

# LSM PTO Meeting Minutes

October 22, 2018

Meeting called to order by Trista Treglowne at 7:13 p.m.

Present: Kyle Backstrand, Laura Olson, Kennesha Winslow, Jen Masewicz, Trista Treglowne, Melissa Murray, Eric Johnson

September Meeting Minutes: Approved by Eric Johnson, 2<sup>nd</sup> by Jen Maswicz

## Treasurer's Report:

Checking account balance is \$7518.14. Upcoming expenses include a \$400 expense from a teacher request for LSM Octoberfest, an invoice for apparel around \$1000, and expenses from Kwik Trip cards of \$760. Once those expenses clear, the checking account balance will be around \$5350.

Note: Kwik Trip gift cards must have a purchase on them within a year of activation or a \$2 monthly fee will be assessed. Trista will date the cards to ensure the oldest ones are sold first.

## Principal's Report:

- A PBIS “academic celebration” is planned for November 9<sup>th</sup>. Students have been assigned to ask their parents/guardians about their expectations for them in school and to videotape their responses. A montage of the responses will be made for the PBIS presentations.
- Linda Watson and Julie Welch will lead the Outdoor Adventures club this year. There will be an email when they plan to go tubing. A request was made to put the club’s activities on the school website as well.
- The first mixer of the school year went well.
- There were no teacher requests this month. A \$400 teacher request for Lincoln’s Octoberfest that was submitted after the September meeting was approved by the PTO board via email prior to the October meeting.

## President's Report:

### 1. Old Business

- The teachers thought the conference meal was great. They truly appreciated it. All the leftovers were eaten as well.
- A new teacher stipend will be given to teachers new to Lincoln (\$100 full-time; \$75 part-time). The PTO will donate the money directly to Lincoln and then the appropriate amount will be added to each new teacher’s budget.
- Michelle modified the Teacher Request form to include a “Date of Request” and “Need by Date” fields.

## 2. New Business

- The PTO will provide sandwiches for the November meeting. Trista will send out an invitation to members on the PTO contact list asking for an RSVP.
- The PTO is interested in hosting a winter social at Java Vino along with a Euchre tournament. Kristen Brown and Eric Johnson will meet to discuss and contact Java Vino for more information.
- LSM PTO is on the waiting list for Culver's. Other suggested fundraisers are hosting a cornhole tournament at Lincoln in the spring and looking into other restaurants such as Burrachos.

### DWP Report:

- Longfellow/LDI presented a student showcase about middle school iPad programming.
- Patty Sprang, Executive Director of Business Services, gave a 501C3 update for PTOs. PTOs must file a 990N each year. It is due November 15 if following the school year calendar or May 15<sup>th</sup> if following the calendar year. Patty requested a copy of the form each year for insurance purposes.
- The proposed 2019-2020 calendar was provided for feedback.
- Justin Patchin will be speaking about online safety with parents on March 19<sup>th</sup>.

The meeting adjourned at 8:08 p.m. Next meeting will be Wednesday, November 14 at 11:30 a.m.

Respectfully submitted by Laura Olson