

School Effectiveness Team Meeting notes, 5/19/2020

Nathan Warnberg, Secretary

In Attendance

Quorum is present (at least 2/3 of the board members and one teacher)

- Brian Merkey (President)
- Nell Saunders-Scott (Treasurer)
- Nathan Warnberg (Secretary)
- Amanda Luedtke
- Kraig McCoy
- Beth Crammond
- Alison Prohn (E1,CM)
- Laura Huber (CM Principal)
- Melissa Murray (CMAP Principal)
- Laura Carlson (CMAP)
- Mariah Bigelow (CM)
- Michelle Cook (CM)
- Guests
 - Barb Silbaugh??

Abbreviations

- School Effectiveness Team (SET)
- La Crosse Montessori Pre-School (LMP)
- Coulee Montessori (CM), grades 4K - 5
- Coulee Montessori Adolescent Program (CMAP), grades 6 - 8
- Children's House (CH), 4K and Kindergarten
- Elementary One (E1), grades 1 - 3
- Elementary Two (E2), grades 4 -5
- North Side Elementary (NS)
- Parent Teacher Organization (PTO)
- Department of Public Instruction (DPI)

Call to order

- Meeting called to order at 5:32pm by President Brian Merkey via Zoom.
- Introductions
- Approval of agenda/additions

Public Comments/Guests

- None

Officer Reports

Secretary's Report (Nathan)

- Nell moves to approve the 4/21/2020 minutes as is, Nathan seconds, passes unanimously

Principal's Report

- Melissa Murray (CMAP Principal)
 - The plan for the Fall has been changing daily.
 - Appreciates the flexibility of the staff.
 - Kids have really stayed engaged
 - Celebration of 8th graders, subscribe to Lincoln Youtube Channel and/or FaceBook page
 - June 2, 3 and 4th are the pick-up/drop-off dates for 6th, 7th and 8th graders. This will be staggered for safety
 - Next week will focus on make-up work
 - Right now they are preparing as if Fall will be totally online, then will scale back as needed.
- Laura Huber (CM Principal)
 - First interview round has gone through, they opening it up again
 - This Friday is another set of interviews
 - Thinking about school in the Fall and safety and trying to figure out a potential transition to online learning
 - Reminder to pick up supplies from school
 - Waiting for the County Health Department for insight into how to prepare for Fall.

Treasurers report (Nell)

- Kelsey did not request any reimbursement, requested that her funds pass are carried over to to her replacement.
- Expense for Original Works, \$800 of orders, $\frac{1}{3}$ will be expenses, $\frac{2}{3}$ will be profit.
- Look for the June report to incorporate a few loose ends.
- Sara requested \$50 for graduation gifts, no vote required.
- Year end balance is a little lower than normal due to COVID-19 and the donation to school to help families.

Specific Business

Virtual School Check-in

- Mariah (E2)
 - Volume and surface area
 - 5th grade is working on US history projects
 - Ecosystems and animal and plant
 - Binomial and trinomial squares
 - Working on talent show
 - 75 - 80 % of students are turning in assignments on time
- Michelle (E1 and Children's House)
 - Using SEESAW, just sent out the final packet of works (writing, reading, content, math)
 - E1 participation started strong but has waned, still about 65% of students are checking in daily
- Laura (CMAP)
 - Industrial revolution, researching an inventor
 - Using flip-grid
 - Online discussions have been going well.
 - Plants and photosynthesis
 - Next week will send out summer reading plan
 - 8th grade awards are coming up
 - 75 - 80% of student participation, has gone up due to the end of the year coming up
- Parents
 - Very hard to get kids to do work
 - Some parents are planning to continue 'teaching' through the summer
 - Extending weekends and feeling bad about it
 - Our teachers are doing a great job, have really helped motivate us
 - Sometimes it goes really well, sometimes it does not go well
 - Some students have really grasped the Montessori philosophy
 - Video calls have been really good for some students
 - Superintendent has explicitly forbidden teachers driving by their students houses to say hi
 - We now have a much better understanding of our children's strengths and weaknesses
 - We are very grateful for our schools and what they do to help our children

Fundraising Transfer

- We will miss Amanda!!
- We will need to transfer some accounts and pass on paperwork to the next set
- Totes of supplies for Soup/Supper and other gatherings have been collected by Mariah
- Original Works are based in New York so will not likely be completed by June 3
- BoxTops for education account

2020/21 Staffing Updates

- No Report

2019/2020 School Year Debrief

- Education night (and other events) are hard to find information about. Also, include descriptions of the events so that people know what they are getting into.
- We need to have enrollment committee and it should be on the agenda at every meeting so it is always on our minds.
- The enrollment should gets lots of attention in October and November so that when enrollment opens up in November and December we can hit the ground running.
- Middle school principals have been talking with Stacey Evenson about the Choice/Charter application window and making it easier for.
- Can we get a Standard Operating Procedure (SOP) documents for both committees and elected positions: Fundraising, Education, Outreach, Enrollment.
- Do we want to do an end of year report, yes. Brian will draft it up and let us take a look before sending it off to Kathy.

SET Members for 2020/2021

- Nathan Warnberg, Nell Saunders-Scott, Beth Crammond, Carol Powell, Amy Sloan, Amy Merkey, Barb Silbaugh

Officer Elections

- Nell - Treasurer
- Nathan - Secretary
- Carol - President
- Vice President - vacant
- Nathan moves to approve the slate of positions, Brian seconds, passes unanimously

- Nathan, Nell, Carol, Brian, Barb will meet in early June to see what next steps are and maybe set an annual agenda.
- August 18, 5:30 pm will be our first official meeting

School and Community Support over summer

- No report

Committee Updates

Finance Committee (Nell, Kraig, Brian)

- See Fundraising Transfer

Fundraising (Amanda)

- See Fundraising Transfer

Outreach (Amy,Carol)

- No Report

Education (Alyssa)

- No Report

District Wide Parents (Nathan, Nell)

- No report, meetings were cancelled.

Motion to adjourn meeting made by Brain, seconded by Nell at 6:58pm, passed unanimously.