

LINCOLN MIDDLE SCHOOL
Pre-Approved Family Absence Form

This form applies to family vacations or other pre-planned family absences.

Student Name: _____ Grade: _____

Date(s) of Absence: _____

I request approval for my son/daughter to be absent from school for the following family reason:

Absence approval:

Parent/Guardian: _____ Date: _____

Associate Principal: _____ Date: _____

Student Responsibility:

___ I have turned in the completed form to the Lincoln office in advance.

___ I have notified my teachers of my absence date(s).

___ I have indicated homework missed in my student planner.