2019 Summer School

Course Registration Dates

DISTRICT/OPEN ENROLLED:

Pre-Registration:

For: All Reading/Math, Kindercapers, PreSchool Pals

March 11-20, 2019

ALL Course Registration:

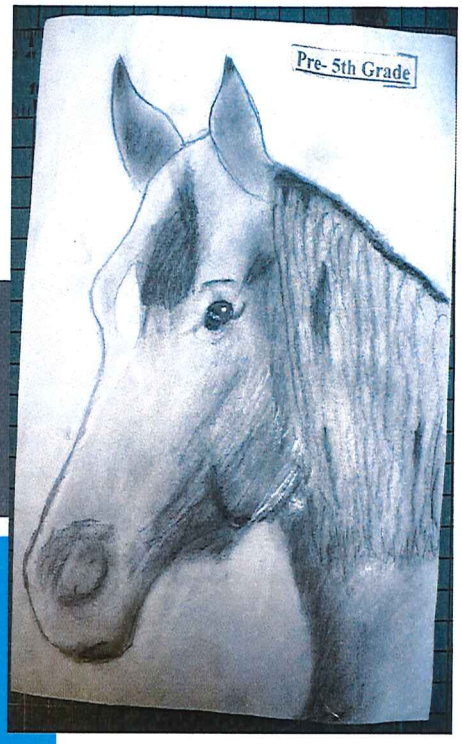
March 25 - April 17, 2019

NON-DISTRICT/NON-OPEN ENROLLED:

ALL Course Registration:

APRIL 26-MAY 3, 2019

See Page 3 for Details



SCHOOL DISTRICT OF LA CROSSE

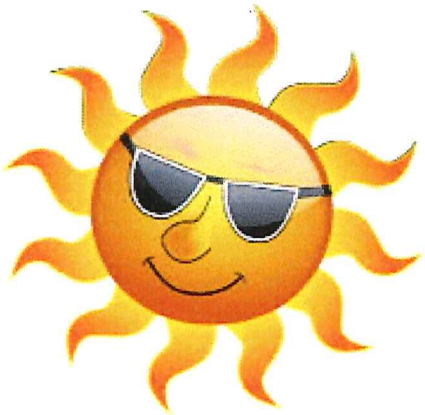
608-789-8955

807 East Avenue S
La Crosse, WI 54601

summer@lacrossesd.org

Summer School Information for Longfellow/LDI Students
Middle School Reading & Math
School District of La Crosse

- For students entering 6th, 7th, and 8th grade during the 2019-2020 school year
- For students that would benefit from additional time spent on Reading/Math or maintain their growth in Reading/Math
- Time is split equally between Reading and Math with the opportunity for small group interventions
- Lessons will be tailored specifically to your child's greatest area of need in Reading/Math
- Bussing is available for students - tentative routes are described in the summer school brochure (p.9)
- FREE breakfast (7:30-8:30) and lunch (11:30-12:30) will be served daily M-F at Longfellow
- Reading/Math classes run M-F from 8:00 a.m. - 12:00 p.m.
- Starts on July 8th and runs through August 2
- **Register for course #1400**
- There is pre-registration for Reading/Math, Kindercapers, PreSchool Pals. This runs from March 11-March 20
- ALL course registration starts on March 25 and ends on April 17. Paper registration will also be available during and after that date for BOTH Reading/Math and enrichment classes.
- The paper registration form is attached and can be found in the Summer School brochure.
- See page 3 of brochure for detailed online registration instructions https://www.lacrosseschools.org/programs-services/summer-school/
- Questions can be emailed to summer@lacrossesd.org or call 608-789-8955



SUMMER SCHOOL GENERAL INFORMATION

Participation and Registration See page 3.
Registering for courses serves as a commitment to attend if the course is offered.

Grade Level
Please note in the course descriptions that the grade level is for "Students Currently in Grades _ _." In other words, the courses are for the grade your child is in for the current school year—2018-2019. As in the past, 5th Grade Students enrolling in Reading and Math should register at one of the Middle Schools.

