

**SCHOOL DISTRICT OF LA CROSSE
VERIFICATION OF RESIDENCY/ADDRESS
CHANGE**



In order to verify residency within the La Crosse School District, one current document from the following list must be provided. Said documents **must show the parent/guardian/caregiver name and address (or legal resident if applicable)**. Past due bills are not acceptable for verification. Post Office box numbers are not acceptable as residence addresses. Students will not be enrolled unless proof of address is verified.

Student(s) residing at the new address (Include all students in the family affected) **Date of occupancy**

New Street address **City** **State** **Zip**

Old Street Address (existing students only) **City** **State** **Zip**

Name of legal resident (if not yourself) **Current school** **New school (if applicable)**

- Escrow papers, mortgage book/statement
- HUD-1 settlement statement or deed
- Homeowner’s association fees statement
- Lease Agreement/Rental Contract **and** current rent receipt
- Gas/electric bill
- Water/sewer bill
- Trash bill
- Property tax bill
- Cable/internet bill
- Verification of Social Services (SSI, AFDC, Medi Cal)
- Letter on apartment complex/mobile home park letterhead, signed by the landlord, stating that parent/guardian/caregiver lives there (mandatory with 2nd Family Affidavit)

I, _____ (print name) the parent/guardian/Caregiver/other* of the student(s) listed above verify our residency at the address indicated on this form and attached verification. **I agree to notify the school or registrar within two weeks if residency changes** and agree to provide a new residency proof and updated signed statement at that time. If I move outside the school district, a tuition waiver form or alternate open enrollment application must be completed in order to request continued attendance for this student.

Warning: Falsification of any information or document required for residency verification or the use of the address of another person without actually residing there may result in revocation of student enrollment.

Parent/Guardian/Caregiver/Other* Signature **Date**

* “Other” indicates “Persons living with another family”, second verification form required.

FOR SCHOOL USE ONLY:
The attached document/s show/s the name and address of the person/s enrolling the above named student. If not the parent, court papers are required for guardianship, foster license for foster parent, caregiver affidavit for caregiver.

Signature of school official: _____ Date _____

Staff notes/comments: _____