



SCHOOL DISTRICT OF
LA CROSSE
Dream • Believe • Achieve



STUDENT

INFO

UPDATE

**STEP-BY-STEP
INSTRUCTIONS**

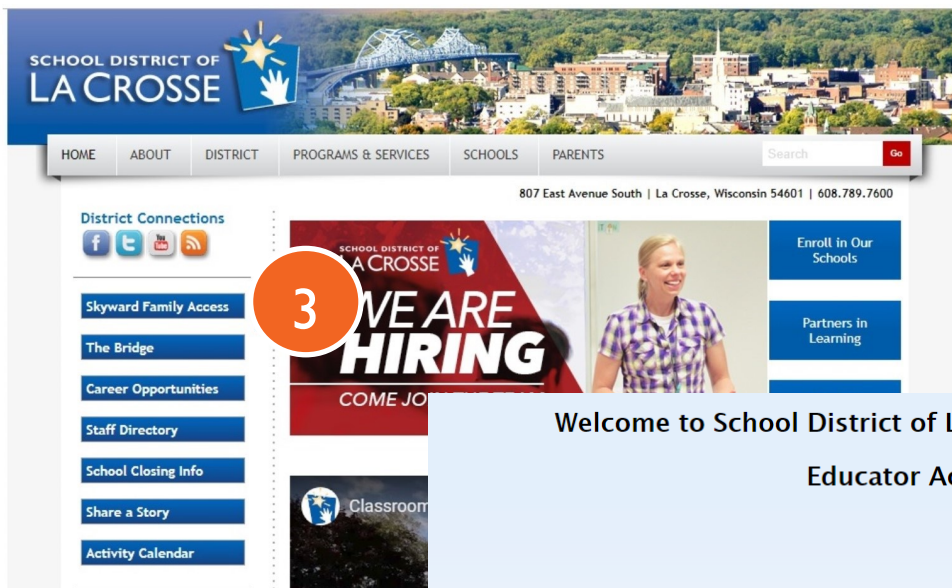
LOG IN TO YOUR SKYWARD FAMILY ACCESS ACCOUNT

1. Open a web browser such as Chrome or Internet Explorer.
2. Go to the School District of La Crosse website homepage:
www.lacrosseschools.org
3. Click the “Skyward Family Access” button in the left column.
4. Enter your login and password on the Skyward Family Access login page.

Note: If you do not know your login or password:

- Use the “Forgot your Login/Password” link and follow the prompts, or
- Call your child’s school, or
- Call the District Registrar’s Office at 608.789.7756

5. Click “Sign in”



Welcome to School District of LaCrosse Portal (SkyPort)
Educator Access

To return to LaCrosse School District Home page, click here <http://www.lacrosseschools.org>

NAVIGATE TO THE STUDENT INFO UPDATE

- I. Click on the “Go to Student Info Update for “[Student Name]” link in the center column.

Note: A link will appear for each child in the family. The Student Info Update must be completed for each student individually.

The screenshot displays the Skyward Family Access interface. At the top left is the Skyward logo, and to its right is the text "Family Access". On the top right, there are links for "My Account", "Contact Us", and "Exit". A left-hand navigation menu includes links for "Home", "New Student Online Enrollment", "Student Info Update", "Arena Scheduling", "Calendar", "Student Info", "Schedule", "Health Info", and "Login History". The main content area features a green notification banner with a red exclamation mark icon, stating: "Student Info Update is now open until ()". Below this, it says: "Student Info Update at Summer School for the [YEAR] | school year is now open, yet has not been completed for STUDENT5." A link is provided: "Go to Student Info Update for [STUDENT NAME]". Below the notification, it says "No messages were found." On the right side, there is a section titled "Upcoming Events" with a "Calendar" link.

REVIEW INSTRUCTIONS; BEGIN UPDATE

1. Read over the instructions information.

Note: Important information includes:

- On each step, review the listed information and make changes if needed.
- Any changes to the primary address require proof of the new address to either your child's school or the District Registrar's Office at Hogan Administrative Center.
- If you have moved outside the School District of La Crosse boundaries and would like your child(ren) to continue attending in La Crosse, contact Michelle Wozney at 608-789-7651 regarding the Open Enrollment Process.
- If you have moved and changed boundary schools within the district, but would like your child(ren) to continue attending your current school, please complete the Intra-district Transfer form available in the on the district web page under Parent - Intradistrict Transfers.
- On the "Complete Student Info Update" page, be sure that all steps are marked as Completed or Skipped. Any steps that are in red will need to be completed before the Submit button is available.