Class Sizes and Cancellations
The school district reserves the right to cancel classes with low enrollment. Parents and guardians will be notified of any class cancellations. These are also posted on the Summer School Webpage. Enrichment classes run Mon—Thurs. unless stated otherwise. Course confirmation letters will be mailed home on or before June 5th. Your address in skyward will be used. Please be sure this is up to date. If you have questions after you receive your confirmation letter, please call the summer school office at 789-8955.

Reporting Absences
Secretaries will be on duty during Summer School at all District schools. Please call the school your child is attending to notify the staff of any absences. Leave a message should a secretary not be present at the time you call.

Behavior Communication Plan
Summer School is a time for students to extend their learning. Negative behaviors disrupt the learning environment for all students. We expect that all students follow behavior guidelines established by the school and classroom. Our goal is to do all we can to work with students; unfortunately we may need to dismiss a student due to significant and/or on-going inappropriate behaviors. Below is a general guideline for the Summer School Behavior Communication Plan.
1) If a student is disruptive to the classroom setting a contact will be made to inform adults at home of the disruption and ask for assistance.
2) If student behavior does not change, a second call will be made to inform adults at home of the continued disruption, by the building principal or summer school supervisor.
3) If student behavior still does not change, the student may be dismissed from the Summer School class.

Transportation
The School District of La Crosse will provide a limited bus schedule, only for students participating in these four-week, four hours per day programs: Elem. and MS Reading & Math, Kindercapers, and PreSchool Pals. If your child is registering for any of these programs, you are asked to sign-up, beginning **MAY 1ST**, for a designated stop on the district's website. See Transportation page 9, for more bussing information. Students enrolled in all other programs will need to provide their own transportation.

Health Condition
Please see the extremely important health information on page 54. If your child has a health condition that we need to be aware of, especially if it could be a potentially life threatening condition, please call us as soon as you register for summer classes, at 608-789-7678 so we can be prepared for their needs.

Child Care Options
The Y Surround Care will be available before and after school at Logan Middle, Longfellow, Emerson, and Spence.

Check with The Boys and Girls Club to find out where their locations will be, 782-3926.

Questions? Who do I Call?

High School Original Credit OR Credit Recovery:
Call the High School that your child is attending:
Central HS 789-7900
Logan HS 789-7700

Transportation Issues: Bus Co., GoRiteWay 881-6370
School District, Mike Freybler 789-7663
transportation@lacrossesd.org

HPL Symposium: Spence Elem. 789-7773

Attendance: Call the school your child is attending

Any other Summer School questions, please call the summer school office at 789-8955 or 789-7798 and your call will be answered or returned as soon as possible.

The School District of La Crosse does not discriminate against pupils on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, emotional, or learning disability or handicap in its educational programs or activities.

Summer School 2019 Registration/Enrollment

WHO CAN PARTICIPATE: Any student who resides in the School District of La Crosse attendance area may enroll in our summer school program at no charge. Students who live outside the district attendance area, but who were open enrolled and attended a School District of La Crosse School the previous year, may attend at no charge. Any other students living outside the district attendance area may attend where space is available, but will be charged tuition to attend. For more information on the tuition fee, please call the summer school office at 789-8955.

REGISTRATION: This year, there are three different registration periods. Periods 1 and 2 are for School District of LaCrosse residents and current open enrolled students. Period 3 is for non-district residents and non-open enrolled students. Online registration: www.lacrosseschools.org/lcsd/summer

- Period 1: Online Pre-Registration
  - Open for Elem. And Middle School Reading and Math, Kindercapers, and PreSchool Pals registrations ONLY from 6:30am, Monday., March 11 to 4:00pm, Wed., March 20, 2019
- Period 2: Online All Course Registration
  - 6:30am, Mon., March 25 to 4:00pm, Tues., April 17, 2019
- Period 3: Online registration for Non-residents, Non-open enrolled students
  - 6:30am, Fri., April 26 to 4pm, Fri., May 3, 2019

