

Coulee Montessori SET meeting minutes Thursday September 19, 2013

Call to order: 5:35 pm.

Attendance: Kim Shively, Danielle Sprain, Ann Epstein, Rebecca Duncanson, Becky Misch, Laura Huber, Erin Hoy, Melissa Murray, Tina Thomas, Michele Cook and Josh Shively (teacher reps)

Guests in attendance: Carolyn Heath, Jade Moseti

Secretary's Report:

1. August minutes previously approved via email. Future minutes will be approved at the following board meeting and then posted.

Treasurer's report: Beg bal. \$5268.11
Bank bal.\$5957.44
End Bal \$5268.11 (will confirm with bank statements in Oct)

1. 501C3 status will more than likely be approved, missing minimal information. Bank balance cannot exceed \$10,000.00
2. Motion to approve \$300 per classroom (8) for materials totaling \$2400. Receipts for purchases need to be handed in to treasurer. Approved.
3. Motion to approve up to \$65 to cover ice cream at open house. Approved.

Principal Murray's report:

1. Enrollment up in adolescent program (4 students)
2. State report cards in public media, will discuss more extensively in Oct.
3. Shifts in Phy Ed scheduling to accommodate larger classes
- 4.

Principal Huber's Report: See attached

Fund Raising Committee:

1. Fundraising meeting 9/26/13 6pm Java Vino to finalize fund raiser dates and discuss upcoming fundraisers for the year.
2. Will send Skylert message to families regarding fundraising meeting.

Outreach Committee:

1. Outreach meeting dates are likely changing.
2. Parent teacher conference supper asking for up to \$100 for supplies. Receipts need to be handed in within 30 days to receive reimbursement. Approved.
3. Discussion on where to advertise for Children's House Visitation Day in December. Last year board chose to advertise only in Parent Connection at a cost of \$400. 4 families total came to last year's visitation day. Board seeking other ways to more effectively advertise at a lower cost. Discussion to approve email advertisement and to look at other ways to promote Visitation Day and Coulee Montessori to be continued in Oct mtg.

Education Committee:

1. Ann Epstein will serve on this committee with Kim Shively.
2. Book Club book is *Montessori Today* by Paula Polk Lillard.
3. There will be two meeting dates: one in November and one in January. Dates will be posted in school newsletter and on facebook.

Old/Unfinished Business

1. Board elections:
 1. Tina Thomas voted in as board secretary.
 2. Melisa Myers voted in as board vice-president
2. **Goal Discussion:** 2013-14 goals were reviewed by each group from August meeting presenting their group's goal edits and steps for accomplishing goals.

New Business

1. Motion to purchase 6 books up to \$12 each plus shipping for Peaceful Classroom. (\$72+ ship) Approved.
 2. Looking for one person, preferably from board to serve on District Wide Parent Committee. One Tue per month 7-9pm. Mary Temp is currently serving on this committee.
 3. Meeting dates for 2013-14: Note that nominations for 2014-15 board are due in April. Be connecting with possible parents and community members to recruit for the board.
 4. Open House: CM had about a 66% attendance rate. Discussion held on ways to connect with parents and guardians about CM committees at this event.
- a. Have board or committee rep in each classroom to give out info and make face to face contact.
 - b. Set up Outreach by the ice cream!
 - c. Give class rosters to Outreach to cross reference contact info for CM directory.

Announcements:

1. District is looking at creating charter high school. A meeting to discuss will be held held on Sept. 26 at Lincoln rm 308.
2. Adolescent program is in need of food donations for their upcoming camping trip. Contact Nine Dodge for more information.

Meeting adjourned 7:05 pm.