2. Click on "Next" button in the lower right to start Step 1a.

SKYWARD Family Access My Account | Contact Us | Exit

Student Info Update
[STUDENT NAME]

Student Info Update

Welcome to the Student Info Update in Family Access!

STUDENT INFORMATION PUBLICATION PERMISSIONS (DATA DIRECTORY):

"Allow Publication of Student's Name for" WILL need to be completed. Take note of the explanations for Student Publication options by clicking on the "?" icon.

NOTE THE FOLLOWING CHANGES:

1. The Media option is reset to Yes. Update this option as necessary. You may need to scroll down to the bottom of the screen to view these options on screen 1A.
2. Student's email address has been added to the Military data request fields that we are allowed to share.

MEDIA - Information may be sent outside of the school district upon request for print and visual media including print/web-based newspapers, TV stations, radio stations, school affiliated websites (i.e. ACT, DECA, District, WIAA, MaxPreps, etc.), and social media (i.e. Facebook, Twitter, etc.), magazines, local publications, honor roll, student of the month.

PUBLIC - Information may be sent outside of the school district upon request for faith-based organizations, PTO/PTA, non-profit organizations, booster clubs, non-contracted and/or non-school related vendors, senior picture companies, marketing, employment, non-school related activities.

DISTRICT - Information will be used by the school district related services for internal communications such as birthday lists, yearbooks, honor roll, rosters, programs, student of the month, etc.

HIGHER EDUCATION - Information may be sent to higher education upon request.

MILITARY - Information may be sent to military recruiters upon request.

TECHNOLOGY AT HOME:

The information in Step 1a-General Information is locked and can not be changed without providing legal documentation to either your child's school or the District Registrar's office.

If you have a change of address, you'll need to provide proof of the new address to the Registrar's office at 807 East Ave S or one of your child's school. You may also email a copy to registrar@lacrossesd.org.

If you have moved outside of the district and would like your child to continue attending in La Crosse, please contact Michelle Wozney at 608-789-7651 regarding the open enrollment process.

If you have moved and changed boundary schools within the school district, but would like your child to continue attending your current school, please complete the Intradistrict Transfer form available on the district webpage, www.lacrosseschools.org, under Parents, Intradistrict Transfer.

On the "Complete Student Info Update" page, be sure that all steps are marked as Completed or Skipped. Any steps that are in red will need to be completed before the Submit button is available.

Please click the "Next" button in the lower right to begin.

Student Info Update

1. Verify Student Information
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Information
 - e. Emergency Contacts
2. Student/Family Residence Questionnaire
3. Verify Ethnicity/Race
4. Food Service Application
5. Free & Reduced - Disclosure of Benefits
6. Student Accident Insurance
7. Health Forms
8. LaCrosse Public Education Foundation/La Crosse Promise
9. Code of Rights and Responsibilities
10. Make an Online Payment
11. Athletics Registration
12. Dental Sealants
13. Transcript Release Form
14. Device Self Insurance Form
15. Notice and Expectations for Participation in 2-Way Video Conferencing
16. Technology Acceptable Use Policy
17. Signature Page
18. Summary Page
19. Complete Student Info Update

Next

Close and Finish Later

STEPS 1A, B, C, D, AND E: VERIFYING STUDENT INFORMATION

STEP 1A - STUDENT INFORMATION

1. Review the General Information section.

Note: Blue/gray fields are locked. The information can be changed by contacting your child's school or the District Registrar's Office.

2. Parents in Military: School districts are required by the state to ask these questions beginning fall 2018.

3. Technology at Home: School districts are required by the state to ask these questions beginning fall 2020.

4. Select your preferences for publications of the student's name.

•**Military** - The "Military Use" flag is used to exclude student information from being sent to military recruiters.

•**District** - The "District Use" flag when choosing NO means your student's name will NOT be published in internal communications such as: birthday lists, yearbooks, honor roll, rosters, programs, student of the month, etc.

•**Higher Education** - The "Higher Ed Use" flag is used to exclude student information from being sent to institutions of higher education.

•**Public** - The "Public Use" flag when choosing NO means your student's name will NOT be published in: booster clubs, non profit organizations, PTO/PTA, faith based organizations, school related vendors, senior picture companies, marketing, employment any other organization outside of the school district.

