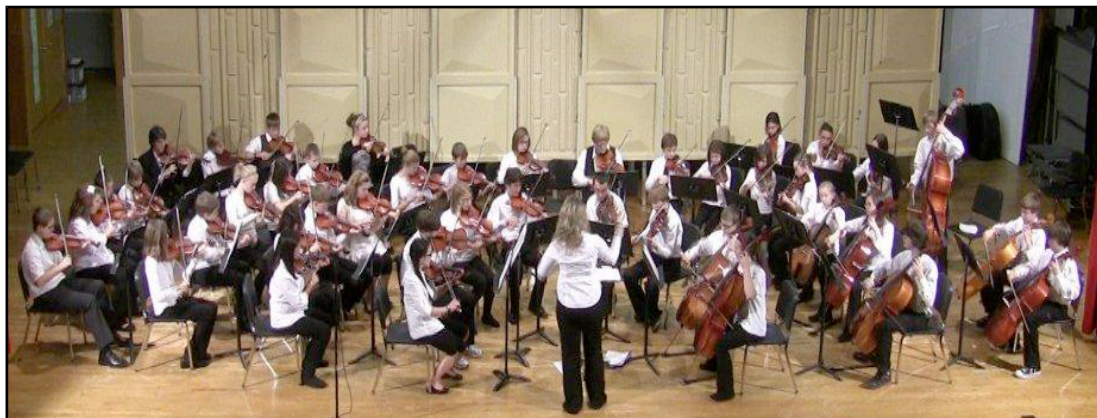


♪ 2018-2019 Orchestra Handbook ♪

Longfellow Middle School & La Crosse Design Institute



Welcome to Our Orchestras!

I look forward to meeting you and working with you throughout our school year. This handbook contains information about our orchestra program. It is important that you and your parent/guardian/family read it and understand it. Please keep this handbook so that you can refer to it later, for it contains grading information and our performance dates and times.

If there are any questions or concerns you may have about the orchestra program, please feel free to contact me! I will also send out periodic emails throughout the school year to keep in touch and aid in communication. Again, welcome! Let's make it a great year!

Ms. Jessica McDonald, Orchestra Director & Orchestra Lesson Teacher
Email: jmcdonal@lacrossesd.org Phone: 608-789-7670 (Longfellow)

Orchestra School Supply List

Please make sure that you have the following supplies and remember to bring needed materials when necessary:

- ♪ **Instrument, bow, case, & rosin:** store rental, own, or school district rental instrument
(We have only a very limited school district instrument supply available to families who qualify).
- ♪ **Instrument support:** shoulder rest/sponge (violin/viola), or endpin rest/rock stop (cello/bass).
- ♪ **Textbook:** Essential Elements for Strings (7/8th grade) or Measures of Success, book 1 (6th grade)
(Subsequent and/or supplemental books will be required as students progress and advance.)
- ♪ **Concert attire:** white collared shirt/blouse with modest neckline, black pants, black shoes & socks.
- ♪ **Other:** one box of tissue to share for our classroom, & pencils for personal use in rehearsals.

Most materials are available for reasonable rates at our local music retailers. Each store features easy online or telephone ordering and free delivery to our school if you are not able to get to the store. Here is the contact info for each of our local music stores:

- ♪ Leithold Music ~ 608-784-7555 ~ www.leitholdmusic.com ~ info@leitholdmusic.com
- ♪ Old Towne Strings ~ 608-782-1222 ~ www.oldtownestrings.com ~ ty@oldtownestrings.com
- ♪ SSE Music ~ 608-781-2850 ~ www.ssemusic.com ~ music@ssemusic.com

Orchestra Performances & Performance Reflections

Performances and performance reflections make up 30% of your grade. Up to 100 points for each performance are awarded based on the following: music performed, respectful behavior/performance etiquette, following directions and for bringing all needed materials. In the event a student cannot attend a performance, please see an orchestra teacher as soon as possible to arrange an alternative assignment/make up work to avoid a significant drop in your orchestra grade. Any/all make-up work must be submitted before the end of each quarter. ***Here are our performances for this year (mark your family calendars!):***

