



2021-2022 HANDBOOK

Logan Middle School

“Where Anything is Possible”

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MISSION

Logan Middle school is a collaborative community that inspires continuous learning for all.

VISION

Logan Middle School students engage in the learning process as they acquire the skills and knowledge necessary to become responsible, contributing citizens within our global community.

Logan Middle School parents will support their children, school programs, and staff.

Logan Middle School staff members actively build relationships in order to ensure a nurturing and safe environment.

Logan Middle School staff members deliver and assess relevant curriculum that meets the diverse learning needs of our students.

VALUES

WE WILL:

Provide a safe and inviting classroom environment with clear expectations and specific academic and behavioral goals.

Work collaboratively to develop instructional strategies and design methods of assessment utilizing data to enhance student learning.

Be committed to keeping parents informed about their student's progress and seek opportunities to invite their active support of our school.

Promote a positive school climate by modeling the core values that we hope to instill in our students.

THE FOUR GLOBAL COMPETENCIES

Globally Competent Students

Investigate the World

Recognize Perspective

Communicate Ideas

Take Action

LOGAN MIDDLE SCHOOL STAFF - 2021-2022

PRINCIPAL

Amber Erickson

DEAN OF STUDENTS

Alex Hubing

ATHLETIC DIRECTOR

Samantha Parkhurst

ADMINISTRATIVE ASSISTANTS

Trisha Bekkum (Administration)

Heather Brice (Student Services)

SCHOOL COUNSELORS

Lisa Buley

Jenny Vonwald

LMC/HPL

Christina Schiffer

ELL

Joua Vang

GRADE 6

Ashley Burke

Jodi Slaats-Hughes

Karla Lawrence

Samantha Parkhurst

Julie Welch

Rachel Wotruba

GRADE 7

Rebecca Brueggen

Jenna Fernholz

Christina Fenton

Wesley Kutzke

Jesse Martinez

GRADE 8

Kelly Christensen

Janine Gallo

Heather Kowal

Derek Olson

Megan Sparks

Tiffany Tranby

SCHOOL LIAISON

Tony Yang

NEIGHBORHOOD OFFICER

Ethan Purkapile

RESTORATIVE JUSTICE

Tracie Stinson

Elizabeth Digby-Britten

ART

Clinton Grabhorn

Sherrie Sikora

PHYSICAL EDUCATION

Ally Brennan

Chester Janke

HEALTH

Ally Brennan

April Young

MUSIC

Beth Becker

Jordan Hanson

Mark Pomplun

Brian Renkas

Mary Stutesman

Anna Taylor

TECHNOLOGY EDUCATION

William Preuss

READING SPECIALIST

Kristy Holinka

FAMILY/CONS.ED

Katelyn Hoffman

DISTRICT NURSE

Jennifer Euler

BUSINESS EDUCATION

Dylan Meyer

HEALTH ASSISTANT

Amy Magnuson

WORLD LANGUAGE

Jennie Bolen
Ann Kleinertz
Jennifer McMahon
Cassie Tolvstad

SPECIAL EDUCATION

Meghan Adams
Kevin Anderson
Lee Honey
Michael Larson
Deanna Langrehr
Katie Nachtigal
Nick Stone
Chelsey Willms

TEACHER ASSISTANTS

Erin Derr
Tim Miller
Xia Moua
Kevin Sandstrom
Lance Schuttenhelm
Ron Wigdal

SPECIALISTS

Leah Braunschweig - Psychologist
Kayla Wiedenbeck – Speech/Language
Jordan Young – Specially Designed PE
Katie Bakke – Occupational Therapy
Katelyn Koehler – Physical Therapy
Sharon Carlson – Deaf and Hard of Hearing

STUDENT SUCCESS COACHES

Megan Burke – Logan Middle coach
Teresa Eliason – District SPED coach

CUSTODIANS

Doug Gschwind - AM Engineer
Greg Heilman – PM Engineer
Jacob Deters
Tracy Pintz
Jeff Weis

COOKS

Amy Peterson - Cook Manager
Janet Czczok
Sheri Ickes
Cindy Lenser



DESCRIPTION OF SUPPORT SERVICES

SCHOOL COUNSELOR

The purpose of the School Counselor program in the School District of La Crosse is to assist all students in the developmental processes in intellectual, social, and personal growth and to assist students in making informed and individually appropriate social, educational and vocational choices.

SCHOOL PSYCHOLOGIST

The School District of La Crosse provides certified individuals who are responsible for providing psychological services for students, parents, and school staff.

OCCUPATIONAL THERAPIST

This certified individual provides therapy (upon medical recommendation) for any student who has a congenital or acquired disease or condition of such severity that achievement of normal growth and development may be hindered.

PHYSICAL THERAPIST

This certified individual provides therapy that is given upon medical recommendation to students who have neurological dysfunctions, in order to improve general physical condition, functional self-care, effective speech, ambulation, and process toward independence.