•**Media** - The "Media Use" flag when choosing NO means your student's name will NOT be published on print/web-based newspapers, TV stations, radio stations, school affiliated websites (ie. ACT, DECA, District, WIAA, MaxPreps, etc.), and social media (ie. Facebook, Twitter, YouTube, etc.) magazines, local publications, honor roll, and student of the month.

5. Click on "Complete Step 1a and move to Step 1b" to finish this step.

The screenshot shows the 'Student Information' form with the following callouts:

- 1**: Points to the 'General Information' section, specifically the 'First' and 'Last' name fields.
- 2**: Points to the 'Birth' section, specifically the 'Birth Date' field.
- 3**: Points to the 'Technology at Home' section, specifically the 'Can the student access the internet on their primary learning device at home?' question.
- 4**: Points to the 'Allow Publication of Student's Name for:' section, specifically the 'Military' checkbox.
- 5**: Points to the 'Complete Step 1a and move to Step 1b' button at the bottom of the form.

The form includes sections for General Information, Birth, Technology at Home, and Allow Publication of Student's Name for. The 'General Information' section includes fields for First, Last, Middle, Suffix, Gender, and Other Name. The 'Birth' section includes fields for Birth Date, Birth State, and Birth Country. The 'Technology at Home' section includes questions about internet access and device usage. The 'Allow Publication of Student's Name for:' section includes checkboxes for Military, District, Higher Ed, and Public.

STEPS 1A, B, C, D, AND E: VERIFYING STUDENT INFORMATION

STEP 1B - FAMILY ADDRESS

1. Review the Address section.

Note: Changes to your address can be entered but must be verified with proof of new address (lease, utility bill, etc.) to either the District Registrar's Office or your child's school.

If your new address is in a different boundary but would like your child to continue attending their current school, please complete the Intradistrict Transfer form. The form is available in the on the district web page under Parent-Intradistrict Transfers. If you have moved outside of the School District of La Crosse boundaries and would like your child(ren) to continue attending in La Crosse, contact Michelle Wozney at 608-789-7651 regarding the open enrollment process.

2. Click on "Complete Step 1b and move to Step 1c" to finish this step.

Family Access Account Contact Us Exit

SKYWARD

Home
New Student Online Enrollment
Student Info Update
Arena Scheduling
Calendar
Gradebook
Attendance
Student Info
Schedule
Student Services
Conferences
Portfolio
Health Info
Login History

Student Info Update

[STUDENT NAME]

Step 1b. Verify Student Information: Family Address (Required) Undo

Step 1a: Click on the "?" icon for descriptions of Media, Public, District, Higher Education, and Military Student Publication definitions.

Step 1b: Address Changes: Provide address verification to the District Registrar's office or to your child's school.

Step 1c: Update as necessary.

Step 1d: For Physician and Dentist names, enter their LAST NAME first.

Step 1e: Emergency Contacts: Provide up to 3 local emergency contacts. These contacts will be called if legal guardians are not available.

Address Preview Address

Street Number: [] Street Dir: [] Street Name: []
SUD: [] # [] P.O. Box: []
Address 2: []
Zip Code: [] 4: [] City/State: []
County: []

Mailing Address ☒ Same as Address

Street Number: [] Street Dir: [] Street Name: []
SUD: [] # [] P.O. Box: []
Address 2: []
Zip Code: [] Plus 4: [] City/State: []

2 Complete Step 1b and move to Step 1c

1. Verify Student Information
a. Student Information
b. Family Address
c. Family Information
d. Emergency Information
e. Emergency Contacts
2. Student/Family Residence Questionnaire
3. Verify Ethnicity/Race
4. Food Service Application
5. Free & Reduced - Disclosure of Benefits
6. Student Accident Insurance
7. Health Forms
8. LaCrosse Public Education Foundation/La Crosse Promise
9. Code of Rights and Responsibilities
10. Make an Online Payment
11. Athletics Registration
12. Dental Sealants
13. Transcript Release Form
14. Device Self Insurance Form
15. Notice and Expectations for Participation in 2-Way Video Conferencing
16. Technology Acceptable Use Policy
17. Signature Page
18. Summary Page
19. Complete Student Info Update

Previous Step Next Step
Close and Finish Later


STEPS 1A, B, C, D, AND E: VERIFYING STUDENT INFORMATION

STEP 1C - FAMILY INFORMATION

1. Review the Family Information section and make changes, if needed.

Note: Changes will display in bold until approved, if needed, by the school district. No further action is needed on your part.

