district. Any iPad/MacBook that is not returned during that time will be considered stolen public property and treated as such.

Voluntary Insurance
Voluntary insurance for the iPad or MacBook is available from the building office during hand-out times at each school or when enrolling in the district. Parents/Guardians of students enrolled in August/September have until October 1st to pay the voluntary insurance or to visit with the building principal. If a new enrollee, the insurance will be paid within 3 weeks of enrollment. After those dates, the student's record will indicate that voluntary insurance is declined and the parent/guardian is fully responsible for any repairs or for replacement if the iPad or MacBook is damaged/lost/stolen. Lost/Stolen iPads and MacBooks will be investigated by the School Resource Officer; some damages may also be investigated by the School Resource Officer.

Below is a list of replacement costs of the device, case, and power cords for the 2017-18 school year. Screen repair is also listed. Other specific repair costs are listed on the voluntary insurance form.

Item	Cost	Item	Cost
iPad Voluntary Insurance (Yearly, August to August, non-refundable)	$20	MacBook Voluntary Insurance (Yearly, August to August, non-refundable)	$30
iPad	$300	MacBook	$800
iPad Glass	$110	MacBook Screen	$370
iPad Power Brick	$20	MacBook Power Brick	$80
iPad Power Cable	$20	MacBook Long Power Cable	$20
iPad Issued Case	$30	MacBook Short Power Wall Adapter (Duckhead)	$10
		MacBook Issued Case	$40

Voluntary insurance covers accidental damage to the laptop; each device component will be replaced one time (e.g. cracked screen, audio port damaged, etc.). Subsequent breakage of the same item is the responsibility of the parent/guardian. Repairs/loss due to negligence are not covered by insurance. Discussion between the building principal and student will result in the determination of accident or negligence except liquid damage. Examples of accidental and negligent damage are as follows:

- **Accidental damage** includes walking down the hall with the device in the student's arms and someone bumps into the student and the laptop is dropped; student has laptop in backpack and someone else grabs the backpack and tosses it down the hall. Accidents are not because the student wasn't paying attention, forgot the iPad/MacBook in a room or in a car, or thought "nothing will happen to it". Students should notify the building office or school resource officer immediately if the iPad/MacBook is damaged, lost, or thought stolen. DO NOT WAIT! Broken screens or other damage may be harmful to the student.
- **Negligent damage** includes liquid in iPad/MacBook of any amount as no liquid should be by the iPad/MacBook at any time or used outside if there is rain or the possibility of rain; items placed between keyboard and cover resulting in screen breakage or hinge damage; holding the laptop by the screen instead of picking up MacBook from the bottom near the track pad; MacBook/iPads in backpacks or cases that are thrown down or sat on by the student; MacBook/iPads/backpacks on floor in high traffic areas resulting in being stepped on by student or others; MacBook/iPads/backpacks left unsecured in areas such as lockers or cars. Any liquid damage to the iPad/MacBook will result in the iPad/MacBook being replaced at the parent/guardian cost as liquid damage is not considered accidental.

Cases, power supplies, power cords, or electrical connectors (duckheads) are not covered by voluntary self insurance. Student/parent/guardian must purchase Apple brand power supplies, power cords, or duckheads from the school office or from Apple directly. Other brands may not be the correct wattage or manufactured properly to support the district supplied iPad/MacBook voiding the voluntary self-insurance and will be considered 'missing' at hand-in.

Failure to return any iPad/MacBook upon leaving the school/district or when requested will be considered theft of public property. Follow through by the School Resource Office or other appropriate legal authorities will be conducted.

LaCrossroads

LaCrossroads provides an alternative setting, schedule, and curriculum for a group of at-risk students in grades 9-12. Admission to this program is by a referral and application process. The coordinator of LaCrossroads is Mr. Quartell Roberson and the administrator is Mr. Jeff Axness.

Student Services Program

The purpose of the Student Services Program in the School District of La Crosse is to assist all students in the developmental processes in intellectual, social and personal growth and to assist students in making informed and individually appropriate social, educational and vocational choices.

At Central we have four counselors. Students are assigned to their counselor according to their grade level as follows:

Andrea Cwiak	Students with last names Sc-Z
Kirsten Jandrin	Students with last names Fp-Lh
Kristopher Miller	Students with last names A-Fo
Meredith Tomesh	Students with last names Li-Sb

Social Worker

The school social worker is at Central to help students with any personal or family problems that get in the way of involvement in Central High School activities and/or academic success. Social work services are private and confidential in nature. The social worker may refer you to a community agency or meet with you and your family at school or in your home to make a plan to meet your needs. You or your family can make an appointment to meet with the school social worker directly or through the Student Services Administrative Assistant.

The school social worker also facilitates in-school support groups and speaks to classroom groups. School social work services are free of charge. The school social worker, Tatiana Wolf, is located in Student Services.