IF STUDENTS RESIDE IN THE SCHOOL DISTRICT OF LA CROSSE OR ARE CURRENTLY OPEN ENROLLED:

- Students may attend the Summer School Program at no charge
- You may register online for classes as described in periods 1 and 2 above
- If your child attends a parochial school or is homeschooled AND has never attended Summer School, you will need to do the **NEW STUDENT ONLINE ENROLLMENT** process if you wish to register your child online for summer school courses. To complete the New Student Online Enrollment, please go to the School District Homepage. Click on **ENROLL IN OUR SCHOOLS** and complete the forms listed. You will then need to either email summer@lacrossesd.org, fax 608-789-8423, or drop off, a copy of proof of your address – utility bill, lease, or piece of US mail with your name and address – and a copy of the child's birth certificate, to the Summer School Office at the Hogan Administrative Building, 807 East Ave. South, La Crosse.
- If you already have one child in your family who has attended Summer School in the past, use your login and password to go into Skyward Family Access where you will be able to click on the button "*New Student Online Enrollment*" on the left side of the screen, to add your other child so that you can then register them for the courses they wish to participate in. If you have forgotten your login or password, please call the Summer School Office at 608-789-8955.
- All New Student Online Enrollments will need to be submitted by 3:00pm on Wed, March 20, 2019 so that the enrollment process can be completed and ready when online course registration opens at 6:30am on Mon., March 25, 2019.

IF STUDENTS *DO NOT* RESIDE IN THE SCHOOL DISTRICT OF LA CROSSE AND ARE NOT CURRENTLY OPEN ENROLLED:

- Students may attend the Summer School Program where space is available and will be charged a tuition fee.
- You may register online for classes as described in period 3 provided one of the following:
  - You previously had an online account with the School District of La Crosse and we will have it reactivated for the April 26th opening of registration.
  - You have done the New Student Online Enrollment Process prior to April 23rd and your online account has been set up. (see above instructions for how to do the New Student Online Enrollment process)
- All New Student Online Enrollments will need to be submitted by 3:00pm on Tues, April 23, 2019 so that the enrollment process can be completed and ready when online course registration opens at 6:30am on Fri., April 26, 2019.

ONLINE DIRECTIONS: can be found on page 4 of this brochure. You may wish to make a copy of the courses you register your child/ren for as a future reference. Enrichment classes run Monday through Thursday unless otherwise stated. No phone registrations will be taken. After the registration deadline, check back often to Family Access/Arena Scheduling to see if certain classes have seats available that perhaps didn't when you wanted to register for them. If some have opened up and you still wish to enroll your child, contact the summer school office to enroll.

PAPER REGISTRATIONS: We will still accept paper registrations this year. Please know that these are entered during your registration period and as time allows. Forms are available at the back of this brochure or can be downloaded from the Summer School website. Please know you will be asked to do the New Student Online Enrollment if you are new to the summer school program when turning in a paper registration form.

Summer School Registration Instructions

If you have any questions, or need assistance, please contact the Summer School office at 789-8955.
Please note: If your child does not attend a La Crosse public school and has not previously attended summer school, you will **NOT** be able to register online.
Please see the previous page for registration information.

1. Start your internet browser. In the address line, type: www.lacrosseschools.org/lcsd/summer.
2. Click the "Skyward Family Access" button for Online Registration.
3. Type in your Family Access Login and Password. If you've forgotten your login name or password, click the **"Forgot your login/password?"** link and an email will be sent to you with your login information.
4. If you are preregistering for Reading/Math, Kindercapers, or Preschool Registration, continue to step 5. If you are registering after March 20, follow the directions under On-Line Registration.

Reading/Math, Kindercapers, PreSchool Pals PreRegistration

March 11 (6:30 am) – March 20 (4:00 pm)

5. Click **Schedule** on the left side of the screen.
6. On the top right side of the screen, under **Course Requests now open**, click on **Request Courses for 2019-2020 in Summer School**.
7. To request a course, click on the desired course to select it, and then click the **Add Course** button. You can scroll OR search by course number on the bottom of this column.
8. To remove a request, highlight the course and click the **Remove Course** button.
9. When you are done entering your courses, click the "x" in the upper right corner, this saves your selections and takes you out of that screen, and then click the **Exit** button which takes you out of family access.