SPEECH AND LANGUAGE

The School District of La Crosse provides certified individuals who work with handicapping conditions characterized by a delay or deviance in the acquisition of paralinguistic, receptive, and/or expressive skills of oral communication.

2021-2022 School Calendar

School District of La Crosse

807 East Avenue South
La Crosse, WI 54601
(608) 789-7600



July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Start & End

Sept 1	First Day of School
Jun 3	Early Release - Last Day of School

No School

Aug 16-19	New Teacher Induction - No School
Aug 24-26	Staff Development - No School
Sept 6	Labor Day - No School
Oct 18	Family/Teacher Conferences - No School
Nov 1	Staff Development - No School
Nov 24-26	Fall Break - No School
Dec 23-Dec 31	Winter Break - No School
Jan 14	Staff Development - No School
Jan 17	Martin Luther King Jr. Day - No School
Feb 11	Convention - No School
Feb 14	Staff Development - No School
Mar 4	Staff Development - No School
Mar 7	Family/Teacher Conferences - No School
Apr 14-18	Spring Break - No School
May 30	Memorial Day - No School

Early Release

Oct 15	Early Release
Dec 3	Early Release
Mar 11	Early Release
May 6	Early Release
June 3	Early Release

Family/Teacher Conferences

Oct 13 4:00-8:00 PM	High Schools
Oct 14 4:00-8:00 PM	Middle Schools
Oct 18 11:00 AM-7:00 PM	All Schools
Oct 21 4:00-8:00 PM	Elementary Schools
Mar 3 4:00-8:00 PM	Middle Schools
Mar 7 11:00 AM-7:00 PM	All Schools
Mar 9 4:00-8:00 PM	High Schools
Mar 10 4:00-8:00 PM	Elementary Schools

End of Semester/Quarter

Nov 2	End of 1st Quarter
Jan 13	End 1st Semester/2nd Quarter
Mar 25	End of 3rd Quarter
Jun 3	End 2nd Semester/4th Quarter

Total Student Days: 175

January 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Emergency Closing Info

Should more than one school day be lost due to an emergency closing, students and teachers will follow the schedule below:
1st Day Missed = Waived
2nd Day Missed = Waived
After 2 Missed = Minutes will be added to the daily schedule to extend the day at each level

Calendar Key

- No School
- First & Last Day
- Early Release
- Family/Teacher Conferences
- End of Quarter

2021-2022 DAILY SCHEDULE

GRADE 6

Period 1	7:35-8:10	Flex Time
Period 2	8:10-8:55	Encore 1
Period 3	8:55-9:50	Core 1
Period 4	9:50-10:45	Core 2
Period 5	10:45-11:30	Encore 2
-----	11:30-12:10	Lunch/Mindfulness
Period 6	12:10-12:55	Encore 3
Period 7	12:55-1:50	Core 3
Period 8	1:50 - 2:45	Core 4

GRADE 7

Period 1	7:35-8:10	Flex Time
Period 2	8:10-9:05	Block 1
Period 3	9:05-10:00	Block 2
Period 4	10:00-10:55	Block 2
Period 5	10:55-11:50	Block 4
-----	11:50-12:30	Lunch/Mindfulness
Period 6	12:30-1:15	Encore 1
Period 7	1:15-2:00	Encore 2
Period 8	2:00-2:45	Encore 3

GRADE 8

Period 1	7:35-8:10	Flex Time
Period 2	8:10-9:05	Core 1
Period 3	9:05-9:50	Encore 1
Period 4	9:50-10:35	Encore 2
-----	10:35-11:15	Lunch/Mindfulness
Period 5	11:15-12:10	Core 2
Period 6	12:10-1:05	Core 3
Period 7	1:05-2:00	Core 4
Period 8	2:00-2:45	Encore 3

PARENT/TEACHER CONFERENCE DATES

FALL:	October 14, 2021	3:15PM – 7:15PM
	October 18, 2021	11:00AM – 7:00PM
SPRING:	March 3, 2022	3:15PM – 7:15PM
	March 7, 2022	11:00AM – 7:00PM

A. DISTRICT STUDENT CODE OF RIGHTS AND RESPONSIBILITIES

A copy of this document will be available online at [2021-22 Code of Rights and Responsibilities](#) or by request in the main office. The form requiring both parent and student signatures stating that the code has been read and is understood will be mailed with the registration packet.

B. CORE VALUES

The Logan Middle School community (staff, students, and parents) work together to promote the following core values:

RESPONSIBILITY
PERSEVERANCE

COMPASSION
SELF-DISCIPLINE
RESPECT

HONESTY
GIVING



C. PBIS- Positive Behavior Intervention Supports

Positive Behavior Intervention Supports (PBIS) a broad range of proactive, systemic and individualized strategies for achieving important social and learning outcomes in safe and effective environments while preventing problem behavior with all students (Sugai, 2007).