School Psychologist

The school psychology staff of the La Crosse School District holds as its general goal the development of appropriate, individualized psycho-educational programs for the regular education and special education students in the school system. Objectives are to engage in assessment, program planning, behavior management, consultation, counseling, and research activities in order to approach the general goal as stated. The school psychologist may be contacted by calling 789-7900.

English Language Learner (ELL)

The School District of La Crosse offers an English Language Learner (ELL) Program for those students who lack proficiency in expressive or receptive English language skills.

The ELL Program is part of the District's Instructional Curriculum and is offered to students in grades kindergarten through twelve. An individualized program is developed for each ELL student after a careful assessment of the student's English proficiency is completed. Service can range from individual and small group instruction, tutorial work, or classroom consultation by ELL teachers.

In addition to the language component, students may also enroll in special ELL classes in the academic areas of social studies and science.

Special Education Program

The Special Education Program in the School District of La Crosse offers services in instruction and support.

The department meets the educational needs of all handicapped students who reside within the School District of La Crosse. This includes students enrolled in parochial schools. Students, who are placed in special education programs, have been referred by teachers, administrators, parents or any concerned adult. After referrals are made and parental permission secured, evaluation by members of an Individual Education Program team takes place. If it is the determination of this team that special educational needs do exist, an individual education program is developed and the student is placed in the appropriate Special Education Program.

STUDENT DISCIPLINE AND CONDUCT POLICY

A school cannot function effectively unless students, teachers, and administrators work toward the same goals. Disruption of learning by disobedience, violence, or acts contrary to school rules, laws, or statutes will not be condoned. The individual has a responsibility to behave in a manner that will not interfere with the rights of others. Student behavior is governed by the school's obligations to parents, other students, the school, and the larger community.

The school administration is directed by the District Board of Education to maintain a school environment free from distraction and disruption. At the same time, the school administration is delegated the power to make rules to govern student behavior from the Board of Education which receives its authority from State Statutes. The administration will use as its guide the Student Code of Rights and Responsibilities.

Students at Central High School are expected to:

--Behave in the manner that allows the school to help them learn;

--Observe the rules that provide for the safety and wellbeing of all school people;

--Follow the rules that allow classes to run with no distractions;

--Use common sense and treat others with courtesy and respect;

--Practice the seven core values of honesty, respect, responsibility, compassion, self-discipline, perseverance and giving as established by the School Board of La Crosse.

Generally speaking, teachers should handle the day-to-day disciplinary conduct of their classes. The student services staff and administration will help in an extreme disciplinary case. Mr. Axness, Associate Principal, will deal with students in grade 12. Mr. Ambrose, Dean of Students, will deal with students in grades 9-11.

Discipline

A. Students who engage in willful, persistent, and disruptive behavior that interferes with the educational process, or engage in hostile behavior will be subject to being disciplined in the prescribed manner noted after each section.

B. They may expect the administration to reserve the right to treat each disciplinary referral on a case-by-case basis, but in general, the treatment will follow one, or a combination of several, of the following directions:

1. Principal, Associate Principal, or Dean of Students conference
2. Parent notification
3. Parent conference
4. Detention assigned
5. In school suspension (1 to 3 days)
6. Out of school suspension (5 days or less)
7. Loss of options during unscheduled time

8. Police referral
9. Student and parent will be liable for damages
10. Referral to student assistance program
11. Referral to counselor/social worker/psychologist
12. Court referral
13. Any combination of the above
14. Expulsion
15. Article(s) kept in principal's office
16. Student sent home to change clothing

I. Class Attendance

Students are required to attend each scheduled class period.

Wis. Statutes 118.15, 118.16, 118.163

Disciplinary Action: 13 (Refer to Truancy Regulations & Enforcement Sequence on pages 26-27)

II. Drugs/Alcohol

Use or possession of alcohol or other drugs, appearing to be under the influence of alcohol or other drugs, possessing the paraphernalia associated with drug use, or selling alcohol or other drugs at school or at a school-sponsored or related activity is prohibited.

Wis. Statutes Ch. 161 and 125

Disciplinary Action: 13, 14

III. Identification

Students are to identify themselves correctly when asked by school personnel.

La Crosse Board of Education Policy

Disciplinary Action: 1, 2, 3, 4, 5

IV. Tobacco Products

Students are not permitted to use tobacco products.

La Crosse Board of Education Policy

Disciplinary Action: 1,2,3,4,5,6,7,8

V. Insubordination

Students are not to refuse to follow directions of school personnel. Refusal to follow directions of school personnel, including appointed monitors, will be regarded as defiance of authority and insubordination.

Wis. Statutes 947.01

Disciplinary Action: 1, 2, 3, 4, 5, 6, 7, 9, 10, 12, 13
Extreme cases: 14

VI. Physical and Verbal Harassment or Assault/Battery

Students are not to use physical force or vulgar or threatening language toward any person in school.

Wis. Statutes 947

Disciplinary Action: 1st offense -13
Severe or repeated offenses -13, 14

VII. Vandalism

Students may not destroy, break or deface property of others, of the schools, in school, or at school events.