2. Click on “Complete Step 1c and move to Step 1d” to finish this step.

 Family Access

My Account | Contact Us | Exit

[Home](#)
[New Student Online Enrollment](#)
[Student Info Update](#)
[Arena Scheduling](#)
[Calendar](#)
[Gradebook](#)
[Attendance](#)
[Student Info](#)
[Schedule](#)
[Student Services](#)
[Conferences](#)
[Portfolio](#)
[Health Info](#)
[Login History](#)

Student Info Update

[STUDENT NAME]

Step 1c. Verify Student Information: Family Information (Required)

Step 1a: Click on the “?” icon for descriptions of Media, Public, District, Higher Education, and Military Student Publication definitions.

Step 1b: Address Changes: Provide address verification to the District Registrar’s office or to your child’s school.

Step 1c: Update as necessary.

Step 1d: For Physician and Dentist names, enter their LAST NAME first.

Step 1e: Emergency Contacts: Provide up to 3 local emergency contacts. These contacts will be called if legal guardians are not available.

Family Options

* Home Language: ☒ Receive a Paper Copy of Report Card

Guardian Number: 1

Name:

Relationship:

Employer:

Home Email:

Primary Phone: Ext:

☐ Confidential

Ext:

Ext:

[Complete Step 1c and move to Step 1d](#)

(*) Indicates a required field.

Student Info Update

1. Verify Student Information
 - a. Student Information
 - b. Family Address
 - c. Family Information**
 - d. Emergency Information
 - e. Emergency Contacts
2. Student/Family Residence Questionnaire
3. Verify Ethnicity/Race
4. Food Service Application
5. Free & Reduced - Disclosure of Benefits
6. Student Accident Insurance
7. Health Forms
8. LaCrosse Public Education Foundation/La Crosse Promise
9. Code of Rights and Responsibilities
10. Make an Online Payment
11. Athletics Registration
12. Dental Sealants
13. Transcript Release Form
14. Device Self Insurance Form
15. Notice and Expectations for Participation in 2-Way Video Conferencing
16. Technology Acceptable Use Policy
17. Signature Page
18. Summary Page
19. Complete Student Info Update

[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

STEPS 1A, B, C, D, AND E: VERIFYING STUDENT INFORMATION

STEP 1D - EMERGENCY INFORMATION

1. Review and make changes to Emergency Information

- For Physician and Dentist names, enter their **LAST NAME** first. Do not start with “Doctor.”
- Select appropriate health care provider from the drop down menu or enter a new name.

2. Click on “Complete Step 1d and move to Step 1e” to finish this step.

The screenshot shows the Skyward Family Access interface. The top navigation bar includes the Skyward logo, 'Family Access', and links for 'My Account', 'Contact Us', and 'Exit'. A left sidebar contains a menu with options: Home, New Student Online Enrollment, Student Info Update (highlighted), Arena Scheduling, Calendar, Gradebook, Attendance, Student Info, Schedule, Student Services, Conferences, Portfolio, Health Info, and Login History. The main content area is titled 'Student Info Update' and '[STUDENT NAME]'. It displays 'Step 1d. Verify Student Information: Emergency Information (Required)' with an 'Undo' button. Instructions for steps 1a through 1e are provided. Step 1d instructions state: 'For Physician and Dentist names, enter their LAST NAME first.' Below this, there are input fields for 'Physician:', 'Dentist:', and 'Hospital:', each preceded by a red circle with the number '1'. A red circle with the number '2' is placed over the 'Complete Step 1d and move to Step 1e' button. On the right, a vertical list of 19 steps is shown, with 'd. Emergency Information' highlighted. At the bottom right, there are buttons for 'Previous Step', 'Next Step', and 'Close and Finish Later'.

Family Access

My Account Contact Us Exit

SKYWARD

Home

New Student Online Enrollment

Student Info Update

Arena Scheduling

Calendar

Gradebook

Attendance

Student Info

Schedule

Student Services

Conferences

Portfolio

Health Info

Login History

Student Info Update

[STUDENT NAME]

Step 1d. Verify Student Information: **Emergency Information** (Required) Undo

Step 1a: Click on the “?” icon for descriptions of Media, Public, District, Higher Education, and Military Student Publication definitions.

Step 1b: Address Changes: Provide address verification to the District Registrar’s office or to your child’s school.