- ♪ Friday, September 14, 2018 – All orchestra materials, forms, & fees are due
- ♪ Wednesday, November 14, 2018 - 8th Grade Orchestra Festival (during the school day)
- ♪ Thursday, December 13, 2018 - Orchestra Concert at Central, 7:00 pm (All grades check-in 6:15 pm)
- ♪ Wednesday, December 19, 2018 - 8th Grade visit to Central Orchestra (during the school day)
- ♪ Friday, January 25, 2019 - 8th Grade Orchestra Tour to ES (during the school day)
- ♪ Thursday, February 21, 2019 - 6th Grade Orchestra Festival at Logan MS (during the school day)
- ♪ Saturday, February 23, 2019 - 7/8th Grade Solo/Ensemble Fest at Holmen HS (select students only)
- ♪ Tuesday, March 5 2019 - All City Festival at La Crosse Center, 7:00 pm (All grades check-in at 6:00)
- ♪ Tuesday, May 14, 2019 - Orchestra Concert at Central, 7:00 pm (All grades check-in at 6:30 pm)
- ♪ May, TBA, 2019 – 8th Grade Orchestra performance at 8th Grade Recognition Ceremony (time TBA)
- ♪ Friday, May 24, 2019 – All school district rental instruments & equipment due back to orchestra room

Up to 50 points are awarded for each written performance reflection (completed in class after each concert). Reflection points are awarded for responses using complete sentences, grammar, and punctuation to the best of the student's ability. Any/all make-up work must be submitted before the end of each quarter.

Orchestra Rehearsals

Rehearsal points make up 30% of your grade in orchestra. Up to 10 points are awarded for each rehearsal based on: respectful behavior, effort/participation, and for bringing all of your needed materials (instrument, rosin, music, pencil). We meet for orchestra rehearsal three days out of the six day cycle during the school day:

- ♪ 6th Grade Orchestra Rehearsal: 4th Hour (9:45-10:30 am) on odd cycle days 1, 3, 5
- ♪ 7th Grade Orchestra Rehearsal: 2nd Hour (8:15-9:00 am) on odd cycle days 1, 3, 5
- ♪ 8th Grade Orchestra Rehearsal: 3rd Hour (9:00-9:45 am) on even cycle days 2, 4, 6 (*tentatively)

Small Group Orchestra Lessons & Regular Home Practice

Small group lessons make up 40% of your grade in orchestra. Up to 50 points are awarded at each lesson for the following: being on time, bringing materials, effort, and skill improvement.

Lessons are scheduled during the school day, for 20 minutes once per cycle (about 5-7 lessons per quarter). Every effort is made to schedule student lessons at a convenient time (the lesson schedule will be posted in the orchestra room and we will begin meeting for lessons during the 3rd cycle of quarter one). ***If a student misses their lesson, it is their responsibility to contact an orchestra teacher as soon as possible to schedule a make-up. Do not wait until the last week to catch up on lessons, as make up times tend to fill up quickly at the end of each quarter! Any/all make-up work must be completed/submitted before the end of each quarter.***

Your lesson teacher will give a new assignment for you to prepare (practice) and write it down on your lesson sheet. Assignments may include exercises from the EE or MOS books, sections of our orchestra music, or other studies. ***Bring your instrument home for practice at least every other day, as a portion of each lesson grade is based on your skill improvement (practicing leads to improvement)! 20 minutes of home practice every other day is the minimum amount required,*** although slightly more practice may be needed for students to prepare their assignment well.