Wis. Statutes 943.012

Disciplinary Action: 1, 2, 3, 4, 5, 6, 7, 8, 9, 12, 13
Severe or repeated offenses -14

VIII. Theft

Students may not take property of other persons in the school or at school events.

Wis. Statutes 943

Disciplinary Action: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 15

VIIII. Trespassing

All persons not in attendance at Central, suspended or expelled students, are not permitted on school property unless there are extenuating circumstances.

Wis. Statutes 943.13 and City of La Crosse Ordinance 7.04(w)

Disciplinary Action: 8, 12, 13

X. Improper Display of Affection

Disciplinary Action: 1st offense--1
Repeated offenses--2, 3, 4, 5, 6, 7, 10

XI. Weapons

Possession, or use of, any weapon, or potentially dangerous article, is prohibited in school buildings, on school property, or at any school sponsored activity.

Wis. Statutes 947.01 and La Crosse Board of Education Policy
Disciplinary Action: 13, 14, 15

XII. Game Limits

Students are not to play cards, dice, or other games of chance.

La Crosse Board of Education Policy
Disciplinary Action: 1, 2, 3, 4, 5, 6, 7, 15

XIII. Objects Potentially Causing a Danger to Health and Safety

Students are not to throw, kick, or hit snowballs on school grounds. Students are not to throw, kick, or hit frisbees, footballs, beach balls, hacky sacks, handballs, balloons, golf balls, water balloons, etc. in the school building.

La Crosse Board of Education Policy and Central High School
Disciplinary Action: 1, 2, 4, 5, 7, 8, 9, 15

XIV. Inappropriate Attire

A. Students wearing clothing advertising illegal substances.
Disciplinary Action: 1, 2, 15, 16

B. Students wearing clothing containing obscene, discriminatory, or profane language or pictures.
Disciplinary Action: 1, 2, 15, 16

XV. Academic Dishonesty

Students have the responsibility to do school work to the best of their ability as assigned by their teachers, so that it reflects the merits of their own thinking, skill, and material organization.

La Crosse Board of Education Policy
Disciplinary Action: 1, 2, 3, 4, 5, 6 and potential grade reduction

XVI. Skateboarding

Due to the high liability risk, skateboarding/rollerblading is not allowed on school grounds. Students caught violating this policy will be given one warning. If the problem continues, students will be reported to administration for disciplinary action.

Note: Students may ride their skateboard/rollerblades to and from school, but must carry skate/rollerblades once on school ground.

NOTE: Disciplinary action numbers, please refer to page 35.

GRIEVANCE

Each student has the right to due process in the application of the rights and responsibilities code. Any student who thinks the code has been wrongfully interpreted or applied may request a meeting time and place with the school principal in order to discuss a grievance. One faculty member and/or the student's parents may be present at such a meeting.

Any student directly affected by a decision, which is felt to be wrongfully interpreted or applied, may individually put such a grievance in writing and submit it to the building principal. Any grievance not brought up within five (5) school days after the occurrence of the event or incident is waived.

Upon request, a meeting will be set up within five (5) school days by the principal to hear and discuss the grievance. Action will be initiated following such a conference. A student has the right to appeal the decision of a grievance conference. A student who is not satisfied with the decision may appeal to the Superintendent of Schools.

In the event a student appeals the decision of a grievance to the Superintendent of Schools, the Superintendent will appoint a neutral hearing examiner who will hear the grievance and make a final decision within ten (10) days. Upon request, a meeting will be scheduled within five (5) school days to hear and discuss the appeal. The hearing examiner will make the final decision.

Course Guides

The School District of La Crosse has an excellent High School Course Guide. It contains more information on graduation requirements. It also contains information on courses, course descriptions, and college entrance requirements. These course guides can be obtained in Student Services Department.

Co-Curricular Activities

Central High School strongly encourages all students to take advantage of the comprehensive program of co-curricular activities that it provides. Student life is enhanced through participation in co-curricular activities. The more you are involved, the better you will feel about yourself, your school, and your community. These programs provide an opportunity for students to acquire self-discipline, develop friendships, improve skills, and be recognized for the special talents that they possess. Academic achievement needs to be balanced with social, physical, and emotional growth. It is by combining solid effort in the classroom with meaningful co-curricular participation that this ideal can best be attained. Even though co-curricular participation is strongly encouraged, it must first be recognized that such participation is a privilege. Participants will be required to sign and adhere to the District's Co-Curricular Code of Conduct.

Co-Curricular Handbooks and Conduct Codes

More information on a specific program can be found in the district co-curricular handbook. A co-curricular handbook may be obtained from the activities secretary.

Co-Curricular Code of Conduct handbooks can be obtained from the activities director or on the Central web-site.

Student Code of Rights and Responsibilities

This code is considered the general code of rights and responsibilities for all La Crosse Public School students.