TABLE OF CONTENTS

MISSION/VISION STATEMENT
INFORMATION FOR PARENTS AND STUDENTS
STAFF AND DESCRIPTION OF SUPPORT SERVICES
DAILY SCHOOL SCHEDULE
PARENT TEACHER CONFERENCES
A. DISTRICT STUDENT CODE
B. SCHOOL RULES
C. PBIS
D. DRESS CODE FOR SECONDARY SCHOOLS
E. ATTENDANCE
F. HEALTH CENTER-ILLNESS DURING SCHOOL
G. STUDENT TELEPHONE USE
H. FADS
I. LOCKERS
J. LUNCH/BREAKFAST INFORMATION
K. PASSES
L. PHYSICALS
M. PHYSICAL EDUCATION
N. STUDENTS LEAVING SCHOOL
O. TEXTBOOKS
P. DRESS REQUIREMENTS FOR PHYSICAL EDUCATION
Q. LOGAN MIDDLE PARENT TEACHER ORGANIZATION
R. DISTRICT WIDE PARENT COMMITTEE
S. GRADING SCALE & PROMOTION/RETENTION PROCEDURES
T. BUS POLICY AND RULES
U. SCHOOL PICTURES
V. EVACUATION SITES
W. ATHLETIC INFORMATION
X. STUDENT FIELD TRIPS
Y. FEES
Z. WALKING AND BIKING TO SCHOOL
MISSION

Logan Middle school is a collaborative community that inspires continuous learning for all.

VISION

Logan Middle School students engage in the learning process as they acquire the skills and knowledge necessary to become responsible, contributing citizens within our global community.

Logan Middle School parents will support their children, school programs, and staff.

Logan Middle School staff members actively build relationships in order to ensure a nurturing and safe environment.

Logan Middle School staff members deliver and assess relevant curriculum that meets the diverse learning needs of our students.

VALUES

WE WILL:

Provide a safe and inviting classroom environment with clear expectations and specific academic and behavioral goals.

Work collaboratively to develop instructional strategies and design methods of assessment utilizing data to enhance student learning.

Be committed to keeping parents informed about their student’s progress and seek opportunities to invite their active support of our school.

Promote a positive school climate by modeling the core values that we hope to instill in our students.

THE FOUR GLOBAL COMPETENCIES

Globally Competent Students

Investigate the World
Recognize Perspective
Communicate Ideas
Take Action
# Logan Middle School Staff - 2019-2020

## Principal
Amber Erickson

## Dean of Students
Alex Hubing

## Athletic Director
Samantha Parkhurst

## Administrative Assistants
- Trisha Bekkum (Administration)
- Heather Brice (Student Services)

## School Counselors
- Lisa Buley
- Jenny Vonwald

## LMC/HPL
- Kristi Moulton

## ELL
- Joua Vang

## Grade 6
- Julie Brudos
- Jodi Slaats-Hughes
- Heather Kowal
- Karla Lawrence
- Bob McCarthy
- Samantha Parkhurst
- Rachel Wotruba

## Grade 7
- Jennifer Appel
- Rebecca Brueggen
- Megan Burke
- Kelly Christenson
- Jenna Fernholz
- Christina Fenton
- Jesse Martinez

## Grade 8
- Jill Gorell
- Dani Hartman
- Jodi Jansky
- Donna Oedsma-Lamke
- Derek Olson
- Megan Sparks

## School Liaisons
- Danya Day
- Tony Yang

## School Resource Officer
- Ethan Purkapile

## Art
- Hannah Saphner
- Sherrie Sikora

## Physical Education
- Chester Janke
- Lorrae Swartz

## Health
- April Young
- Chester Janke

## Music
- Beth Becker
- Jordan Hanson
- Mark Pomplun
- Brian Renkas
- Mary Stutesman
- Anna Taylor

## Technology Education
- William Pruess

## Reading Specialist
- TBD

## Family/Cons.Ed
- Katelyn Hoffman

## District Nurse
- Melissa Kujak

## Business Education
- Dylan Meyer

## Health Assistant
- Amy Magnuson
WORLD LANGUAGE
Jennie Bolen
Janelle Laufenberg
Cassie Tolvstad

SPECIAL EDUCATION
Meghan Adams
Kevin Anderson
Teresa Eliason
Lee Honey
Michael Larson
Deanna Langrehr
Katie Nachtigal
Nick Stone

TEACHER ASSISTANTS
Abby Althoff
Erin Derr
Allison Hemmersbach
Rebekah Mitchell
Xia Moua
Sue Newcomb
Lance Schuttenhelm
Ron Wigdal

SPECIALISTS
Leah Braunschweig - Psychologist
Kayla Wiedenbeck – Speech/Language
Jordan Young – Specially Designed PE
Laura Kish – Occupational Therapy
Lindsey Shay – Physical Therapy
Sharon Carlson – Deaf and Hard of Hearing

CUSTODIANS
Doug Gschwind - AM Engineer
Joe Hartley – PM Engineer
Greg Heilman
Paul Martell
Tracy Pintz
Alia Yang

COOKS
Amy Peterson - Cook Manager
Sheri Ickes
Cindy Lenser
Michelle Meier
DESCRIPTION OF SUPPORT SERVICES

SCHOOL COUNSELOR
The purpose of the School Counselor program in the School District of La Crosse is to assist all students in the developmental processes in intellectual, social, and personal growth and to assist students in making informed and individually appropriate social, educational and vocational choices.