On-Line Registration

School District of La Crosse residents and current Open Enrolled Students: March 25 (6:30 am) – April 17 (4:00 pm)
Students not residing in La Crosse and are not Open Enrolled: April 26 (6:30 am) – May 3 (4:00 pm)

1. Click the **Arena Scheduling** button on the left side of screen.
2. Under the Summer School heading, click on 2019-20 under your child's name. All of your children's names should be listed; if not, please contact your current school's office.
3. In the lower right corner, you can search by **Course Description**. You may also search by Period or Subject by selecting an option from the drop down menus at the top of the screen and click **Apply Filter**. It will display a list of classes that match your search criteria and your child's current grade level. The "Class" column will be listed to verify the correct course. The "Class" number will match the Class number in the Summer School catalog.
4. Once you find your course, it will display how many seats are still available (Seats Avail column), if it fits in your schedule (Fit column), and displays **Add** if there are still seats available (Option column). Click on the **Add** button to add this to your schedule. It will now display that you are enrolled in this course. **The system will not allow you to schedule classes that overlap. Please call the summer school office if any of your courses overlap with Reading/Math, Kindercapers or PreSchool Pals.**
5. If you click the "Add" button for a course that shows "No" in the Fit column, it will display an alert on the screen.
6. If your registration has taken the last spot for that course, it will show that "Enr" under the "Fit" column and then "Closed" under the Seats Avail column.
7. If you decide to "unenroll" from a course, click on "Remove" under the Option column.
8. Once you have all of your Summer School courses selected, click on the View/Print Schedule tab.
9. If your schedule looks correct, click the "Print Schedule" button to print a copy of your schedule. If it's not printed at this time, you can log into Family Access at any time and print your schedule.
10. Repeat these steps **for each additional child** that you wish to register for Summer School courses.
11. When finished, click the Logout button on the title bar in the upper right corner.

**** Please use the table below as a reference for the Period column ****
For example, to search by any courses that begin from 7:45 am to 8:59 am, select Period 1 from the Period column drop down menu and click Apply Filter
**** Please use the course guide to reference the dates that classes will be in session ****

Period 1	7:45 am – 8:59 am	Period 4	11:00 am – 11:59 am
Period 2	9:00 am – 9:59 am	Period 5	12:00 pm - 12:59 pm
Period 3	10:00 am – 10:59 am	Period 6	1:00 pm – 4:00 pm

READING/LANGUAGE ARTS & MATH

If you are signing up for either ***Elementary or Middle School Reading and Math,*** you are eligible to ride the District School Bus. For more information, see page 9.

Elementary Reading & Math
Students Current Grade Levels 1-4 *PLEASE NOTE GRADE LEVEL*

Reading/Language Arts and Math is a four-hour summer course open to all ability levels. The course reinforces skills from the previous school year and introduces new skills that the student will encounter in the next school year. Families must enroll children for the entire four weeks. Classes will be held Monday-Friday, July 8—August 2, 2019. Students may attend at any one of the 5 locations offering the program.

5TH GRADERS WILL ONCE AGAIN HAVE READING AND MATH AT THE MIDDLE SCHOOLS; THOSE CHOICES ARE LISTED BELOW THE ELEMENTARY CHOICES.