In order for the Logan Middle School environment to be a place for optimal learning, the following matrix has been established so students are aware of what it means to be *respectful*, *responsible* and *safe* whatever setting they may find themselves in while at school.

	All Settings	Hallways/ Stairwells	Cafeteria	Playground	Restrooms	Assemblies/ Field Trips	Emergencies / Drills	Bus
Be Respectful	* Follow School Dress Code *Body Basics	*Respect hallway displays *Body Basics	*Use Table Manners *Body Basics *Be Patient	*Use school appropriate language *Agree on rules of game prior to it	*Respect others privacy	*Listen to speaker *Body Basics * Follow School Rules	*Listen and follow adult directions *Remain Quiet	*Use school appropriate language *Body Basics
Be Responsible	*Be honest and accept responsibility *Do your job *Cell phone off/out of sight	*Use passing time efficiently *Store personal items in your locker *Keep space clean	*Keep all food in cafeteria *Clean up your area	*Body Basics *Put all equipment away immediately *Bring in outdoor gear	*Be quick, quiet, and clean *Flush	*Represent school with pride *Keep space clean *Return materials on time	*Walk *Remain with assigned staff	*Stay in seat
Be Safe	*Use materials & equipment for intended purpose	*Lock your locker *Keep combination locker to self	*Eight to a table	*Play only in assigned areas *Use materials for designed purpose *Return equipment safely and appropriately	*Wash your hands with soap *Report problems to staff	*Bring along only coach/teacher approved materials *Stay with assigned group *Stay in assigned area	*Move to designated area in safe and timely manner with assigned adult	*Wait your turn to get on and off safely *Walk off the bus *Keep aisle clear

Body Basics: Hands/Feet to Self, Personal Space, Eyes on/Listen to Speaker, Raise your hand.

Students will be taught the expectations for behavior at Logan Middle School. Students who choose not to demonstrate the behaviors on the matrix, or those found in the Student Code of Conduct, may require more specific plans and consequences. Examples of consequences may be, but not limited to, the following: *lunch/afterschool detention, loss of school privileges, parent notification and/or conference, daily progress report, in-school suspension, out-of-school suspension, unit/student conference, police involvement and expulsion.*

PBIS Tier 2
Includes:

Check-In/Check-Out (CICO)

This program's intention is to create a positive relationship with an adult at school for students who may need extra support. An adult will meet with the student every morning and at the end of the school day to help the student evaluate their daily choices. The staff will give positive (not negative) feedback many times during the day based on the school-wide expectations. CICO forms will go home at the end of each day to get POSITIVE FEEDBACK from home.

*** You will be notified if your child is placed on CICO.**

D. RESTORATIVE JUSTICE

Restorative Justice creates a positive school environment by building relationships and repairing harm through facilitated discussions. In collaboration with YWCA La Crosse, Justice Circles empower students to resolve conflicts and be a support for one another in a circle format.

Students are given the opportunity when conflicts arise to participate in a Restorative Justice circle led by their trained peers (Circle Keepers) and with supportive adults in lieu of punitive punishment. Justice Circles holds students accountable for their actions, gives students a voice, and offers peer supports. Justice Circles can also be used to welcome new students, support students, and to address behaviors as needed.

E. DRESS CODE FOR SECONDARY SCHOOLS

4430.1 - DRESS AND GROOMING

The School District of La Crosse recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. District administration will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools.

Accordingly, the administration shall establish such dress and grooming guidelines as are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes. Such guidelines shall prohibit student dress or grooming practices which:

- Present a hazard to the health or safety of the student themselves or to others in the school
- Interfere with schoolwork, create disorder, or disrupt the educational program
- Cause excessive wear or damage to school property
- Prevent the student from achieving their own educational objectives because of blocked vision or restricted movement.

Additionally, the following dress guidelines shall be observed in all schools:

- Students, staff, and guests shall wear footwear and a shirt and bottoms with fabric on the front, back, and sides that cover private areas. Additionally, clothing must be worn in a way that does not expose any undergarments including underwear and bras (waistband and bra straps excluded)
- Clothing and accessories shall be free from prohibited messaging related to drugs, alcohol, tobacco, vaping, profanity, profane gestures, violence, and/or hate speech.
- Students, staff, and guests shall not wear clothing or accessories that conceal their identity within the school during the school day. Hats, headwear, or hoods are permissible but must allow the face to be visible and not interfere with the line of sight to any student or staff. Hoods must allow the person's face to be visible to staff. Exceptions to this guideline may be made by building administration to recognize cultural dress or customs and other exceptional circumstances.
- Students, staff, and guests shall maintain their hygiene in a manner that is sanitary and neutral in fragrance to others around them.