SCHOOL PSYCHOLOGIST
The School District of La Crosse provides certified individuals who are responsible for providing psychological services for students, parents, and school staff.

OCCUPATIONAL THERAPIST
This certified individual provides therapy (upon medical recommendation) for any student who has a congenital or acquired disease or condition of such severity that achievement of normal growth and development may be hindered.

PHYSICAL THERAPIST
This certified individual provides therapy that is given upon medical recommendation to students who have neurological dysfunctions, in order to improve general physical condition, functional self-care, effective speech, ambulation, and process toward independence.

SPEECH AND LANGUAGE
The School District of La Crosse provides certified individuals who work with handicapping conditions characterized by a delay or deviance in the acquisition of paralinguistic, receptive, and/or expressive skills of oral communication.
2019-2020 School Calendar
School District of La Crosse
807 East Avenue South
La Crosse, WI 54601
(608) 789-7600

Start & End
Sept 3   First Day of School
Jun 5    Last Day of School

No School
Aug 19-22 New Teacher Induction - No School
Aug 27-29 Staff Development - No School
Aug 30   No School
Sept 2   Labor Day - No School
Oct 14  Parent Teacher Conferences - No School
Oct 28  Staff Development - No School
Nov 1    No School
Nov 27-29 Thanksgiving Break - No School
Dec 23-Jan 1 Winter Break - No School
Jan 20   Martin Luther King Day - No School
Jan 21   Staff Development/Grading - No School
Feb 14   Convention - No School
Feb 17   Staff Development - No School
Mar 6    Staff Development - No School
Mar 9    Parent Teacher Conferences - No School
Apr 9-13 Spring Break - No School
May 25   Memorial Day - No School

Early Release
Oct 11   Early Release
Dec 6    Early Release
Mar 13   Early Release
May 8    Early Release

Parent Teacher Conferences
Oct 9 4:00-8:00 PM High Schools
Oct 10 4:00-8:00 PM Middle Schools
Oct 14 12:00-8:00 PM All Schools
Oct 17 4:00-8:00 PM Elementary Schools
Mar 5 4:00-8:00 PM Middle Schools
Mar 9 12:00-8:00 PM All Schools
Mar 11 4:00-8:00 PM High Schools
Mar 12 4:00-8:00 PM Elementary Schools

End of Semester/Quarter
Nov 4    End of 1st Quarter
Jan 17   End 1st Semester/2nd Quarter
Mar 27   End of 3rd Quarter
Jun 5    End 2nd Semester/4th Quarter

Total Student Days: 175

Emergency Closing Info
Should more than one school day be lost due to an emergency closing, students and teachers will follow the schedule below:
1st Day Missed = Waived
2nd Day Missed = Waived
After 2 Missed = Minutes will be added to the daily schedule to extend the day at each level

Revised 10/15/2018

Calendar Key
- No School
- First & Last Day
- Early Release
- Parent Teacher Conferences
- End of Quarter
# 2019-20 Daily Schedule

## 6th Grade

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>7:35-8:45</td>
</tr>
<tr>
<td>2</td>
<td>8:45-9:55</td>
</tr>
<tr>
<td>3</td>
<td>9:55-10:30</td>
</tr>
<tr>
<td>4</td>
<td>10:30-11:15</td>
</tr>
<tr>
<td>LUNCH</td>
<td>11:15-11:45</td>
</tr>
<tr>
<td>5</td>
<td>11:45-12:30</td>
</tr>
<tr>
<td>6</td>
<td>12:30-1:15</td>
</tr>
<tr>
<td>7</td>
<td>1:15-2:25</td>
</tr>
<tr>
<td>8</td>
<td>2:25-2:45</td>
</tr>
</tbody>
</table>

## 7th Grade

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>7:35-8:45</td>
</tr>
<tr>
<td>2</td>
<td>8:45-9:55</td>
</tr>
<tr>
<td>3</td>
<td>9:55-10:15</td>
</tr>
<tr>
<td>4</td>
<td>10:15-10:50</td>
</tr>
<tr>
<td>LUNCH</td>
<td>10:50-11:20</td>
</tr>
<tr>
<td>5</td>
<td>11:20-12:30</td>
</tr>
<tr>
<td>6</td>
<td>12:30-1:15</td>
</tr>
<tr>
<td>7</td>
<td>1:15-2:00</td>
</tr>
<tr>
<td>8</td>
<td>2:00-2:45</td>
</tr>
</tbody>
</table>

## 8th Grade

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>7:35-8:45</td>
</tr>
<tr>
<td>2</td>
<td>8:45-9:30</td>
</tr>
<tr>
<td>3</td>
<td>9:30-10:15</td>
</tr>
<tr>
<td>4</td>
<td>10:15-11:25</td>
</tr>
<tr>
<td>5</td>
<td>11:25-12:00</td>
</tr>
<tr>
<td>LUNCH</td>
<td>12:00-12:30</td>
</tr>
<tr>
<td>6</td>
<td>12:30-1:40</td>
</tr>
<tr>
<td>7</td>
<td>1:40-2:00</td>
</tr>
<tr>
<td>8</td>
<td>2:00-2:45</td>
</tr>
</tbody>
</table>
PARENT/TEACHER CONFERENCE DATES