2018 - 2019 Orchestra Field Trip Permission

Due Friday, September 14, 2018 (Day 3)

We, the undersigned parent(s) (or guardian) of _____ do hereby give our permission and consent for our child to go on a field trip to LONGFELLOW/LDI ORCHESTRA FIELD TRIPS during THE 2018-2019 SCHOOLYEAR at DURING THE SCHOOL DAY.

If you have any special request to make concerning your child's participation in this field trip, you should convey your request in writing to the teacher in charge. If possible, such special requests will be honored. It is understood that the student must abide by the directions given by the instructor at all times. This field trip permission form must be signed by a parent/guardian and be on file with the instructor before the student will be taken on the field trip.

Parents and students are reminded that the Student Code of Rights and Responsibilities and the Co-Curricular Activities Code will apply during field trips. Serious violations may result in having students sent home at the parents/guardian expense.

AUTHORIZATION TO CONSENT TO TREATMENT OF STUDENT

Student Name: _____

Home Address: _____

Family Hospital: _____ **Family Doctor:** _____

My child has an allergy: ☐ No ☐ Yes **If yes, please list type of allergy:** _____

Parent/Guardian Emergency Contact Number(s):

Name: _____ **Phone:** _____ **Relationship to student:** _____

Name: _____ **Phone:** _____ **Relationship to student:** _____

Name of a family member/friend that can be contacted in case the parent/guardian cannot be reached:

Name: _____ **Phone:** _____ **Relationship to student:** _____

(We), the undersigned parent/guardian of the above mentioned student minor do hereby authorize the staff member of the School District of La Crosse supervising the activity concerned, as agent for the undersigned, to consent to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care which is deemed advisable by physician and surgeon on the medical staff of any licensed whether such diagnosis or treatment is rendered at the office of said physician or at the said hospital.

It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required but is given to provide authority and power on the part of our aforesaid agent to give specific consent to any and all such diagnosis, treatment or hospital care which the aforementioned physician in the exercise of his/her best judgment may deem advisable. Also, the authorized school district staff person has the authority to call for emergency medical transportation or provide transportation himself/herself, for the benefit of the involved student, as the staff person deems necessary.

Every effort will be made to contact parents or guardians to explain the nature of the problem prior to any involved treatment. This authorization shall remain effective until the end of the school year. Any medical expenses incurred will be the sole responsibility of the parent/guardian.

Signature of Parent/Guardian: _____ **Date:** _____

2018 - 2019 Orchestra Handbook Form

Due Friday, September 14, 2018 (Day 3)

Volunteer Information

Your time and help are always greatly appreciated! Please let us know if you or another family member might be able to assist our orchestras during the school year by marking the boxes below. ***Please remember that volunteers also must have an updated district volunteer form on file in the Longfellow/LDI school office.***

☐ No, I am not available to help out. Thank you!

☐ Yes! Please contact me about volunteer opportunities:

Name: _____

Email: _____

I can help out in these areas:

☐ Chaperone during the school day ~ days/times available: _____

☐ Concert help – take concert donations or operate video camera (equipment & instructions provided)

☐ Concert help – help with tuning student instruments before performance (electronic tuner provided)

☐ Other: _____

Due by Friday, September 14, 2018 (Day 3)

☐ Orchestra handbook acknowledgement form (this current page, page 4 in this handbook)

☐ Field trip permission form (page 3 in this handbook)

☐ Orchestra t-shirt order form & fee (optional fund-raiser, separate form)

☐ Obtain an instrument & supplies for rehearsals, lessons, and concerts (our supply list is on page 1)

☐ Write all performance dates in your family's calendar (all dates for this school year are on page 2)

☐ Instrument rental form & fee (if renting an instrument from the school district; separate form)

Orchestra Handbook Acknowledgement

By signing below, we acknowledge that we understand the contents of the orchestra handbook, ***including materials needed for participation, grading policies, performance dates, and home practice requirements.*** If we have any questions or concerns, we understand that we may contact an orchestra teacher via email or phone.

Student Name: _____

Student Signature: _____

Parent/Guardian Signature: _____