Elementary Reading and Math
Dates: 7/8-8/2 **(M-F)**
Times 8:00AM-12:00PM
Location: **HINTGEN**
Course #1000

Elementary Reading and Math
Dates: 7/8-8/2 **(M-F)**
Times 8:00AM-12:00PM
Location: **SPENCE**
Course #1001

Elementary Reading and Math
Dates: 7/8-8/2 **(M-F)**
Times 8:00AM-12:00PM
Location: **EMERSON**
Course #1002

Elementary Reading and Math
Dates: 7/8-8/2 **(M-F)**
Times 8:00AM-12:00PM
Location: **NORTHWOODS**
Course #1003

Elementary Reading and Math
Dates: 7/8-8/2 **(M-F)**
Times 8:00AM-12:00PM
Location: **SUMMIT**
Course #1004

Middle School Reading & Math
Students Current Grade Levels 5-7

Reading/Language Arts and Math is a four-hour summer school course which targets, reinforces or enhances skills from the previous year. Time is split equally between reading and math with the opportunity for small group interventions. Current 5th, 6th, and 7th grade students and all ability levels are encouraged to attend. Families must enroll children for the entire four weeks. Classes will be held Monday through Friday, July 8 - Aug. 2, 2019. Parents are welcome to choose any one of these middle school locations.

If your child is a **5th grader** this year, they will attend a middle school for the Reading and Math program.

Middle School Reading & Math
Dates: 7/8-8/2 **(M-F)**
Time: 8:00AM-12:00PM
Location: **LONGFELLOW MS**
Course #1400

Middle School Reading & Math
Dates: 7/8-8/2 **(M-F)**
Time: 8:00AM-12:00PM
Location: **LINCOLN MS**
Course #1401

Middle School Reading & Math
Dates: 7/8-8/2 **(M-F)**
Time: 8:00AM-12:00PM
Location: **LOGAN MIDDLE**
Course #1402

Transportation

Limited bus shuttle service will be provided only to students enrolled in the following programs: **Elementary/Middle School Reading and Math, Kindercapers and Pre-School Pals.** Door to Door service will not be provided.

Service Stops will be developed and confirmed after reviewing registration participant addresses. Stops will be developed in neighborhoods with concentrated enrollees of transportation eligible programming

Sign up for confirmed stops will be on May 1st. To sign up for transportation visit the district's website at:
Lacrosseschools.org>parents>transportation>transportation information> 2019 Summer School

If computer access is needed, please visit a school or the District's Registrar office at 807 East Avenue South. Please call in advance since summer office coverage is limited.

Transportation that is part of a special education Individualized Education Plan (IEP) is coordinated separately through the special education office.

The following information is a list of some 2018 stops. This list is intended only to represent the potential stops for Summer 2019. This information is meant only as a representation of past stops.

Emerson / Lincoln / Longfellow

Boys and Girls Club - Mathy
Hintgen Elementary
Hogan Administration
La Crosse Public Library
Lincoln Middle
Longfellow Middle
Southern Bluffs Elementary
Southside Neighborhood Center
State Road Elementary
WTC YWCA Child Center

Hintgen / Spence / Lincoln / Longfellow

Coulee Children's Center
Cty Rd F & Hwy 33
Golden Valley Trailer Court
Hintgen Elementary
Kids at Play
Longfellow Middle
Pineview Dr & Green Street
Red Balloon
Southern Bluffs Elementary
Spence Elementary
State Road Elementary

Logan Middle / Northside Elementary

Bainbridge Street & Dorn Street
Fanta Reed & Western
Logan Middle
North Woods Elementary
Schuh Homes
Summit Elementary

North Woods

Congregational Church
Northside Elementary
Red Balloon
Schuh Homes

Summit Elementary

Lakeshore Dr & Dauphin St
Lakeshore Dr & Lakeview Dr
Little Angels Daycare
Logan Middle
Northside Elementary
Partners in Excellence
Shenanigans