FALL: October 10, 2019 3:15PM – 7:15PM
     October 14, 2019 12:00PM – 8:00PM

SPRING: March 5, 2020 3:15PM – 7:15PM
        March 9, 2020 12:00PM – 8:00PM

A. DISTRICT STUDENT CODE OF RIGHTS AND RESPONSIBILITIES
A copy of this document will be available online at www.lacrosseschools.org or by request in the main office. The form requiring both parent and student signatures stating that the code has been read and is understood will be mailed with the registration packet.

B. CORE VALUES
The Logan Middle School community (staff, students, and parents) work together to promote the following core values:

RESPONSIBILITY  COMPASSION  HONESTY
PERSEVERANCE   SELF-DISCIPLINE  GIVING
              RESPECT
C. **PBIS- Positive Behavior Intervention Supports**

Positive Behavior Intervention Supports (PBIS) is a broad range of proactive, systemic and individualized strategies for achieving important social and learning outcomes in safe and effective environments while preventing problem behavior with all students (Sugai, 2007).

In order for the Logan Middle School environment to be a place for optimal learning, the following matrix has been established so students are aware of what it means to be *respectful, responsible* and *safe* whatever setting they may find themselves in while at school.

<table>
<thead>
<tr>
<th>Be Respectful</th>
<th>All Settings</th>
<th>Hallways/Stairwells</th>
<th>Cafeteria</th>
<th>Playground</th>
<th>Restrooms</th>
<th>Assemblies/Field Trips</th>
<th>Emergencies/Drills</th>
<th>Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Follow School Dress Code</td>
<td>Body Basics</td>
<td>Respect hallway displays</td>
<td>Body Basics</td>
<td>Use school appropriate language</td>
<td>Respect others privacy</td>
<td>Listen to speaker</td>
<td>Listen and follow adult directions</td>
<td>Use school appropriate language</td>
</tr>
<tr>
<td>Be Responsible</td>
<td>All Settings</td>
<td>Hallways/Stairwells</td>
<td>Cafeteria</td>
<td>Playground</td>
<td>Restrooms</td>
<td>Assemblies/Field Trips</td>
<td>Emergencies/Drills</td>
<td>Bus</td>
</tr>
<tr>
<td>Be honest and accept responsibility Do your job Cell phone off/out of sight</td>
<td>Be Patient</td>
<td>Use passing time efficiently</td>
<td>Store personal items in your locker</td>
<td>Keep space clean</td>
<td>Be quick, quiet, and clean Flush</td>
<td>Represent school with pride Keep space clean Return materials on time</td>
<td>Walk Remain with assigned staff</td>
<td>Stay in seat</td>
</tr>
<tr>
<td>Be Safe</td>
<td>All Settings</td>
<td>Hallways/Stairwells</td>
<td>Cafeteria</td>
<td>Playground</td>
<td>Restrooms</td>
<td>Assemblies/Field Trips</td>
<td>Emergencies/Drills</td>
<td>Bus</td>
</tr>
</tbody>
</table>
| Use materials & equipment for intended purpose | Lock your locker | Eight to a table | Play only in assigned areas Use materials for designed purpose | Return equipment safely and appropriately | Wash your hands with soap Report problems to staff | Bring along only coach/teacher approved materials Stay with assigned group Stay in assigned area | Move to designated area in safe and timely manner with assigned adult | Wait your turn to get on and off safely Walk off the bus Keep aisle clear |}

*Body Basics: Hands/Feet to Self, Personal Space, Eyes on/Listen to Speaker, Raise your hand.*

Students will be taught the expectations for behavior at Logan Middle School. Students who choose not to demonstrate the behaviors on the matrix, or those found in the Student Code of Conduct, may require more specific plans and consequences. Examples of consequences may be, but not limited to, the following: *lunch/afterschool detention, loss of school privileges, parent notification and/or conference, daily progress report, in-school suspension, out-of-school suspension, unit/student conference, police involvement and expulsion.*
PBIS Tier 2
Includes:

Check-In/Check-Out (CICO)
This program’s intention is to create a positive relationship with an adult at school for students who may need extra support. An adult will meet with the student every morning and at the end of the school day to help the student evaluate their daily choices. The staff will give positive (not negative) feedback many times during the day based on the school-wide expectations. CICO forms will go home at the end of each day to get POSITIVE FEEDBACK from home.

* You will be notified if your child is placed on CICO.

D. SECONDARY SCHOOLS STUDENT DRESS CODE

JFCA
Responsibility for the personal appearance of students shall normally rest with the students themselves and their parent/guardians. Student dress or grooming should not:
1. Affect the health or safety of individuals on school property.
2. Disrupt the learning process within the classroom or school.