Building administration shall establish and communicate the dress requirements for students participating in athletics, bands, specific courses, and other school groups when representing the District at a public event or dress requirements for special, school-related ceremonies or events (ie requiring students to wear a designated cap and gown at graduation).

Administrative Guidelines:

- Building administrators shall train school staff to understand and embrace the intent of the dress policy, how to apply and enforce the code equitably, and how to talk about the dress code to students, parents, guardians, and visitors and the reasoning behind it.

- Building administrators shall communicate the dress and grooming policy to students, parents, guardians, and staff through school handbooks.
- Building administrators and school staff shall enforce the district dress policy consistently, as adopted, to avoid discriminatory enforcement.
- In most circumstances, students suspected of violating the dress policy should be addressed by staff outside of instructional time and always in a respectful and private manner.
- Students who are unable or resistant to correcting the suspected violation shall be referred to the office by the school staff member.
- The building administrator is designated as the arbiter of suspected student dress violations in their building.
- When it has been determined by building administration that a student has violated the dress policy, efforts to address the violation outside of school dismissal shall be pursued first. These efforts may include the following:
 - Reversing or layering clothing to conceal prohibited messaging.
 - Offering substitute clothing or apparel, as available.
 - Offering to contact parents or guardians to obtain alternate clothing or necessary hygiene supplies.
 - Offering space and/or supplies to address hygiene, as available.
 - Exploring barriers and offering available resources to replace prohibited clothing or obtain necessary hygiene supplies, as available.
- Appeals of a dress policy decision may be made verbally or in writing to the Director of Elementary Education or Director of Secondary Education, respectively. Final appeals of a decision shall be directed to the Superintendent of Schools.
- All staff shall demonstrate, by example and precept, personal neatness, cleanliness, propriety, modesty, and good sense in attire and appearance.



F. ATTENDANCE

If your child is ill or will be missing class, please call 789-5802 to notify school authorities before 8:00 am on the day of the absence. Please remember we have an answering machine to take your calls after/before office hours.

If you are planning to take your student out of school for more than three days, please notify the office and obtain a pre-excused absence form. It is the student's responsibility to check with his/her teachers and collect all assignments that will be missed.

**NOTE: PLEASE REVIEW VERY CAREFULLY ATTENDANCE POLICY FOR THE SCHOOL DISTRICT OF LA CROSSE FOUND AT WWW.LACROSSESCHOOLS.ORG
A COPY OF THE COMPLETE POLICY IS AVAILABLE UPON REQUEST.**

1. Attendance at the middle school will be taken every period.
2. A parent may excuse a student for no more than 10 days in a school YEAR for personal reasons (vacation, etc.). After 10 days of excused absences, verification of absence (phone call or written), will not be automatically excused. It is the sole responsibility of the building administrator to determine whether absences are excused or unexcused (Administrative Policy 4310).
3. Students who are absent because of illness for 5 consecutive days must provide a dated doctor's note verifying the length of absence. At 10 days of accumulated absences per YEAR, a building administrator will require a dated doctor's note for ALL subsequent absences for the absence to be excused. If a note is not received, the absence will be unexcused.
4. Tardiness is defined as coming late to class. Students missing more than 5 minutes of ANY class period will be marked unexcused absent for the entire period. Habitual tardiness will be considered truancy and tickets may be issued.
5. An unexcused absence, as determined by the building administrator, for part or all of one or more days will be considered truancy and the La Crosse Police Department School Resource Officer may issue a truancy ticket.

G. HEALTH CENTER

Students who become ill during the day MUST report to the health office. When necessary, ill students will be sent home after calling a parent.



H. STUDENT TELEPHONE USE

Specific telephones, located in the Main Office, has been designated for student use. In order to use the telephone during school hours, a student needs to receive written permission from a teacher or main office personnel. The conversation should be brief and school-related. Common telephone courtesy is expected.

PHONES/ELECTRONICS POLICY

Students may not use cell phones or other 2-way communication devices during school hours unless prior authorization is granted by the building administrator. If a student is seen with their cell phone, they will be considered in violation of this policy. An exception is if a teacher would request students to use cell phones for an educational purpose. Students violating this policy will be disciplined in accordance with the established procedures as follows: First Offense: Student will be reminded of the policy and asked to put phone in locker. Second Offense: Phone confiscated, warning given, and the phone returned to the student at the end of the period. Third and subsequent Offense: Phone confiscated, and a parent must come to school to retrieve the phone. A plan determined by Administration will be formulated (example: leave phone in office for the day or keep cell phone at home). Cell phones are strictly prohibited in the locker rooms (policy 7310.1 – Privacy in Locker rooms) at all times. If a student is found using their cell phone in the locker room, the phone will automatically be confiscated, and a parent will be required to come in to retrieve the phone.