https://www.lacrosseschools.org/programs-services/summer-school

Summer Meal Program 2019

School District of La Crosse

NO MEALS JULY 1-5

Sites:	Dates:	Times:	Days:
*Emerson	6/6-8/16	Breakfast: 7:30-8:30	M-F
		Lunch: 11:30-12:30	M-F
Lincoln	7/8-8/2	Breakfast: 7:30-8:30	M-F
	6/6-8/16	Lunch: 11:30-12:30	M-F
Logan High	6/6-8/16	Breakfast: 7:30-8:30	M-F
		Lunch: 11:30-12:30	M-F
Central High	6/6-6/28	Breakfast: 7:30-8:30	M-F
	6/6-8/16	Lunch: 11:30-12:30	M-F
*Longfellow	6/6-8/16	Breakfast: 7:30-8:30	M-F
		Lunch: 11:30-12:30	M-F
*Logan Middle	6/6-8/16	Breakfast: 7:30-8:30	M-F
		Lunch: 11:30-12:30	M-F
*Spence	6/6-8/16	Breakfast: 7:30-8:30	M-F
		Lunch: 11:30-12:30	M-F
Hintgen	7/8-8/2	Breakfast: 7:30-8:30	M-F
	6/6-8/16	Lunch: 11:30-12:30	M-F
North Woods	7/8-8/2	Breakfast: 7:30-8:30	M-F
		Lunch 11:15-12:15	M-F
Summit	7/8-8/2	Breakfast: 7:30-8:30	M-F
		Lunch: 11:15-12:15	M-F
Hamilton	7/18-8/28	Breakfast 8:00-8:30	M-F
	6/6-8/28	Lunch: 11:45-12:30	M-F

*Surround Care Sites

***** Times, dates and locations are subject to change *****

https://www.lacrosseschools.org/programs-services/summer-school

* ONLY COMPLETE IF ONLINE Registration IS NOT Possible

SCHOOL DISTRICT OF LA CROSSE

Summer School 2019

Registration Form

REGISTRATION DATES/TIMES

District Residents and Current Open Enrolled Students

Pre-Registration for Elem. and Middle School Reading and Math, Kindercapers, PreSchool Pals, and Coulee Montessori ONLY will be:

6:30AM Mon. March 11 to 4:00PM Wed. March 20

All Course Registration will be:

6:30AM Mon. March 25 to 4:00PM Tues. April 17

Non-District Residents and Non-Open Enrolled Students

These students may attend where space is available for a tuition fee.

All Course Registration will be:

6:30AM Fri. April 26 to 4:00PM Fri. May 3

The Summer School Office will confirm your child(ren)'s enrollment with a confirmation letter on or before June 5th. We will use the mailing address that your child's school has listed for you in Skyward. Please be sure that it is current to ensure delivery of your confirmation letter. If you have questions **after receiving your confirmation letter**, please call the summer school office at 789-8955.

If your child HAS ATTENDED the La Crosse Summer School Program in the past, you can register online during your scheduled time above, following the directions on page 4.

If you are NOT registering online, please return this completed form to any La Crosse public school or mail it to:
Hogan Administration Building, Attn: Summer School, 807 East Ave South, La Crosse, WI 54601

We will reside in the School District of La Crosse boundaries during Summer School 2019: o Yes o No o Unsure
If you answered No, please answer questions 1 and 2 below:
1) We are currently Open Enrolled: o Yes o No 2) We are Open Enrolled as of _____ (Date)

STUDENT'S LAST NAME:_____ FIRST NAME _____ MIDDLE INITIAL _____

Street Address: _____ DOB: _____

City _____ State _____ Zip _____ Gender: o M o F

Name of school currently attending:_____

Current Grade Level: _____ Home Phone_____ Cell Phone:_____

Summer Emergency Phone Number(s): _____Relationship:_____

Parent/Guardian Names: _____

Parent/Guardian Email Address: _____

***PLEASE NOTE:** If we are **unable to read** your child's name or your name, we will not be able to register your child.

List the **Course Number/s** you are registering for:

1. # _____ 4. # _____

2. # _____ 5. # _____

3. # _____ 6. # _____

- Online registration allows you to see if a course is full; which gives you the option of choosing a different course.
- Feel free to make additional copies of this form as needed for multiple students.
- Please make a copy of your child(ren)'s registration form for future reference.
- If your child(ren) has a **HEALTH CONDITION,** please see page 54.
- NOTE: Paper Registrations will be entered as time allows during your registration period.
- If you need computer access for registering your child, please stop at the registrar's office at the Hogan Administration Building, 802 East Ave. So, and one will be provided for your use.