Students are expected to come to school in clean, appropriate clothing. Students choosing to wear inappropriate clothing will be asked to change their clothes turn them inside-out or call their parents/guardians to bring different clothing if necessary. Some examples of inappropriate clothing include, but are not limited to:

- Outside headwear, hats, hoods, bandannas, or caps
- Spaghetti strap tops, revealing low-cut tops, over-sized neck & arm area tops, transparent tops, tops revealing the midriff
- Clothing with pictures and/or writing referring to sexual references, profanity, illegal drugs, promotion of alcoholic beverages and /or tobacco products
- Clothing exposing undergarments, excessively baggy pants, pants with excessive holes
- Short skirts and short shorts
- Pajamas or sleepwear
- Jackets in class (during the winter months, it is advisable to keep a long-sleeved shirt or sweater in the student’s locker)
- Heavy chains, chain wallets

If there is a disagreement between students and/or parents and the staff regarding the appropriateness of clothing, the administrators will use their discretion to make the decision. Disciplinary action regarding the enforcement of this policy is listed in the Student Code of Rights and Responsibilities booklet.

We appreciate you supporting our efforts to provide your child with a quality education in a safe and healthy environment.
E. ATTENDANCE
If your child is ill or will be missing class, please call 789-5803 to notify school authorities before 8:00 am on the day of the absence. Please remember we have an answering machine to take your calls after/before office hours.
If you are planning to take your student out of school for more than one day, please notify the office and obtain a pre-excused absence form. It is the student’s responsibility to check with his/her teachers and collect all assignments that will be missed.

NOTE: PLEASE REVIEW VERY CAREFULLY ATTENDANCE POLICY FOR THE SCHOOL DISTRICT OF LA CROSSE FOUND AT WWW.LACROSSESCHOOLS.ORG
A COPY OF THE COMPLETE POLICY IS AVAILABLE UPON REQUEST.

1. Attendance at the middle school will be taken every period.

2. A parent may excuse a student for no more than 10 days in a school YEAR for personal reasons (vacation, etc.). After 10 days of excused absences, verification of absence (phone call or written), will not be automatically excused. It is the sole responsibility of the building administrator to determine whether absences are excused or unexcused (Administrative Policy 4310).

3. Students who are absent because of illness for 5 consecutive days must provide a dated doctor’s note verifying the length of absence. At 10 days of accumulated absences per YEAR, a building administrator will require a dated doctor’s note for ALL subsequent absences for the absence to be excused. If a note is not received, the absence will be unexcused.

4. Tardiness is defined as coming late to class. Students missing more than 5 minutes of ANY class period will be marked unexcused absent for the entire period. Habitual tardiness will be considered truancy and tickets may be issued.

5. An unexcused absence, as determined by the building administrator, for part or all of one or more days will be considered truancy and the La Crosse Police Department School Resource Officer may issue a truancy ticket.

F. HEALTH CENTER
Students who become ill during the day MUST report to the health office. When necessary, ill students will be sent home after calling a parent.
G. STUDENT TELEPHONE USE
Specific telephones, located in the Main Office, has been designated for student use. In order to use the telephone during school hours, a student needs to receive written permission from a teacher or main office personnel. The conversation should be brief and school-related. Common telephone courtesy is expected.

PHONES/ELECTRONICS POLICY
Students may not use cell phones or other 2-way communication devices during school hours unless prior authorization is granted by the building administrator. If a student is seen with their cell phone, they will be considered in violation of this policy. An exception is if a teacher would request students to use cell phones for an educational purpose. Students violating this policy will be disciplined in accordance with the established procedures as follows: First Offense: Phone confiscated, warning given, and the phone returned to the student at the end of the day. Second and subsequent Offense: Phone confiscated, and a parent must come to school to retrieve the phone. Cell phones are strictly prohibited in the locker rooms (policy 7310.1 – Privacy in Locker rooms) at all times. If a student is found using their cell phone in the locker room, the phone will automatically be confiscated, and a parent will be required to come in to retrieve the phone.

H. FADS
Students will be unable to bring any items from home that are considered by the administration to be a fad. Examples may include but are not limited to spinners, blankets, and slime. Fads may change throughout the year. Any of these items that are provided by the school and are used as a support tool are not considered to be a fad.

I. LOCKERS
Every student will be assigned a locker. Lockers should be kept neat and clean. There will be a periodic clean-up and locker inspection.

DO NOT SHARE YOUR LOCKER.
DO NOT GIVE SOMEONE ELSE YOUR LOCKER COMBINATION.
REPORT ANY LOCKER PROBLEMS TO THE MAIN OFFICE IMMEDIATELY.

Students are responsible for their lock and locker for the school year. If the lock is lost, you will be charged $8.

DO NOT PURCHASE A LOCK FROM THE STORE AND PUT IT ON THE LOCKER.

For safety reasons, only school locks can be used, as we sometimes need to open the locker to obtain books for assignments during vacations, illnesses, etc.
J. **BREAKFAST/LUNCH INFORMATION**
The lunch program at Logan Middle is computerized. Each student is issued a "pin number", which allows them to access the money in his/her account or to eat free. **Pin numbers are confidential and should not be shared.** Violating this may result in restricted lunch privileges. School meal payments can be given to the cafeteria, the office, or paid online through Family Access. The school Administrative Assistant can assist you with your first online payment. Appropriate prices will be listed in the Cafeteria. Breakfast will be available daily, delivered to, and eaten in the classroom during 1st hour. Students who receive free or reduced lunch also qualify for a free or reduced breakfast. **Students will not be allowed to charge more than $5.00 on their account daily.** Students without money in their account will be offered a sandwich and milk.

