

# HAMILTON ELEMENTARY PTO MEETING AGENDA

## DECEMBER 6, 2022 | 4:30PM | CAFETERIA @ HAMILTON

[Virtual Link](#) | Meeting Code: 824 307 8132 | Passcode: x9Grwg

1. Review previous month minutes/check in/quorum - [Hamilton PTO Minutes](#)  
[December Newsletter](#)
  2. Principal Report (Jenna):
  3. Teacher Report (Jenn):
  4. District meeting **and fundraising** rep report (Jane):
  5. Upcoming Events / Family Nights (Amber/Jenn/Jenna):
    - a. No school - Nov 23-Jan 2 (Winter break); Intersession Dec 15-22
    - b. Hamilton Sing-A-Long Dec 14, 2-2:45, all family/guardians welcome
    - c. January 19 - Coding night with Mrs. Harden (through a grant)
    - d. Plan to have continual collaboration with SOTA steering committee
  6. Non-profit / Budget updates (Jane/Amber):
    - a. [By-Laws](#) - updated after November meeting, **to be officially voted on and signed during December meeting**
    - b. Elected roles & established responsibilities:
      - i. A google form went out to gauge interest - **a formal vote** (either in person or via another google form will happen in December)
      - ii. Unique Hamilton PTO email created in November  
[\(hamiltonpto1@gmail.com\)](mailto:hamiltonpto1@gmail.com)
- President - Amber expressed interest; Secretary - Jenn R expressed interest (along with helping with PTO Facebook page); Treasurer - Sheila expressed interest  
District parent rep & Fundraising rep - Jane expressed interest; Yearbook committee - Crystal & Jenn S expressed; Teacher rep: Jenn Speckeen
7. Set up paperwork and meet with district business office for 501c3 status
    - i. Email correspondence update: Nov 8, Jane reached out and has the beginning steps in this process
  8. Upcoming Fundraising ideas - [Fundraising Ideas](#) - add info/contacts here
    - i. Possible Grant idea from Jane -  
[Coulee Region Sierra Club Education Grant Info](#)
    - ii. Night out at restaurants (Moka, All Glazed up, Burrachos, Buffalo Wild Wings)
  9. Discussion items:
  10. Next meeting: Jan 3, 2023 - 4:30pm

**Links to Social Media & Website:** [Facebook](#)

[District Website](#)