I. FADS

Students will be unable to bring any items from home that are considered by the administration to be a fad. Examples may include but are not limited to spinners, blankets, and slime. Fads may change throughout the year. Any of these items that are provided by the school and are used as a support tool are not considered to be a fad.

J. LOCKERS

Every student will be assigned a locker. Lockers should be kept neat and clean. There will be a periodic clean-up and locker inspection.

DO NOT SHARE YOUR LOCKER.

DO NOT GIVE SOMEONE ELSE YOUR LOCKER COMBINATION.

REPORT ANY LOCKER PROBLEMS TO THE MAIN OFFICE IMMEDIATELY.

K. BREAKFAST/LUNCH INFORMATION

LUNCH WILL BE FREE FOR ALL STUDENTS FOR THE 2021-22 SCHOOL YEAR.

FREE OR REDUCED MEALS INFORMATION

It is still very important that each family complete the Free/Reduced Meal Benefit application each year. Completing the Free/Reduced application is necessary as this information helps determine additional funding for enhanced educational opportunities for your school. Applications can be filled out entirely online by logging into your Skyward Family Access account. Paper applications can be dropped off at your school or brought in/mailed to the School Nutrition Office at the Hogan Administrative Center.

L. PASSES

Students are expected to have passes or passports if they are in the hallways during class times and should be prepared to show their pass to a staff member when requested.

M. PHYSICALS

Physicals are required to be on file for all students before they can participate in any WIAA sanctioned practice or games. Forms can be obtained in the main office or from the Logan Middle Athletic Director.

N. PHYSICAL EDUCATION

Physical Education is required for all boys and girls in Wisconsin schools. To be excused from participation the student must present to the nurse a written statement from his/her family physician clearly indicating the condition and the time to be excused. Locks for P.E. lockers can be purchased by the student, or the school has SOME available. Please inquire with the PE instructor or in the office. **THE SCHOOL CANNOT BE HELD RESPONSIBLE FOR LOST OR STOLEN ARTICLES.** So, each student must be very responsible for his/her personal belongings.

O. STUDENTS LEAVING THE SCHOOL BUILDING DURING THE DAY

No student will be allowed to leave the school premises without contact from the parent or a responsible adult, as indicated by the parent on the emergency contact information.

P. DRESS REQUIREMENTS FOR PHYSICAL EDUCATION

Students should wear athletic shoes with laces tied. All clothing should allow for freedom of movement and follow the guidelines outlined in the district dress code.

Q. DISTRICT WIDE PARENT COMMITTEE

The District Wide Parent Committee is a valuable way to promote communication between schools and parents. They meet on a regular basis with Superintendent Randy Nelson. A Logan Middle School Representative and Alternate are selected from the Logan Middle Parent Group. **LM Rep: TBD**

R. ACADEMIC GRADING SCALE

- A 90 – 100**
- B 80 - 89**
- C 70 - 79**
- D 60 - 69**
- F 59 - below**
- I Incomplete – (make up at the discretion of the teacher)**

Responsibility Skills Rubric

	A	B	C	NEEDS IMPROVEMENT
Readiness: A measure of student adherence to classroom procedures	The student is always prompt to class and is almost always prepared for class with required class materials and assignments	The student is prompt to class and/or is usually prepared for class with required class materials and assignments	The student is sometimes late to class and/or is rarely prepared for class with required class materials and assignments	The student is regularly late to class and/or is almost never prepared for class with required class materials and assignments
Participation: A measure of student engagement	The student is engaged in classroom activities and discussions without being asked as evidenced by listening, contributing, and asking questions	The student is engaged in classroom activities when asked as evidenced by listening, contributing, and asking questions	the student engages in classroom activities and discussions only when required to do so or when the request involves a disciplinary action	The student refuses to engage in classroom activities and discussions
Behavior: A measure of adherence to classroom expectations	The student follows classroom rules, group goals, and procedures without being reminded or cued	The student follows classroom rules, group goals, and procedures when reminded or cued	The student follows classroom rules, group goals, and procedures only when reminded or when the request involves strong urging or a disciplinary referral	The student refuses to follow classroom rules, group goals, and procedures

RETENTION/PROMOTION

The guidance counselors and teachers continually review student achievement. At the end of each year, a careful examination is conducted of students who received failing grades. Based on this review, the administration will make a determination whether or not the student should be promoted or retained in the same grade for the next school year.

S. BUS POLICY & RULES

Because safety is our primary concern, student discipline on the school bus is an important matter. A single lapse in the drivers concentration caused by students misbehaving could result in a serious accident. Please remember that the driver is in charge of the bus just as the teacher is in charge of the classroom. Students who are NOT regular bus riders are NOT ALLOWED to ride home with friends who are regular bus riders without a written parental request, prior approval from the bus company, and the principals signature . This is bus company policy.

T. SCHOOL PICTURES

School Pictures will be taken: **Friday, September 10, 2021**. Re-takes will be on **Monday, October 25, 2021**.

