

ATTENDANCE

For absence reporting and excusing your child for an appointment, please call Suzy Foster, Logan High School Attendance Manager at 789-3207.

Statute 118.15 requires that school attendance is **MANDATORY** for a child who is between the ages of 6 and 18. Students and parents can be fined and referred to juvenile authorities for non-compliance with attendance laws. **EXCUSED ABSENCE:** Students may be excused from school for illness, health appointment, or family emergencies, provided the parent/guardian calls the attendance office at **789.3207 BEFORE 9 A.M. the DAY OF THE ABSENCE.** Students must check out at the attendance office if they leave the building and check in when they return to school.

EXCUSED ABSENCE-ILLNESS: If a student misses **FIVE** or more consecutive days, **AND/OR** accumulates **TEN days of absence per year**, a doctor's note will be required for each absence due to illness thereafter, to be excused. If the absences are due to a chronic medical condition, special religious holidays, or other extenuating circumstances, please contact an associate principal or principal.

EXCUSED ABSENCE-PARENTAL DAYS IN ADVANCE: Students ARE allowed 10 parental absence days per year as long as the request is **IN WRITING, IN ADVANCE.** Students must have a pre-approved absence form filled out in advance as well. A parent can not excuse a child because the child decides s/he does not want to be in school.

EXCUSED ABSENCE-SCHOOL RELATED SPORTS/ACTIVITIES RELEASE: Students will be excused for school related activities. They must notify teachers prior to the event that will cause them to miss a class. Teacher, coaches, and/or advisors must give a list of the students in the group that are to be released from class **ONE DAY PRIOR** to the event. All events must be administratively approved.

PERFECT ATTENDANCE: Perfect attendance is defined as not missing **ANY** school for **ANY** reason. **This includes NO tardies, appointments of any kind, or any other type of absence.**

TARDIES: Tardiness is defined as being late to class. This causes interruption within the educational teaching process and should be avoided. Those students checking in after the school day starts due to illness or going to or from an appointment should check in at the attendance office and get an "excused pass." Students who do not have an acceptable excuse for being late should report directly to class. Excessive tardiness will be handled by administration on a case by case basis.

UNEXCUSED ABSENCE/TRUANCY: Students who are absent from school without an acceptable excuse shall be considered **UNEXCUSED.** All unexcused absences must be made up either in detention or with the teacher whose class was missed. **UNEXCUSED ABSENCES** may result in Simple Truancy Citations, a Habitual Truancy Citation, and/ or a referral to the La Crosse County Human Services.

IMPORTANT INFORMATION: A student's attendance can be directly correlated to his/her success in school. Given that students are required to complete 22.5 credits in order to graduate from the La Crosse School District, it is important to maintain passing grades to be granted credit. Being in school and earning credits is critical in terms of meeting yearly requirements that will lead to graduation in four years.