**FREE OR REDUCED MEALS INFORMATION**
Free and reduced applications must be filled out each year, returned to school, and have it processed by the district office before a free or reduced status can be determined. Applications are available in the office and on the Student Info Update.

K. **PASSES**
Students are expected to have passes or passports if they are in the hallways during class times and should be prepared to show their pass to a staff member when requested.

L. **PHYSICALS**
Physicals are required to be on file for all students before they can participate in any WIAA sanctioned practice or games. Forms can be obtained in the main office or from the Logan Middle Athletic Director.
M. **PHYSICAL EDUCATION**
Physical Education is required for all boys and girls in Wisconsin schools. To be excused from participation the student must present to the nurse a written statement from his/her family physician clearly indicating the condition and the time to be excused. Locks for P.E. lockers will **NOT** be provided by the school. **THE SCHOOL CANNOT BE HELD RESPONSIBLE FOR LOST OR STOLEN ARTICLES.** So, each student must be very responsible for his/her personal belongings.

N. **STUDENTS LEAVING THE SCHOOL BUILDING DURING THE DAY**
No student will be allowed to leave the school premises without contact from the parent or a responsible adult, as indicated by the parent on the emergency contact information.

O. **TEXTBOOKS**
Textbooks are furnished free to Logan Middle students and are usually distributed by number at the beginning of the school year or term. Students are responsible for returning books to their respective teacher. Lost books must be paid for and books that have received excessive wear or damage will result in a fine being charged to the student.

P. **DRESS REQUIREMENTS FOR PHYSICAL EDUCATION**
Athletic shoes should provide support and be worn with laces tied. Shorts with a 7+ inch inseam or jogging pants, short sleeved or sleeveless t-shirt (NO tank tops), sweatshirt or jacket, deodorant, and a combination lock.
Shorts must be worn on the waist and not rolled down or pulled down. Boxers or underwear should not be showing. Keeping in mind the students’ safety and welfare, shirts should be long enough to go over the shorts or pants.

Q. **LOGAN MIDDLE SCHOOL PARENT GROUP (PTO)**
Logan Middle School’s Parent Group meets the 3rd Thursday of every month, beginning at 6:00 pm. All parents are encouraged and welcome to attend. We discuss various events and issues pertaining to our school, gather input and ideas from parents, plan various fundraisers, and receive a report from the District Wide Parent Committee.
R. **DISTRICT WIDE PARENT COMMITTEE**
The District Wide Parent Committee is a valuable way to promote communication between schools and parents. They meet on a regular basis with Superintendent Randy Nelson. A Logan Middle School Representative and Alternate are selected from the Logan Middle Parent Group.

**LM Rep:** Kirsten Daykin

S. **ACADEMIC GRADING SCALE**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90 – 100</td>
</tr>
<tr>
<td>B</td>
<td>80 - 89</td>
</tr>
<tr>
<td>C</td>
<td>70 - 79</td>
</tr>
<tr>
<td>D</td>
<td>60 - 69</td>
</tr>
<tr>
<td>F</td>
<td>59 - below</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete – <em>(make up at the discretion of the teach)</em></td>
</tr>
</tbody>
</table>

**Responsibility Skills Rubric**

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>NEEDS IMPROVEMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Readiness:</strong> A measure of student adherence to classroom procedures</td>
<td>The student is always prompt to class and is almost always prepared for class with required class materials and assignments</td>
<td>The student is prompt to class and/or is usually prepared for class with required class materials and assignments</td>
<td>The student is sometimes late to class and/or is rarely prepared for class with required class materials and assignments</td>
<td>The student is regularly late to class and/or is almost never prepared for class with required class materials and assignments</td>
</tr>
<tr>
<td><strong>Participation:</strong> A measure of student engagement</td>
<td>The student is engaged in classroom activities and discussions without being asked as evidenced by listening, contributing, and asking questions</td>
<td>The student is engaged in classroom activities when asked as evidenced by listening, contributing, and asking questions</td>
<td>the student engages in classroom activities and discussions only when required to do so or when the request involves a disciplinary action</td>
<td>The student refuses to engage in classroom activities and discussions</td>
</tr>
<tr>
<td><strong>Behavior:</strong> A measure of adherence to classroom expectations</td>
<td>The student follows classroom rules, group goals, and procedures without being reminded or cued</td>
<td>The student follows classroom rules, group goals, and procedures when reminded or cued</td>
<td>The student follows classroom rules, group goals, and procedures only when reminded or when the request involves strong urging or a disciplinary referral</td>
<td>The student refuses to follow classroom rules, group goals, and procedures</td>
</tr>
</tbody>
</table>
RETENTION/PROMOTION
The guidance counselors and teachers continually review student achievement. At the end of each year, a careful examination is conducted of students who received failing grades. Based on this review, the administration will make a determination whether or not the student should be promoted or retained in the same grade for the next school year.

