

Longfellow Middle School PTO Meeting Minutes

May 23, 2016

Attendees: Kathy Heiderscheit, Christina Knudsen, Daria Lapp, Tracy Kayser, Jennifer Jones, Gwen VandeZande, Kristin Pretasky, Dr. Penny Reedy and Ms Megan Amann.

Meeting was called to order by President Kathy Heiderscheit at 6:31 pm.

Welcome and Introductions

Secretary's Report – Christina Knudsen

There are no reported changes to the April 25, 2016 meeting minutes.

Motion to approve the April 25, 2016, minutes with the reported change was presented by Jennifer Jones. Motion was 2nd by Tracy Kayser. Resolved: Motion carried.

Treasurer's Report – Jennifer Jones

- Balance as of May 18, 2016 is \$2,820.02.
- Approved funds but yet to be paid is \$25 for raffle renewal – Fall 2016.
- Available funds minus the \$2,000 reserve totals \$795.02.
- Three noted changes from the printed Treasurer's Report: Additional fee of \$100 for having the fruit cut for the 75th Anniversary Celebration. Fee for the food for the celebration of \$598.50 was approved via email and will be motioned and approved for at today's meeting. Third noted change is additional income of \$265.64 for the Dairy Queen fundraisers.
- There is a request from Kathy Heiderscheit to be reimbursed for the 75th Anniversary Celebration as well as reimbursement to Jan Crandall for expenses for the 75th Anniversary Celebration.
- **Motion** to approve the fee for the food of \$598.50 and the additional fee of \$100 for cutting the fruit was presented by Kristin Pretasky. Motion was 2nd by Daria Lapp. Resolved: Motion carried.
- **Motion** to approve the May 23, 2016, Treasurer's Report was presented by Gwen VandeZande. Motion was 2nd by Kristin Pretasky. Resolved: Motion carried.
- **Motion** to approve reimbursing Kathy Heiderscheit and Jan Crandall for all of their expenses associated with the 75th Anniversary Celebration was presented by Kristin Pretasky. Motion was 2nd by Gwen VandeZande. Resolved: Motion carried.

Old Business – Kathy Heiderscheit

- Staff Requests - NONE
- Longfellow's Semisecular Centennial – Celebrating 75 Years! – The date of the event was on Sunday, May 22, 2016, from 1 pm-4 pm. The event was a HUGE success! Discussion held on the possible preservation of all the 8th & 9th Grade Posters that were printed and hung for the event yesterday. Digital images will be saved. One suggestion was to roll them up and place in tube

containers. Kristin Pretasky will keep an eye out for them from her husband's business and will bring in to office whenever she has a few.

- Dairy Queen Fundraisers –DQ supports fundraisers for organizations/schools by offering the groups to pick a night and 10% of the sales will go back to that school/organization. The Longfellow PTO had chosen two nights for the DQ Fundraisers. The nights were on band and choir concert nights which were April 26th and May 5th both from 6pm-9pm. Ten percent of all sales from 6pm-9pm on those two nights went directly to the Longfellow PTO. The money raised from both nights was \$265.64.
- 8th Grade Recognition/Dance – Will be held on Tuesday, May 31, 2016. There is no school on Monday, May 30, 2016. The PTO ordered bars, cookies and fruit for the celebration from the school district. PTO volunteers should arrive by 6:00 pm, recognition from 6:30-7:15pm, reception from 7:15-7:45pm and dance from 7:45-9:15pm. The PTO is only needed from 6:00pm-8:00pm. PTO members who are working the 8th Grade Event are: Christina Knudsen, Kathy Heiderscheit, Daria Lapp, and Kristin Pretasky.
- 6th Grade Orientation – Orientation will be held on May 24 from 6:30 pm-8:00 pm. PTO members who are working the 6th Grade Orientation are: Jennifer Jones, Kathy Heiderscheit, and Kristin Pretasky. Kathy and Jacie will get the PTO flyers updated, and Kathy is making a trifold sign that will be able to be placed on any PTO table going forward. Jennifer will pick up some candy for the table.
- Runnin' For A Reason – Runnin' for a Reason is scheduled for May 31st. Dr. Reedy stated all parents are welcome.

New Business – Kathy Heiderscheit

- Need DWP rep replacement for next year. Wonderful Tracy Kayser has blessed the Longfellow PTO with years of service and now it is time for her to do wonderful things at Central High School. So we are looking for a representative to take over for her starting in the Fall of 2016. DWP meets the 2nd Tuesday of every month. Gwen VandeZande currently does this for Southern Bluffs Elementary. Gwen stated she will do this if no one else is interested. Will discuss again at the September meeting.
- There are ten staff from Longfellow retiring/transferring this year. The PTO purchased cards and Jennifer Jones will sign on behalf of PTO and give to the office.
- Denise S. in the LMC needs volunteers to help on May 26 and 27 with iPad collection. Kathy Heiderscheit, Christina Knudsen and Kristin Pretasky will help. Kathy will send out a list of times so all shifts are covered. Kathy will also e-mail PTO DL to see if others may be interested.
- Pinnacle Fundraiser meeting with Jeff Maiers is on June 1st, 2016.
- Calendar and PTO meeting schedule for 2016-2017. The meetings will remain on the 4th Monday of the month.

District Wide Parent Meeting Report (DWP) – Tracy Kayser

- The District is asking all schools to consider healthy fundraising options and alternatives for next year.

Principal/Associate Principal's Report – Dr. Penny Reedy

- Next year Longfellow will have an extra sixth grade teacher with seven – 6th; six – 7th; and six-8th grade teachers.
- There is a turnover of ten staff at Longfellow for the 2016-2017 school year.
- The Talent Show will be on June 2nd at 10:30 am. Parents are welcome to attend.
- The music program at Longfellow is growing by leaps and bounds.
- Longfellow is seeing an increase of students every year by about 25. Those numbers influence bathroom facilities, lunch room duties and teacher to student ratios. There will be some remodeling with the school office the summer of 2017.

Joys & Concerns

- Last but not least....IT IS DR. REEDY'S BIRTHDAY ON JUNE 2 ☺ Don't forget!!!
- The next Longfellow PTO meeting will be held on Monday, September 26, 2016, in the Longfellow LMC at 6:30pm.

Meeting adjourned by President Kathy Heiderscheit at 8:03 pm.

Respectfully submitted by Christina Knudsen.

**NEXT PTO MEETING:
MONDAY, September 26, at 6:30 pm in the Longfellow LMC.**