

# Coulee Montessori SET Meeting Minutes

Feb. 21, 2023 5:30pm

Northside/Coulee Montessori Elem.

## Board Roster

Kim Shively President	Alex Hiller Treasurer	Melissa Leske Secretary DWP	Deanna Maynard
Willie Bittner	Amy Merkey Outreach Coordinator DWP	Alexis Brandow	Kathryn Wiegrefe
Alysa Remsburg	Mariah Bigelow Teacher Rep	Nicki Ells Elem. Principal	Alex Hubing AP Principal
Josh Shively	Maddie Sherman		

## Land Recognition Statement

We would like to recognize that Coulee Montessori occupies ancestral lands of the Ho-Chunk people, who have stewarded this land since time immemorial. Please take a moment to celebrate and honor this ancestral Ho-Chunk land, and the sacred lands of all indigenous peoples.

## Call To Order/Expectations/Guests

Item	Presenter	Notes
Introductions of Guests	Kim	N/A
Guest Comments		

## Governance Board Topics

Item	Presenter	Notes
School Performance/ Sharing student work	Staff	<ul style="list-style-type: none"> <li>• Ice fishing field trip postponed due to warmer temps</li> <li>• Mariah and Josh mentioned different energies and dynamics in their E2 classrooms</li> <li>• The student support helping E1 classrooms is having a positive impact</li> <li>• Having a field student in the classrooms also makes a positive difference</li> <li>• WAFER food drive coming Feb 27-Mar 2 for Montessori Week</li> </ul>

<p>Elementary Principal Report</p>	<p>Nicki Ells</p>	<ul style="list-style-type: none"> <li>• School board still needs to vote to approve 6<sup>th</sup> grade attending E2 – while pushback isn't anticipated, need to wait for the board to communicate to families (next meeting Mar. 6)</li> <li>• Recommend including stipulation that the 6<sup>th</sup> grader must be a current CM E2 student</li> <li>• Nicki and Alex to provide review of the operational referendum next month</li> <li>• Additional E1 teacher has been approved for coming school year (total of 4 E1 classrooms)</li> <li>• May want to consider a survey of families to understand interest in the future for CMAP</li> <li>• New Special Ed teacher starting, has Special Ed and Montessori experience</li> <li>• Teacher Assistant who recently started doing well so far</li> </ul>
<p>Adolescent Principal Report</p>	<p>Alex Hubing</p>	<ul style="list-style-type: none"> <li>• Alex was not able to attend SET today</li> <li>• Something to consider for the future if CMAP becomes active again, a requirement may be two teachers (or 1 teacher/1 teacher assistant) or an alternative would be if CMAP was located in the same building as elementary program</li> </ul>
<p>Structural changes for grades 6 - 8</p>	<p>Kim/Alex/Nicki</p>	<p>Letter/Meeting concerning changes grades 6 – 8</p> <ul style="list-style-type: none"> <li>• Nine has sent a communication to CMAP families that she is leaving at the end of the school year</li> <li>• For the letter about the closing of CMAP, suggest mailing home via USPS</li> <li>• Need to determine where current CMAP classroom materials will go once closed (to storage or other CM classrooms)</li> <li>• Kim to edit letter wording to include our commitment to CM families and a note to include information about an upcoming informational meeting <ul style="list-style-type: none"> <li>○ Consider both in-person and online options – agenda items for consideration include 1) introduction of what's going on 2) summary of 6<sup>th</sup> grade 3) SOTA or other charter options available 4) open Q&amp;A</li> </ul> </li> <li>• Amy to work with the office on printing mailing labels</li> <li>• SET motion made/approved to request CMAP staffing allocation to go to E1</li> </ul>

Districtwide Parents Update	Amy	Meeting tonight - report will be emailed
Future board members	Kim	<ul style="list-style-type: none"><li>• Willie and Alex Hiller to continue another term</li><li>• Kim requested all board members to provide future plans by March</li></ul>
Old Business <ul style="list-style-type: none"><li>- Office newsletter / Remind</li><li>- Community Schools</li><li>- SPACE</li><li>- Morning Greeters</li><li>- E1 classroom support</li></ul>		

PTO Topics

Item	Presenter	Notes
Secretary's Report	Melissa L.	Minutes approved
Treasurer's Report	Alex	<p>Current balances Funding requests:</p> <ol style="list-style-type: none"> <li>1. <a href="#">E2 request</a> for every other year field trips – cost of fuel is increasing expense to St. Paul would be \$2200 – need to consider other options – Amy suggested offering the option to sponsor another student – Amy to communicate with teachers that we do have funds available for field trips</li> <li>2. CM office <a href="#">Folding Machine</a> \$177.35 – <b>Approved</b> <ol style="list-style-type: none"> <li>a. Alex suggested we consider an allocation to the office each year, similar to Teacher allocation of \$300</li> </ol> </li> </ol>
Montessori Week planning	Amy	<p>*teacher gift and/or breakfast Food drive update</p> <ul style="list-style-type: none"> <li>• Amy has something scheduled to go on FB each day about Maria Montessori</li> <li>• Food drive</li> <li>• Breakfast for teachers on Tuesday (28<sup>th</sup>)</li> </ul>
Joint Family Night with Northside PTO - April	Amy	Looking at May
		<ul style="list-style-type: none"> <li>• Soup Supper – due to weather, postponed until Thursday, March 9th</li> <li>• Amy to connect with office</li> <li>• Melissa to send an email to Sign Up Genius people</li> </ul>
Other Business		<ul style="list-style-type: none"> <li>• CM conferences March 23 and 30 – Amy to look at dinner for teachers on the 30<sup>th</sup></li> </ul>

Adjourn 7:15pm