T. BUS POLICY & RULES
Because safety is our primary concern, student discipline on the school bus is an important matter. A single lapse in the drivers concentration caused by students misbehaving could result in a serious accident. Please remember that the driver is in charge of the bus just as the teacher is in charge of the classroom. Students who are NOT regular bus riders are NOT ALLOWED to ride home with friends who are regular bus riders without a written parental request, prior approval from the bus company, and the principals signature. This is Bus Company Policy.

U. SCHOOL PICTURES
School Pictures will be taken: Friday, September 13th, 2019. Re-takes will be on Monday, October 21st, 2018.

V. EVACUATION SITES
In the event that Logan Middle School would need to evacuate...

Our primary evacuation site is:
Logan High School
1500 Ranger Drive.
La Crosse, WI 54603
Phone: 608-789-7700

Our secondary evacuation site is:
Boys and Girls Club of Greater La Crosse
1331 Clinton St.
La Crosse, WI 54603
Phone: 608-784-3716
**MIDDLE SCHOOL SPORTS: 7TH & 8TH GRADES**

- Football
- Cross Country
- Tennis
- Basketball
- Track
- Volleyball

The WIAA requires that all middle and high school students participating in sports receive a physical exam every two years.

* 6th grade may participate in Tennis, Cross Country, and Track
* All athletes need a WIAA physical.
* Note: WIAA physicals must be done by a physician.

*Please Plan Ahead….All students participating in co-curricular athletics must have a physical on file with our Athletic Director prior to earning the opportunity to practice.*

**2019-2020 SPORTS SEASON**

**FALL SPORTS:** September 2019 – October 2019
- Boys Football
- Girls Volleyball
- Boys Cross Country
- Girls Cross Country
- Girls Tennis

**WINTER SPORTS:**
- Session I October 2019 - December 2019 Boys Basketball
- Boys Wrestling
- Girls Basketball
- Session II January 2020 – February 2020 Girls Basketball

**SPRING SPORTS:** March 2020 - May 2020
- Boys Track & Field
- Boys Tennis
- Girls Track & Field
- Girls Tennis
X. **STUDENT FIELD TRIPS - FORM IICA**

The Board of Education of the School District of La Crosse recognizes the educational value of field trips and approves of these activities as a significant supplement to regular classroom instruction. A field trip shall be defined as a learning experience wherein students leave their school for a designated period of time under the supervision of school personnel. All field trips shall be educational in nature and shall be a continuation of classroom study or an approved school program.

Field trips provide worthwhile and effective learning experiences if appropriate, properly planned, and used to supplement or enhance the curriculum. A follow-up activity should be provided that connects the field trip to the ongoing curriculum. **Students that demonstrate inappropriate behavior during the normal school day may not be allowed to participate on field trips.**

Per school board policy, the following forms must be filled out when a student is going on a field trip: Consent To Treat, Single Use Permission Form, and Multiple Use – Walking Field Trip Permission Form. Permission must be in writing.

1. Parents/guardians are to be advised in writing of all the details of a particular field trip by the staff member(s) involved at least one week before the trip.

2. Standard parental permission slips and a list of participating students must be on file in the principal's office by the designated turn-in date.

3. A list of all students along with a "permission for medical treatment" form completed by the parents/guardians must be carried by the staff member in charge.

4. Student conduct will be governed by the Student Code of Rights and Responsibilities and Co/Ed-Curricular Activities Code. It is expected that students will conduct themselves in an appropriate manner on school-sponsored trips. It is important that all participants understand that they represent their school to the general public. Upon receipt of a report of violation of the code, The supervisory leader will meet with the student(s) involved to determine the validity of the report and make a decision regarding appropriate action. Parents/guardian and principal will be informed of the situation and the action to be taken.
(6) Students involved in field trips shall be counted as present in school and permitted to complete, preferably in advance, the work that would be missed.

(7) Students who participate in a field trip should remain with the group. The only exception will be a written request to the principal from the parent/guardian in advance of the trip, providing for alternate travel arrangements. The sponsor or chaperone will release the student only to the parent/guardian.

(8) If your son/daughter is required to take medication during the school day, those medications must be available on the day of the field trip. If they are not available, your child will not be permitted to participate.
- A field trip day is a regular school day. All students are expected to attend.
- Parents will be notified if their child is not allowed to attend for any reason.
- Parents may accompany their son/daughter on any field trip. However, they must notify the field trip coordinator of their intention to participate, pay any entrance or travel fees, and agree to a set of expectations for participation as indicated by the field trip coordinator, including a criminal background check.

Should a student be unable to attend because of illness or a family emergency, a refund of the admission price may be available, however, transportation monies are NOT refundable.

Y. FEES
Field trip and activities fees vary by grade.
6th Grade: $60
7th Grade: $45
8th Grade: $55

The fees listed above cover all planned field trips for the 2018-19 school year. Payment can be made in full during summer hours, at registration, or you may contact Trish Bekkum in person at Logan Middle or call 608-789-5802 to make arrangements for payment.