Step 1c: Update as necessary.

Step 1d: For Physician and Dentist names, enter their LAST NAME first.

Step 1e: Emergency Contacts: Provide up to 3 local emergency contacts. These contacts will be called if legal guardians are not available.

Physician:

Dentist:

Hospital:

Complete Step 1d and move to Step 1e

Student Info Update

1. Verify Student Information
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. **Emergency Information**
 - e. Emergency Contacts
2. Student/Family Residence Questionnaire
3. Verify Ethnicity/Race
4. Food Service Application
5. Free & Reduced - Disclosure of Benefits
6. Student Accident Insurance
7. Health Forms
8. LaCrosse Public Education Foundation/La Crosse Promise
9. Code of Rights and Responsibilities
10. Make an Online Payment
11. Athletics Registration
12. Dental Sealants
13. Transcript Release Form
14. Device Self Insurance Form
15. Notice and Expectations for Participation in 2-Way Video Conferencing
16. Technology Acceptable Use Policy
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19. Complete Student Info Update

Previous Step Next Step

Close and Finish Later

STEPS 1A, B, C, D, AND E: VERIFYING STUDENT INFORMATION

STEP 1E - EMERGENCY CONTACTS

1. Review the Emergency Contacts.

Note: Emergency contacts who have Skyward accounts must update their own phone numbers, which will in turn update your child's emergency contacts.

Four types of changes can be made to Emergency Contacts:

- **Edit phone number and relationship.**
- **Add a contact.** (if less than three contacts currently exist)
 - Click on “Add Emergency Contact” button and follow prompts.
 - Only three emergency contacts can exist in the system. If three contacts are present, one must be deleted before a new one is added.
- **Delete a contact** - Use the “Delete this Emergency Contact” link and follow prompts.
- **Change order.** Click on the “Change Emergency Contact Order” button and follow prompts.

2. Click on “Complete Step 1e and move to Step 2” to finish this step.

The screenshot shows the Skyward Family Access interface. At the top, there's a navigation bar with "My Account", "Contact Us", and "Exit". The main header is "Student Info Update" with a sub-header "[STUDENT NAME]". The left sidebar contains a menu with options like Home, New Student Online Enrollment, Student Info Update (highlighted), Arena Scheduling, Calendar, Gradebook, Attendance, Student Info, Schedule, Student Services, Conferences, Portfolio, Health Info, and Login History. The main content area is titled "Step 1e. Verify Student Information: Emergency Contacts (Required)". It includes instructions for Step 1a (Media, Public, District, Higher Education, and Military Student Publication definitions), Step 1b (Address Changes), Step 1c (Update as necessary), and Step 1d (For Physician and Dentist names, enter their LAST NAME first). The primary task is Step 1e: Emergency Contacts, which states: "Provide up to 3 local emergency contacts. These contacts will be called if legal guardians are not available." Below this, there are input fields for "Contact Number" (set to 1), "First", "Middle", "Last", "Relationship", "Primary Phone", "Ext.", and a "Pick Up" dropdown (set to Yes). There are buttons for "Add Emergency Contact" and "Delete this Emergency Contact". A large orange "X" is placed over the "Delete this Emergency Contact" button. At the bottom of the main content area, there is a button labeled "Complete Step 1e and move to Step 2". On the right side, there is a list of 19 steps to complete the student info update, with "e. Emergency Contacts" highlighted. At the bottom right, there are buttons for "Previous Step", "Next Step", and "Close and Finish Later".

STEPS 2: STUDENT/FAMILY RESIDENCE QUESTIONNAIRE

1. Please read over and fill out the Student/Family Residence Questionnaire.
2. Fill in the name and date fields to verify the information provided on the form.
3. Click “Complete Step 2 and move to Step 3” to complete this step.