U. EVACUATION SITES

In the event that Logan Middle School would need to evacuate...

Our primary evacuation site is:

Logan High School
1500 Ranger Drive.
La Crosse, WI 54603
Phone: 608-789-7700

Our secondary evacuation site is:

Boys and Girls Club of Greater La Crosse
1331 Clinton St.
La Crosse, WI 54603
Phone: 608-784-3716

V. ATHLETIC INFORMATION

MIDDLE SCHOOL SPORTS:

Football
Cross Country
Tennis

7TH & 8TH GRADES

Basketball
Track
Volleyball

The WIAA requires that all middle and high school students participating in sports receive a physical exam every two years.

- * 6th grade may participate in Tennis, Cross Country, and Track
- * All athletes need a WIAA physical.
- * Note: WIAA physicals must be done by a physician.

*Please Plan Ahead....All students participating in co-curricular athletics must have a physical on file with our Athletic Director prior to earning the opportunity to practice.

2021-22 SPORTS SEASON

FALL SPORTS: September 2021– October 2021

Boys
Football
Cross Country

Girls
Volleyball
Cross Country
Tennis

WINTER SPORTS:

Session I October 2021 - December 2022

Boys Basketball
Wrestling

Session II January 2022 – February 2022

Girls Basketball

SPRING SPORTS: March 2022 - May 2022

Boys
Track & Field
Tennis

Girls
Track & Field

W. STUDENT FIELD TRIPS - FORM IICA

The Board of Education of the School District of La Crosse recognizes the educational value of field trips and approves of these activities as a significant supplement to regular classroom instruction. A field trip shall be defined as a learning experience wherein students leave their school for a designated period of time under the supervision of school personnel. All field trips shall be educational in nature and shall be a continuation of classroom study or an approved school program.

Field trips provide worthwhile and effective learning experiences if appropriate, properly planned, and used to supplement or enhance the curriculum. A follow-up activity should be provided that connects the field trip to the ongoing curriculum. **Students that demonstrate inappropriate behavior during the normal school day may not be allowed to participate on field trips.**

Per school board policy, the following forms must be filled out when a student is going on a field trip: Consent To Treat, Single Use Permission Form, and Multiple Use – Walking Field Trip Permission Form. Permission must be in writing.

- (1) Parents/guardians are to be advised in writing of all the details of a particular field trip by the staff member(s) involved at least one week before the trip.**
- 2) Standard parental permission slips and a list of participating students must be on file in the principal's office by the designated turn-in date.**
- (3) A list of all students along with a "permission for medical treatment" form completed by the parents/guardians must be carried by the staff member in charge.**
- (5) Student conduct will be governed by the Student Code of Rights and Responsibilities and Co/Ed-Curricular Activities Code. It is expected that students will conduct themselves in an appropriate manner on school-sponsored trips. It is important that all participants understand that they represent their school to the general public. Upon receipt of a report of violation of the code, The supervisory leader will meet with the student(s) involved to determine the validity of the report and make a decision regarding appropriate action. Parents/guardian and principal will be informed of the situation and the action to be taken.**
- (6) Students involved in field trips shall be counted as present in school and permitted to complete, preferably in advance, the work that would be missed.**

- (7) Students who participate in a field trip should remain with the group. The only exception will be a written request to the principal from the parent/guardian in advance of the trip, providing for alternate travel arrangements. The sponsor or chaperone will release the student only to the parent/guardian.
- (8) If your son/daughter is required to take medication during the school day, those medications must be available on the day of the field trip. If they are not available, your child will not be permitted to participate.
- A field trip day is a regular school day. All students are expected to attend.
 - Parents will be notified if their child is not allowed to attend for any reason.
 - Parents may accompany their son/daughter on any field trip. However, they must notify the field trip coordinator of their intention to participate, pay any entrance or travel fees, and agree to a set of expectations for participation as indicated by the field trip coordinator, including a criminal background check.

Should a student be unable to attend because of illness or a family emergency, a refund of the admission price may be available, however, transportation monies are NOT refundable.

X. FEES

Field trip fees vary by grade and will be collected at the time as needed.

Y. WALKING AND BIKING TO SCHOOL

Logan Middle School is an active participant of the La Crosse County Safe Routes to School Program. Walking and biking are healthy ways for students to get to and from school. Students who live near school are encouraged to walk, bike, or use wheeled equipment as long as they are able to do so safely. Students who live too far or are not able to safely walk, bike, or wheel to school can be dropped off to join in the schools wheel to school days (at time and location).

Students who walk, bike, or wheel to and from school:

- Arrive at school alert, able to concentrate and learn.
- Arrive more apt to be physically fit and less likely to become overweight.
- Learn how to navigate traffic safely.
- Contribute to a cleaner environment & improved air quality by reducing traffic volume near their school.
- Learn pedestrian and bike skills that will last a life-time.