Z. WALKING AND BIKING TO SCHOOL
Logan Middle School is an active participant of the La Crosse County Safe Routes to School Program. Walking and biking are healthy ways for students to get to and from school. Students who live near school are encouraged to walk, bike, or use wheeled equipment as long as they are able to do so safely. Students who live too far or are not able to safely walk, bike, or wheel to school can be dropped off to join in the schools wheel to school days (at time and location).
Students who walk, bike, or wheel to and from school:

- Arrive at school alert, able to concentrate and learn.
- Arrive more apt to be physically fit and less likely to become overweight.
- Learn how to navigate traffic safely.
- Contribute to a cleaner environment & improved air quality by reducing traffic volume near their school.
- Learn pedestrian and bike skills that will last a life-time.

**Active Commuting Guidelines**

*Walkers* should use sidewalks whenever possible. If streets don’t have sidewalks students should walk facing traffic. Crossing at street corners, where crossing guards are present/located and where painted crosswalks are present, is recommended. Students should look Left, Right, and Left again before crossing. Students are encouraged to walk with a friend or adult and should dress appropriately for the weather. Reflective gear is recommended to increase visibility to motorists when walking in the early morning or after dusk.

*Students using wheeled equipment* (bicycles, skateboards, scooters, rollerblades, or other equipment with wheels) should always wear a helmet. Bikers should bike with the flow of traffic. Crossing at the street corners, where crossing guards are located and where painted crosswalks are present is recommended. Students should look Left, Right, and Left again before crossing. Students are encouraged to bike with a friend or adult and should dress appropriately for the weather. Wearing reflective gear and using bike lights will increase visibility to motorists when biking in the early morning and after dusk.

**Students who ride wheeled equipment to and from school must abide by the following conditions:**

1. Bicycles must be parked and locked in the bike racks outside door O on Liberty Street.
2. Scooters, rollerblades, and skateboards must be placed in lockers during school day.
3. Bicycles, scooters, skateboards, and rollerblades **may not be ridden on school grounds**; they must be walked.
4. Bicycles are designated as vehicles under state laws. Riders must obey the rules of the road. Students riding bicycles should be aware of Wisconsin State Bicycling laws.
5. Students are encouraged to wear helmets when using wheeled transportation.
6. Helmets must be stored in locker, backpack, or attached to bicycle.
7. Students are not to interfere with bikes, helmets, locks, or other equipment.
Building Student Handbook Technology Language
1:1 iPad/MacBook/Use of Any Computer, iPad, or other Technology Device in School

Our partnership between home and school in a digital learning environment is necessary to guide students to be a productive online learner and digital community member. We encourage parents/guardians to monitor the use of any iPad/MacBook that may come home for completing school activities. A website is available to help guide the use at home or school that is linked at "The Bridge" a portal web page for parents and students: https://www.lacrosseschools.org/bridge/

Students are issued a district iPad (4th-5th grade/middle school) or MacBook (high school) as an integral part of their education. This means that the student has a responsibility to use the iPad/MacBook appropriately for educational purposes and to secure it from damage or loss. Doing so ensures the student has the necessary access to digital resources to be successful in all classes. In addition, shared iPad and computers are available for student use while at school. District policy 3630.2 – Internet Safety and Acceptable Use explains all responsibilities and privileges of internet and digital tools. You will find this on the district webpage or may ask for a copy in the building office. The District Student Handbook summarizes this policy.

Student Expectations

- Students shall follow all district policy and school/classroom rules and expectations as described by principals, classroom teachers, or other adults in the building. Building principals, associate principals, and deans work with each student at the time of the infraction to determine a course of corrective behavior, compensation to the district, or legal action.
- Students will not share their district username and password with any other person except when asked by a school employee or by their parent/guardians. All information on the district issued iPad/MacBook is not private information and students should expect adults to review their work and files as necessary.
- By using personal email or other personal social media/gaming/online accounts students should expect these to be accessed if necessary with reasonable cause as identified by the building principal and/or the School Resource Officer.
- iPads are monitored through internet usage logs and MacBooks are monitored with keystroke capture. Each key pressed on a MacBook is logged and email notifications are automatically sent to building principals; including any work done with personal accounts.
- Students should not install any non-district approved apps or services on iPad/MacBook device. If this is done, students should expect these to be removed at any time by district personnel. Students should be aware of their actions while online so that malware and viruses are not brought into the district network.
- Students should not ‘sync’ the iPad/MacBook to any personal phones, iPods, other laptops, etc.
- Students should use online ‘cloud’ storage to back up any/all files that a student does not want to lose. Devices do fail and if this happens, any data/files stored on the iPad/MacBook may not be recoverable and all data can be lost. Students have access to iCloud, OneDrive, and Google Drive for backing up any/all school related files.
- Students are issued a district managed Apple ID and email to allow for access to many online resources and storage as well as to communicate with teachers, administration, and each other.
- District issued cases are to be kept on the iPad/MacBook at all times. If the student removes the case and it breaks, new cases can be purchased in the school office or school store depending on school. iPad/MacBooks must be used with a case at all times.
- Students who take the iPad/MacBook home are to leave the charging cords at home and charge the iPad/MacBook fully for the next day’s use. Doing this ensures the cords are not lost or damaged. Lost/damaged cords can be replaced in the school office. Non-Apple cords are not to be used and will not be accepted during hand-in.
- Students are to refrain from entering their first and last name, any birthdate, address, or any other personal information on any online services. Teachers requesting students to use online services will ensure that the online site is appropriate for the age of the student and will not request the use of personal information unless the site is approved by the district technology department and has a partnership agreement for use of data with the approved vendor of the online service.

