

# SET MINUTES

March 31, 2011  
5:30pm Roosevelt/Coulee Montessori LMC

MEETING WAS CALLED TO ORDER AT 5:40

ROLL CALL was taken. Those present included: Laura Huber, Rene' Jacobs-Guentner, Deb Jaskiewicz, Stephanie Espe, Chandra Cox, Jen Harnisch, Lori Arndt, and Kristi Koch. Not in attendance were Amanda Acklin, Leslee Cullen and Jeff Mochalski

OTHERS IN ATTENDANCE included: Jade Masetti, Laura Romzak, Joe Northwood, Rebecca Duncanson, Mariah Strong, and Danielle Sprain

MEETING ROLLS were assigned:  
Facilitator: Chandra Cox  
Secretary: Kristi Koch  
Time Keeper: Mariah Strong

February minutes were approved.

NEXT SET MEETING: April 28, 2011 in Roos/CM LMC. Gina Morken will facilitate.

## SET BUSINESS

### A. PRINCIPAL'S REPORT - Mrs. Huber

- Participants for a planning committee are needed. Minimal feedback was received for the committee when solicited. Mrs. Huber is looking for a group of parents and staff to coordinate parent education needs for the 2011/2012 year. This committee will be involved with new SET format for next year.
- There will be 4 spots open on the SET team for the 2011/2012 year. The question was raised on how we get new members? Rene' will send out forms seeking volunteers to be involved on the SET. The next meeting will be election of new members for the next school year.
- Teacher search-Mrs. Huber spoke of the process of searching and hiring a new Montessori teacher. The position will be posted internally first and if no one transfers from within the district, the position will then be advertised externally. The goal is to have someone hired by late April or early May. Montessori training is preferred. There will also be a part-time Children's House position available if enrollment numbers are high enough to warrant it.
- School Beautification Committee-a list of recommendations has been made. An interior designer has met with the teachers/parents and will be coming back with a plan.

Laura is also thinking long term on where her office should be. How can CM be more welcoming and increase the functionality?

- Space Committee-There will be some open spaces with teacher retirements. A tentative map with changes has been made. There will be ongoing, value-guided decisions. Looking at what's best for the children will always be the guiding factor.
- B. FEATURE TEACHER- Mrs. Rene gave a demonstration of the spindle box and how it gives the opportunity to teach about the number zero. She also showed and explained the golden beads and place value dice.
- C. FUNDRAISING COMMITTEE-Report given by Joe Northwood. The pancake dinner made over \$800. Joe expressed his thankfulness to all that helped with the event. The next event is the rummage sale on 4/30/11. It will be at Central High School in the commons area. Motion made by Chandra and seconded by Rene to give \$40 for advertising and \$200 for the change box. All members were in agreement. Sheets will be going home next week to ask for donations and volunteers.
- D. DISTRICT WIDE PARENT MEETING-Report given by Danielle. At the recent meeting they learned about the freshman mentoring program at Logan and Central High schools, student social networking-be a "friend" to your child on face book, and the upcoming conference. April 14<sup>th</sup> will be the cyber bullying conference at the Lunda Center.
- E. OUTREACH-CM is a member of the chamber of commerce-for one year and will then reconsider. May 21<sup>st</sup> is the community safety day at Franklin. Would CM like to have a table at it? There will be the opportunity to educate people about the Montessori school. A school store was also discussed to sell CM items that would advertise the school as well as be a fundraiser. There may be an Applebee's fundraiser in the summer. Fliers for the May picnic have gone out.
- F. FRANKLIN/ROOSEVELT PTO: Chandra gave report in Dawn's absence. The May safety day is in the planning stage.
- G. TREASURER'S REPORT- Jen Harnisch gave the report. CM has an ending balance of \$5728.35 in the checking account (see report at end of minutes).
- H. CONFERENCE UPDATE/REPORT-Laura, Stephanie and Deb expressed their gratitude for the SET contributions that allowed them to attend an excellent conference. They all stated that it was wonderful and they had a great experience with fellow Montessori educators.

RECOMMEND TOPICS FOR NEXT SET MEETING: 501c3 status

MEETING WAS ADJOURNED at 7:10PM

## **Coulee Montessori SET Checking Report**

**March 31, 2011**

Beginning Balance		<b>\$3,893.38</b>
Paid Out:		
Grounds for Change		\$280.00
		\$280.00
Deposits:		
BFNYE Payment from F/R PTO		\$775.41
Grounds for Change		\$496.00
Late egg roll order deposit		\$ 20.00
Pancake supper/silent auction deposit		\$823.56
		<b>\$2,114.97</b>
Ending Balance		<b>\$5,728.35</b>
<i>Gina's Classroom</i>		
	<i>Balance</i>	<i>\$224.55</i>