Active Commuting Guidelines

Walkers should use sidewalks whenever possible. If streets don't have sidewalks students should walk facing traffic. Crossing at street corners, where crossing guards are present/located and where painted crosswalks are present, is recommended. Students should look Left, Right, and Left again before crossing. Students are encouraged to walk with a friend or adult and should dress appropriately for the weather. Reflective gear is recommended to increase visibility to motorists when walking in the early morning or after dusk.

Students using wheeled equipment (bicycles, skateboards, scooters, rollerblades, or other equipment with wheels) should always wear a helmet. Bikers should bike with the flow of traffic. Crossing at the street corners, where crossing guards are located and where painted crosswalks are present is recommended. Students should look Left, Right, and Left again before crossing. Students are encouraged to bike with a friend or adult and should dress appropriately for the weather. Wearing reflective gear and using bike lights will increase visibility to motorists when biking in the early morning and after dusk.

Students who ride wheeled equipment to and from school must abide by the following conditions:

1. Bicycles must be parked and locked in the bike racks outside door O on Liberty Street.
2. Scooters, rollerblades, and skateboards must be placed in lockers during school day.
3. Bicycles, scooters, skateboards, and rollerblades **may not be ridden on school grounds;** they must be walked.
4. Bicycles are designated as vehicles under state laws. Riders must obey the rules of the road. Students riding bicycles should be aware of Wisconsin State Bicycling laws.
5. Students are encouraged to wear helmets when using wheeled transportation.
6. Helmets must be stored in locker, backpack, or attached to bicycle.
7. Students are not to interfere with bikes, helmets, locks, or other equipment.

Z.

unless the site is approved by the district technology department and has a partnership agreement for use of data with the approved vendor of the online service.

Hand-out of iPad/Macbook Air

Schools will be issued an iPad/Macbook Air based on a schedule either within the school day, at registration, or after school. See the Voluntary Insurance section.

Hand-in of iPad/Macbook Air

Schools will collect the iPad/Macbook Air based on a schedule either within the school day, at the end of the school year or when the student withdraws from the district. Any iPad/Macbook Air that is not returned during that time will be considered stolen public property and treated as such.

Insurance

Insurance Coverage

iPads

- Voluntary insurance covers accidental damage to the iPad
- Each device component will be replaced one time (e.g. cracked screen, audio port damaged, etc.).
- Subsequent breakage of the same item is the responsibility of the Parent/Guardian.
- Repairs/loss due to negligence are not covered by insurance.
- Accidental damage includes walking down the hall with the device in the student's arms and someone bumps into the student and the iPad is dropped; student has iPad in backpack and someone grabs the backpack and tosses it down the hall.
- Negligent damage includes liquid in iPad of any amount; iPads in backpacks or cases that are thrown down or sat on by the student; iPads on floor in traffic areas resulting in being stepped on by students or others; iPads left unsecured in areas such as lockers or cars.
- In middle school and high school device accessories (cases, power brick, power cord, Logitech Crayon) are **not covered** by insurance. Students/parents/guardians must purchase Apple brand power cords or power bricks from the school office or from Apple/Apple Resellers. Other brands may not be the correct wattage or manufactured properly to support the district supplied iPad and will be considered 'missing' at hand-in. Cases and Logitech Crayons must be purchased from the school office.
- In elementary schools, power bricks, cases, and crayons are classroom sets and not assigned to the student and are the responsibility of the school. The iPad case is the responsibility of the student and **is not covered** by the insurance. Replacement cases can be purchased in the school office.
- Lost or stolen devices are not covered by insurance.

March 2021

- Failure to return any iPad upon leaving the district or when requested will be considered theft of public property.

Laptops

- Voluntary insurance covers accidental damage to the iPad; each device component will be replaced one time (e.g. cracked screen, audio port damaged, etc.). Subsequent breakage of the same item is the responsibility of the Parent/Guardian. Repairs/loss due to negligence are not covered by insurance. The following are only examples of accidental or negligent damage. See Building Student Handbook for additional examples.
- Accidental damage includes walking down the hall with the device in the student's arms and someone bumps into the student and the laptop is dropped; student has laptop in backpack and someone grabs the backpack and tosses it down the hall.
- Negligent damage includes liquid in laptop of any amount; items placed between keyboard and cover resulting in screen breakage or hinge damage; grabbing the laptop by the screen with fingers instead of picking up laptop from the bottom near the track pad; laptops in backpacks or cases that are thrown down or sat on by the student; laptops/backpacks on floor in traffic areas resulting in being stepped on by student or others; laptops/backpacks left unsecured in areas such as lockers or cars.
- Cases, power supplies, power cords, or electrical connectors (duckheads) are **not covered** by voluntary self-insurance. Students/parents/guardians must purchase Apple brand power supplies, power cords, or duckheads from the school office or from Apple/Apple Resellers. Other brands may not be the correct wattage or manufactured properly to support the district supplied laptop voiding the voluntary self-insurance and will be considered 'missing' at hand-in. Cases must be purchased in the school office.
- Lost or stolen devices are not covered by insurance.
- Failure to return any laptop upon leaving the district or when requested will be considered theft of public property.

