

SET MINUTES

September 16, 2010
Roosevelt/Coulee Montessori LMC

MEETING WAS CALLED TO ORDER AT 5:30

ROLL CALL was taken. Those present included: Laura Huber, Michele Cook, Deb Jaskiewicz, Cathy Fuchs, Jenny Dellenbach, Gina Morken, Stephanie Espe, Chandra Cox, Jen Morgan, Lori Arndt, Jeff Mochalski, Leslee Cullen and Kristi Koch. Not in attendance Amanda Acklin

OTHERS IN ATTENDANCE included: Rebecca Duncansen, Danielle Sprain, Mariah Strong, Mary Temp, Melanie Fay, Joe Northwood, Heather Olsen, Michelle Krajewski, Nancy Carlin, Cheri Brindley, Rachel Sanchez and Dawn Cuomo.

MEETING ROLLS as follows:

Facilitator: Chandra Cox
Secretary: Kristi Koch
Time Keeper: Rachel Sanchez

SET BUSINESS

A. PRINCIPAL'S REPORT - Mrs. Huber - Gave explanation of meeting format and asked that those in attendance think of the function and purpose, and ponder whether one would like discussion or decision on the topic when discussing.

- AMERICORPS-Zoe Fay and Everett Cherix are the two Americorp workers this year. Current schedule is being developed. Considered full time except not working Friday afternoons. Americorp is watching the workers hours closely so no childcare will be provided during SET meetings as that would take away from classroom time.
- SAGE- Hired Stephanie Espe for part-time 4K. Part-time Teacher's Aide Beth Karabanashek assists until 11:15am and then goes over to Franklin. Noted that Stephanie has spent many extra hours setting up classroom. \$6000 was received from school district/non-Montessori funds for supplies for Stephanie's classroom.
- ICE CREAM SOCIAL-well attended, will discuss at later time about doing it again next year with some possible changes.
- BOARD DEVELOPMENT- Mrs. Huber has been in discussion with Randy Nelson on how/when/should we grow CM. Mrs. Huber has assembled a list of other charter schools and is curious if CM is interested in communicating with other WI Montessori schools to see the roles of parents, teachers and SET in relation to growth in the schools. Discussion

facilitated with attendees regarding if CM should grow and referencing back to original plans. Expressions shared that CM can grow positively in ways changes are made without necessarily growing in size. Further considerations of size and growth to be ongoing. Motion made by Jeff Mochalski and seconded by Chandra Cox to contact the other charter Montessori schools. Motion carried.

- OPEN HOUSE-Went well. Discussion held on changes to be made for 2011/2012 school year—possible date change?
 - ASSESSMENT UPDATE-the school is looking at reading and instruction levels and checking into whether they are matched with what a child needs. If a child needs extra reading then "double dose" reading assistance will be given.
 - LATEX CONTROLLED ENVIRONMENT—signs posted, health aide assisting with concerns/questions.
 - POSITIVE BEHAVIOR SYSTEM-more support and instruction with positive behavior being shared with school staff.
 - CHARTER & CONSTITUTION-documents available on table for attendees
 - HALLOWEEN-survey sent to teachers regarding activities, results at next meeting
- B. FEATURE TEACHER-Cathy Fuchs, E-1, shared information and examples of sentence structure taught the Montessori way to her E-1 students.
- C. FUNDRAISING COMMITTEE—Mrs. Huber and Joe Northwood reported that custodial hours are being limited due to budget constraints and therefore no custodian will be present on weekends. It has the potential to affect weekend fundraising activities. Options include:
1. Pay for custodial support out of proceeds of the activity
 2. Have fundraiser at middle or high school
- Jeff Mochalski to have 501(3)c information at next meeting.
 - Rummage sale to be held on September 18th. Minimal furniture will be at sale as has been in previous years. Baked goods needed.
 - Future fundraisers include Grounds for Change, Fruit boxes, and Original Art Works. Other various fundraising ideas and thoughts shared from attendees.
 - Chandra Cox is counting milk caps/labels and box tops. A packet is being put together to send to

parents with items that can be saved and money received in return. Current label/box top money is sent to Roosevelt and in turn split with CM.

- D. DISTRICT WIDE PARENTS-Danielle Sprain gave update that La Crosse school district received \$400,000 because of the charter schools in the district. No school activities are to be held on Wednesday evenings and Sunday's prior to 5:30pm to facilitate balance. Family New Year's Eve event is looking for 10 people from CM to volunteer at event from 4-9pm. Contact Danielle with name and date if available to assist. The next district wide parent meeting will be held Tues, October 12. Contact Danielle or Chandra if you'd like to attend so she can notify appropriate people at Hogan.
- E. OUTREACH COMMITTEE-Coulee Montessori brochures are in process of being designed. CM directory is started. Visitation day will be held on January 15, 2011. Postcards about the event will be forthcoming to current students/parents.
- F. FRANKLIN/ROOSEVELT PTO-Dawn Comou reported that CM is invited to participate in the walk to school program as well as any other activities they host.
- G. SCHOOL BEAUTIFICATION-A bulletin board has been placed in the hallway by the glass doors near gym with information on community events, etc. The milk cap/label container was also moved into this area. An attempt is being made to cut down on the fliers hanging around the school. This will be a central location for those types of things.
- H. TREASURER'S REPORT-Jennifer Morgan reported and ending balance of \$14,707.04. (See Report at end of minutes).
- I. OTHER/NEW BUSINESS:
- Playground Equipment-high monkey bars currently access restricted due to potential safety concerns. 2 children received broken arms recently so surface options being considered. District safety supervisor has inspected area and it meets code but could be improved. Central office is taking the matter seriously and Mrs. Huber is continuing to look at options. Questions were raised on who would be financially responsible for an upgrade to the current surface-unsure at this time.
 - Snow sleds were purchased from SET funds a few years ago and the sleds are currently at Hamilton.

Ms. Fay to look into whereabouts and let SET know if they are still in existence or if new sleds need to be purchased.

- Knitting Club to consider starting in mid-October if funds available. There would be two groups (8 students per group) led by Michelle Kennedy.
- Discussion of how SAGE is going-comments from Mrs. Huber that it is going well. Questions received on change in staffing from July meeting to current situation. Comments given that approval not received until mid-August and teachers/classes decided at that time.

RECOMMEND TOPICS FOR NEXT SET MEETING: Jeff Mochalski
501(c)3 update, approval of August minutes

MEETING WAS ADJOURNED at 7:40PM

NEXT SET MEETING: October 14, 2010 in Roos/CM LMC. Kathy Schnitzius or Rene' Jacobs-Guentner will facilitate.

**Coulee Montessori SET Checking Report
September 16, 2010**

Beginning Balance: 14,583.78
Paid Out: 0.00

Deposits:
 Target (Red Card) 63.76
 Late Rummage income 59.50
 123.26

Ending Balance: 14,707.04