Student Info Update

Arena Scheduling

Calendar

Gradebook

Attendance

Student Info

Schedule

Student Services

Conferences

Portfolio

Health Info

Login History

Save

Save and Print

Back

Completed 08/10/2021 10:14am

a. Student Information

b. Family Address

c. Family Information

d. Emergency Information

e. Emergency Contacts

2. Student/Family Residence Questionnaire

3. Verify Ethnicity/Race

4. Food Service Application

5. Free & Reduced - Disclosure of Benefits

6. Student Accident Insurance

7. Health Forms

8. LaCrosse Public Education Foundation/La Crosse Promise

9. Code of Rights and Responsibilities

10. Make an Online Payment

11. Athletics Registration

12. Dental Sealants

13. Transcript Release Form

14. Device Self Insurance Form

15. Notice and Expectations for Participation in 2-Way Video Conferencing

16. Technology Acceptable Use Policy

17. Signature Page

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19. Complete Student Info Update

Previous Step

Next Step

Close and Finish Later

STUDENT/ FAMILY RESIDENCE QUESTIONNAIRE

SCHOOL LA CROSSE DREAM

Your child may be eligible for additional educational services through the Federal McKinney-Vento Homeless Assistance Act determined by completing the questionnaire.

Student Name: Grade: Date of Birth:

If you are a parent/guardian or caretaker enrolling a student, please answer the following questions.

	Yes	No
Staying in a shelter (family shelter/domestic violence shelter)	<input type="checkbox"/>	<input type="checkbox"/>
Sharing the housing of others due to loss of housing, economic hardship or similar reason	<input type="checkbox"/>	<input type="checkbox"/>
Living in a public or private place that is not meant for sleeping (ex: car, park, abandoned building, bus station)	<input type="checkbox"/>	<input type="checkbox"/>
In a hotel, motel or campground due to financial hardship	<input type="checkbox"/>	<input type="checkbox"/>
Living alone as a minor student(s) without an adult (unaccompanied minor)	<input type="checkbox"/>	<input type="checkbox"/>
Transitional housing program If YES, which one? <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

☐ None of the above conditions describe my family's current situation.
If none of the above apply to your family, you do NOT need to complete the rest of this form

School the Student is Currently Attending (school of origin)	Grade	School Requesting Student Attends (School of origin or the closest school? School of origin may be in another school district.)	Does the student have an IEP?
<input type="text"/>	<input type="text"/>	<input type="text"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Person Enrolling Student	Relationship to Student	Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current living situation:

Anticipated length of stay in this location?:

Do we have permission to share homeless status with teacher and resident district? Yes ☐ No ☐
(Under McKinney-Vento, students have the right to remain in their school of origin, even if that is in a neighboring school district school to arrange transportation.)

Parent/Guardian Name: Parent/Guardian Signature:

Complete Step 2 and move to Step 3

STEP 3: VERIFY ETHNICITY AND RACE

1. Review the ethnicity/race statement and click “Continue.”

Skyward Family Access

My Account | Contact Us | Exit

Home
New Student Online Enrollment
Student Info Update
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Student Info Update
[STUDENT NAME]

Step 3. Verify Ethnicity/Race (Required)

Dear Parent or Guardian:

Every school district is required to report to the Department of Education each year student data by race and ethnicity categories that are set by the federal government. The Department of Education does not report individual student data to the federal government but does report the total number of students in various categories in each school. These reports help us keep track of changes in student enrollments and ensure that all students receive the education programs and services to which they are entitled.

In the 2009-2010 school year the federal government began using reporting categories. Your child can identify by ethnic group (either Hispanic/Latino or not Hispanic/Latino) and by one or more racial groups (American Indian/Alaska Native, Asian, Black/African-American, Native Hawaiian/Other Pacific Islander, White).

Beginning in the 2021-2022 school year, additional information on race and tribal affiliation can be provided during the Student Info Update.

For more information about the student data reporting categories for ethnicity and race, please contact the Registrar's office at 789-7756.

[Continue](#)

Complete Step 3 and move to Step 4

Student Info Update

1. Verify Student Information
Completed 06/10/2021 10:14am
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
2. Student/Family Residence Questionnaire
Completed 06/10/2021 10:20am
- 3. Verify Ethnicity/Race**
4. Food Service Application
5. Free & Reduced - Disclosure of Benefits
6. Student Accident Insurance
7. Health Forms
8. LaCrosse Public Education Foundation/La Crosse Promise
9. Code of Rights and Responsibilities

2. If needed, make changes to Question 1 and Question 2 by clicking the appropriate check box(es).

3. Click on “Complete Step 3 and move to Step 4” to finish this step.

Student Info Update
[STUDENT NAME]

Step 3. Verify Ethnicity/Race (Required)

Racial and Ethnic Categories and Subgroups

Part I: Ethnicity Designation

Is the person Hispanic or Latino?