Insurance Time-Frames

Traditional Year Schools

- The insurance purchasing period is from August 1st to October 1st.
- If purchased, insurance is valid for a period of 1 year from August 1st to July 31st.
- Families new to the district have 2 weeks from enrollment date (if outside of normal purchasing period) to either purchase the insurance
- If payment is not received by October 1st, it is assumed that the family does not want the insurance.

Year-Round Schools

- The insurance purchasing period is from August 1st to October 1st.
- If purchased, insurance is valid for a period of 1 year from July 1st to June 30th.
- Families new to the district have 2 weeks from enrollment date (if outside of normal purchasing period) to either purchase the insurance
- If payment is not received by October 1st, it is assumed that the family does not want the insurance.

Insurance Process for Families

1. During the enrollment and Skyward info update period, families will be asked if they want to purchase insurance for their students' device.
2. Families choose to opt in or out to the insurance and choose their payment method. Cash, Check, or Credit Card via Skyward.
3. During the process, families are informed on what insurance covers and costs for repairs. Families are also asked to read and sign the Student Expectations and Acceptable Use Handbook.

Opting Out of Insurance

- Any family that opts out of insurance is responsible for all repair costs, including total loss of device.

Lost/Stolen Devices

School Process

- Students must notify the building principal or associate principal immediately if their device is lost or stolen. Or, if notifying a teacher, ask that the teacher notify the principal immediately.
- For stolen devices, it is highly recommended that families file a police report for the device.
- The device will be placed into lost mode. Lost mode prevents the device from being used and for iPads may provide us with it's last known location. Location data is not 100% accurate and relies on the device being powered on and connected to WiFi.

Fees

- Lost/stolen devices are not covered under insurance.
- Charges for the lost/stolen device will be assessed in Skyward by the Tech Dept..
- The fee is the full cost of replacement for the device. Refer to the fee schedule below.

Damaged Devices

School Process

- Office is notified of a damaged, lost, or stolen device.
- Principal, assistant principal, or other designee speaks with the student regarding the incident.
- Building administrative assistant will create a helpdesk ticket for the repair.
- Damaged devices are labeled and sent to tech services for repair.

Tech Dept Process

- Tech Services receives help tickets, diagnoses problems, and repairs on site if possible.
- If unable to repair in the district, the device is sent out for repairs. Repairs may take up to 5 school days to complete depending on the severity of the issue and/or availability of parts.
- Repaired device is sent back to the school admin.
- Charges are added in Skyward by the tech dept if applicable.
- Principals will receive email from tech if a repair fee is incurred.

Fees

- If the device part has been damaged more than once and no longer covered under insurance, the fee will be assessed in Skyward
- Refer to the fee schedule below for parts cost.

Withdrawals

- Tech dept receives withdrawal notification and places device into lost mode.
- If the device is not received by tech services, lost/stolen device fee is assessed on the student's account.
- Failure to return any laptop upon leaving the district or when requested will be considered theft of public property.
- Schools notify the family of unreturned equipment. If unable to reach family directly, a request should be made to the new school for assistance with device collection and/or contacting the family.

Communication

- Families are automatically sent a statement for device fees at the end of each semester.
- Technology Services will communicate with the principal regarding billing.

Student Expectations and Acceptable Use Handbook

- When families sign up for insurance they are prompted to review and sign the Student Expectations and Acceptable Use Handbook.
- A copy can be found through the tech support webpage on the district website.

Fee Schedule

iPads		Laptops	
Item	Cost	Item	Cost
iPad Voluntary Insurance	\$20	Laptop Voluntary Insurance	\$30
iPad	\$300	Macbook Air	\$800
iPad Glass	\$100	Display Assembly	\$400
iPad LCD Display	\$135	Trackpad	\$50
iPad Glass + Display	\$190	Logic Board	\$400
iPad Power Brick	\$19	Battery	\$100
iPad Power Cable	\$19	Upper Case with Keyboard	\$200
iPad Issued Case	\$55	Audio Daughterboard Cable	\$20
iPad Logic Board	\$150	Microphone	\$20
Logitech Crayon	\$50	USB-C Board	\$20
		Display Cable	\$25
		Trackpad Cable	\$13
		Logic Board	\$30
		Audio Daughterboard	\$30
		Laptop Issued Case	\$15
		USB-C Charge Cable	\$10
		USB-C Charger (Power Brick)	\$49
		Duckhead	\$10