

# Important Message for Parents of Students in 4th & 5th Grade

Your child will be receiving an iPad to support learning in the classroom.

Enclosed is a voluntary self-insurance form.

**Please complete this form and return it to Emerson by Oct. 1st.**



You can pay the \$20 insurance fee on-line using **Skyward Fee Management**.  
Log into Family Access.

## 5<sup>th</sup> Grade Students

**will receive iPads during the school day on Monday, Sept. 10<sup>th</sup>**  
(parents do not need to be present)

## 4<sup>th</sup> Grade Students & Parents

**Monday, Sept. 10<sup>th</sup> ... please arrive anytime between 3:30 and 5:00 PM**

Families will receive a reminder phone call the evening of Sept. 9<sup>th</sup>.  
From start to finish the process will take approximately 30 minutes.

Additional information about the iPad, its use, and your child's use of the device will be shared with 4<sup>th</sup> grade families during distribution and set-up on Sept. 10<sup>th</sup>. Emerson's Family Handbook (available on our website) also has information. Any 5<sup>th</sup> grade families new to the district with questions about the iPad are welcome to stop by during the 4<sup>th</sup> grade distribution on Sept. 10<sup>th</sup> from 3:30 to 5:00 PM.

We are excited to be able to provide an iPad for your child to engage in a digital learning environment! If you have any questions, please give me a call.

Brian Oberweiser, Principal

\_\_\_\_\_ Student's Name \_\_\_\_\_  
Asset Number \_\_\_\_\_

**PARENT/GUARDIAN:** Please complete the iPad Self-Insurance part of this form and bring it to Emerson's Picture Day (August 23<sup>rd</sup>) or Open House (August 29<sup>th</sup>). Insurance is valid for a period of one year (August 1<sup>st</sup> to July 31<sup>st</sup>).

**iPAD SELF-INSURANCE**

\_\_\_\_\_ **YES, I opt to purchase the district's iPad self-insurance for \$20.** I have reviewed the District Code of Rights & Responsibilities and policies related to the use of technology in the district and have signed the review form which was included in my child's enrollment paperwork. **Note:** *The \$20 fee must be paid by October 1<sup>st</sup> to be in effect. If the fee is not paid by October 1<sup>st</sup>, the district will assume you do not want the insurance and will assume responsibility for all repair costs.*

**PAYMENT  
METHOD**

\_\_\_\_\_ Skyward Fee Mgmt      \_\_\_\_\_ Cash      \_\_\_\_\_ Check Number      \_\_\_\_\_ Date

\_\_\_\_\_ **NO, I opt out of the district's self-insurance.** I will pay for any repair costs or for total loss of the device (\$300) if the device is damaged, lost, or stolen. I have reviewed the District Code of Rights & Responsibilities and policies related to the use of technology in the district and have signed the review form which was included in my child's enrollment paperwork.

<b>Printed</b> Parent/Guardian Name		
<b>Signature</b> of Parent/Guardian		<b>Date Signed</b>

***Student must notify his/her teacher and building principal immediately if the iPad is damaged, lost, or stolen.***

- Voluntary insurance covers accidental damage to the iPad. Each device component will be replaced one time (e.g. cracked screen, audio port damaged, etc.). Subsequent breakage of the same item is the responsibility of the Parent/Guardian. Repairs/Loss due to negligence are not covered by insurance. The following are only examples of accidental or negligent damage.
  - **Accidental damage** includes: walking down the hall with the device in the student's arms and someone bumps into the student and the iPad is dropped; student has iPad in backpack and someone grabs the backpack and tosses it down the hall.
  - **Negligent damage** includes: liquid in iPad of any amount; iPads in backpacks or cases that are thrown down or sat on by the student; iPads on floor in traffic areas resulting in being stepped on by student or others; iPads left unsecured in areas such as lockers or cars.
- **Cases, power brick, or power cords are not covered** by voluntary insurance. Student/Parent/Guardian must purchase Apple brand power cords or power bricks from the school office or from Apple/Apple Resellers. Other brands may not be the correct wattage or manufactured properly to support the district supplied iPad voiding the voluntary self-insurance and will be considered 'missing' at hand-in. Cases must be purchased in the school office.
- Failure to return the iPad upon leaving the district or when requested will be considered theft of public property.

*For Office Use Only*

**iPad Hand Out**

**Condition of Device**

\_\_\_\_\_ Brand New  
*(first issue)*

\_\_\_\_\_ Used  
*(previously issued)*



**Condition of Case**

\_\_\_\_\_ Brand New  
*(first issue)*

\_\_\_\_\_ Used  
*(previously issued)*



## iPad Hand In – Collection and Assessment

**Student/Parent/Guardian** - Your student’s iPad and accessories were collected and their condition was assessed. In the fall, the students will receive the same iPad and accessories that they returned. Please note that 9<sup>th</sup> graders do NOT receive an iPad and accessories. Any accessories that need to be replaced can be purchased through the school office at the beginning of the next school year. If the iPad is missing or needs repair and insurance was used or no insurance was purchased, immediate payment is due to the school office.

	Collected from Student?		Is there Damage?		Insurance Used 18-19 School Year	
	YES	MISSING	YES	NO		
iPad		\$300	Glass: \$110		YES	NO
Case (New)		\$30	\$30			
Case (Old)		\$15	\$15		Missing Due:	
Power Brick		\$20	\$20		Assessed Damage/Repair Due:	
Power Cable		\$20	\$20		Previous Charges from Skyward Due:	
<b>Date Signed</b>					<b>Total Due:</b>	
<b>Assessor Signature</b>						
<b>Student Signature</b>						

Circle and describe damages:

