

Longfellow Middle School PTO Meeting Minutes

May 20, 2019

Attendees: Kathy Heiderscheit, Tammy Larson, Jeff Murphy, Lori Potkay, and Stephanie Thornton

Meeting was called to order by President Kathy Heiderscheit at 6:33 pm.

Secretary's Report – Tammy Larson

- Review of minutes. Will not need the \$50 gift card that was approved at the last meeting for the Running for a Reason. **Motion** to approve the April 29 meeting minutes by Lori Potkay. Motion 2nd by Stephanie Thornton. Resolved: Motion carried.

Treasurer's Report –Stephanie Thornton

- Current checkbook balance is \$2,322.34. We have \$740 in approved spending that has not been paid yet and \$2,000 in reserves, so total available is (\$417.66). Items to be paid yet include \$300 for the African drumming experience (will be distributed next school year); \$240 for fence tiles (need to get vendor approved by district); and two \$100 gift cards for Jacie's and Dr. Reedy's retirement gifts. Interest earned was \$1.38. We also had a deposit from Kwik Trip for a sponsorship for the Trojan Trot. That money should have went to the school so the PTO paid that out right away. We also refunded \$15 to someone who said they never received their fundraising items.
- We will still have funds coming in from box top submissions, DQ nights and \$500 from the Packer raffle that was held last fall. Money for the packer raffle was given to the school, so Jacie will need to reimburse the PTO. Only one month left and not expecting any larger requests.
- 8th grade recognition came in slightly under budget
- **Motion** to approve the Treasurer's report by Jeff Murphy. Motion 2nd by Lori Potkay. Resolved: Motion carried.

Staff Requests

- Mr. Brudos asked if PTO would be willing to sponsor a middle schooler to attend the National FBLA competition. This student is hoping to become a state officer at some point. Currently not any funds due to the reserve that is required, but this topic will be discussed later on in the meeting. If the committee decides to reduce the amount of the reserve that is kept on hand, it was determined that we would provide \$250, same as what we provided for a student to attend FCCLA competition.

District Wide Parent Meeting Report – Jeff Murphy/Lori Potkay

- Meeting was held at Logan High this past month. Board members were there to discuss their candidacy. Presentation on reading programs to help students to improve reading. Discussed the Rights & Responsibilities of the school district and asked for input from the parents.

Old Business – Kathy Heiderscheit

- Revisited the issue with P/T conferences and where it will be held for fall conferences. Spring conferences were set up in the teacher's lounge instead of the FACE classroom. If future P/T conferences are going to be held in the teacher's lounge then the PTO will need to revisit what types of meals to bring.
- Upcoming DQ nights are April 30, May 14 and June 5.

- 6th Grade orientation is scheduled for May 23 from 6:30-8:00. PTO will have a table available for parents wanting to sign up. Set up should be around 6:00.
- 8th Grade graduation is May 29. Catering request is in, just waiting for updated invoice. Last year total cost was \$374. Even if the cost goes to \$400 there will be enough funds for decorations.

New Business – Kathy Heiderscheit

- Mrs. Planavsky is looking for some help for new ideas for redoing the space in the LMC. If anyone is interested, please reach out to her.
- Running for a Reason – are we providing funds for this again? Mr. Morschauser is chairing the event this year, scheduled for June 3. Typically they ask for a \$50 gift card for the T-shirt design winner, however, we haven't received such a request yet. In the event they do, the PTO decided to allocate some money. **Motion** to approve \$50 for a gift card if needed by Kathy Heiderscheit. Motion 2nd by Tammy Larson. Resolved: Motion carried.
- Teacher appreciation is next week. LPEF usually brings breakfast items one morning.
- Discussed getting a retirement gift for Dr. Reedy. Decided on a \$100 gift card. **Motion** by Jeff Murphy. Motion 2nd by Tammy Larson. Resolved: Motion carried.

Principal/Associate Principal's Report

- In the process of hiring for seven new positions.
- Asked whether the new principal would be on board with continuing the Pinnacle fundraiser and sending students to the Kalahari. Mr. Baudek indicated that he will make sure that the fundraiser continues.

Joys & Concerns

- None.

Meeting adjourned at 7:25 by Kathy Heiderscheit.

Respectfully submitted by Tammy Larson, Secretary