Hand-out of iPad/MacBook

Schools will be issued an iPad/MacBook based on a schedule either within the school day, at registration, or after school. See the Voluntary Insurance section.
Hand-in of iPad/MacBook
Schools will collect the iPad/MacBook based on a schedule either within the school day, at the end of the school year or when student withdraws from the district. Any iPad/MacBook that is not returned during that time will be considered stolen public property and treated as such.

Voluntary Insurance
Voluntary insurance for the iPad or MacBook is available from the building office during hand-out times at each school or when enrolling in the district. Parents/Guardians of students enrolled in August/September have until October 1st to pay the voluntary insurance or to visit with the building principal. If a new enrollee, the insurance will be paid within 3 weeks of enrollment. After those dates, the student’s record will indicate that voluntary insurance is declined and the parent/guardian is fully responsible for any repairs or for replacement if the iPad or MacBook is damaged/lost/stolen. Lost/Stolen iPads and MacBooks will be investigated by the School Resource Officer; some damages may also be investigated by the School Resource Officer.

Below is a list of replacement costs of the device, case, and power cords for the 2017-18 school year. Screen repair is also listed. Other specific repair costs are listed on the voluntary insurance form.

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>iPad Voluntary Insurance</td>
<td>$20</td>
<td>MacBook Voluntary Insurance</td>
<td>$30</td>
</tr>
<tr>
<td>(Yearly, August to August,</td>
<td></td>
<td>(Yearly, August to August,</td>
<td></td>
</tr>
<tr>
<td>non-refundable)</td>
<td></td>
<td>non-refundable)</td>
<td></td>
</tr>
<tr>
<td>iPad</td>
<td>$300</td>
<td>MacBook</td>
<td>$800</td>
</tr>
<tr>
<td>iPad Glass</td>
<td>$110</td>
<td>MacBook Screen</td>
<td>$400</td>
</tr>
<tr>
<td>iPad Power Brick</td>
<td>$20</td>
<td>MacBook Power Brick</td>
<td>$80</td>
</tr>
<tr>
<td>iPad Power Cable</td>
<td>$20</td>
<td>MacBook Short Power Wall</td>
<td>$10</td>
</tr>
<tr>
<td>Adapter (Duckhead)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>iPad Issued Case (New)</td>
<td>$30</td>
<td>MacBook Issued Case (New)</td>
<td>$40</td>
</tr>
<tr>
<td>iPad Issued Case (Used)</td>
<td>$15</td>
<td>MacBook Issued Case (Used)</td>
<td>$20</td>
</tr>
</tbody>
</table>

Voluntary insurance covers accidental damage to the laptop; each device component will be replaced one time (e.g. cracked screen, audio port damaged, etc.). Subsequent breakage of the same item is the responsibility of the parent/guardian. Repairs/loss due to negligence are not covered by insurance. Discussion between the building principal and student will result in the determination of accident or negligence except liquid damage. Examples of accidental and negligent damage are as follows:

- **Accidental damage** includes walking down the hall with the device in the student’s arms and someone bumps into the student and the laptop is dropped; student has laptop in backpack and someone else grabs the backpack and tosses it down the hall. Accidents are not because the student wasn’t paying attention, forgot the iPad/MacBook in a room or in a car, or thought “nothing will happen to it”. Students should notify the building office or school resource officer immediately if the iPad/MacBook is damaged, lost, or thought stolen. DO NOT WAIT! Broken screens or other damage may be harmful to the student.

- **Negligent damage** includes liquid in iPad/MacBook of any amount as no liquid should be by the iPad/MacBook at any time or used outside if there is rain or the possibility of rain; items placed between keyboard and cover resulting in screen breakage or hinge damage; holding the laptop by the screen instead of picking up MacBook from the bottom near the track pad; MacBook/iPads in backpacks or cases that are thrown down or sat on by the student; MacBook/iPads/backpacks on floor in high traffic areas resulting in being stepped on by student or others; MacBook/iPads/backpacks left unsecured in areas such as lockers or cars. Any liquid damage to the iPad/MacBook will result in the iPad/MacBook being replaced at the parent/guardian cost as liquid damage is not considered accidental.

Cases, power supplies, power cords, or electrical connectors (duckheads) are not covered by voluntary self insurance. Student/parent/guardian must purchase Apple brand power supplies, power cords, or duckheads from the school office or from Apple directly. Other brands may not be the correct wattage or manufactured properly to support the district supplied iPad/MacBook voiding the voluntary self-insurance and will be considered ‘missing’ at hand-in.

Failure to return any iPad/MacBook upon leaving the school/district or when requested will be considered theft of public property. Follow through by the School Resource Office or other appropriate legal authorities will be conducted.

May, 2018