☐ Hispanic or Latino [If selected go to Question I-A]
☒ Not Hispanic or Latino [If no, go to Question Part II]

Optional Question I-A: If Hispanic or Latino was chosen above, select all that apply from the list below:

☐ Colombian ☐ Ecuadorian ☐ Guatemalan
☐ Mexican ☐ Puerto Rican ☐ Salvadoran
☐ Spanish/Spanish/Spanish-American ☐ Decline to indicate
☐ Unknown ☐ Other

Part II: Race Designation

Select one or more of the following categories that apply to this person:

☐ American Indian or Alaska Native [If selected go to question II-A]

Optional Question II-A: If chosen, select all that apply from the list below:

☐ Bad River Band ☐ Forest County ☐ Ho-Chunk
☐ Lac Courte Oreilles ☐ Lac du Flambeau ☐ Menominee
☐ Oneida Nation (Wisconsin) ☐ Red Cliff ☐ Sokaogon
☐ St. Croix ☐ Stockbridge ☐ Brothertown
☐ Other

☐ Asian [If selected go to question II-B]

Optional Question II-B: If chosen, select all that apply from the list below:

☐ Burmese ☐ Chinese ☐ Filipino
☐ Hmong ☐ Indian ☐ Karen
☐ Korean ☐ Vietnamese
☐ Decline to indicate ☐ Unknown ☐ Other

☐ Black or African American [If selected go to question II-C]

Optional Question II-C: If chosen, select all that apply from the list below:

☐ African-American ☐ Ethiopian-Oromo ☐ Ethiopian-Other
☐ Liberian ☐ Nigerian ☐ Somali
☐ Decline to indicate ☐ Unknown ☐ Other

☐ Native Hawaiian or Other Pacific Islander

☒ White

[Complete Step 3 and move to Step 4](#)

Student Info Update

1. Verify Student Information
Completed 06/10/2021 10:14am
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
2. Student/Family Residence Questionnaire
Completed 06/10/2021 10:20am
- 3. Verify Ethnicity/Race**
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[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

STEP 4: ADD A FOOD SERVICE APPLICATION

1. Review the Federal Income Chart to determine if your household is eligible for free or reduced price meals.

Note: If your child has already been approved for the 2021-2022 school year, the income table will not appear. Click “Complete Step 4 and move to Step 5”

2. If you qualify and **would** like to apply, click on the “Food Service Application” link and follow the prompts.
 - You will only need to apply once for your entire household.
 - An application must be completed **every** school year.

If you have **already completed** a Food Service Application (paper or electronic form), click the “Next Step” button in the lower right corner or click Step 4 on the right.

If you **do not** qualify or **do not** wish to apply, select the check box beside “I do not qualify for benefits or do not wish to apply.”

- Select this option if you would like to apply at a later date.
- The window to apply is open until October 15th.

3. Click “Complete Step 4 and move to Step 5” to complete this step.

Note: If you use the Food Service Application link, it will open in a new window. Student Info Update will remain open. Close the Food Service Application window when completed to return.

Family Access

My Account | Contact Us | Exit

Home

New Student Enrollment

Student Info Update

Arena Scheduling

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Health Info

Login History

Student Info Update

[STUDENT NAME]

Step 4. Food Service Application (Required)

USDA has announced Free Meals for enrolled students will continue through the 2021-22 school year. While Free or Reduced meal applications will not be needed to receive free meals, those applications are required for determining eligibility for other programs and services. This past year additional benefits were available to children eligible for free/reduced meals due to the pandemic and applications were needed to verify eligibility for those benefits.

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

FEDERAL INCOME CHART

For School Year:

Household Size	Yearly	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	23,606	1,968	984	908	454
2	31,894	2,658	1,329	1,227	614
3	40,182	3,349	1,675	1,546	773
4	48,470	4,040	2,020	1,895	933
5	56,758	4,730	2,365	2,183	1,092
6	65,046	5,421	2,711	2,502	1,251
7	73,334	6,112	3,056	2,821	1,411
8	81,622	6,802	3,401	3,140	1,570

Each Additional Person: 8,288 691 346 319 160

Choose one of the following options:

Food Service Application

---OR---

☐ I do not qualify for benefits or do not wish to complete an application

Complete Step 4 and move to Step 5

Student Info Update

1. Verify Student Information
✓ Completed 05/10/2021 10:14am

a. Student Information

b. Family Address

c. Family Information

d. Emergency Information

e. Emergency Contacts

2. Student/Family Residence Questionnaire
✓ Completed 05/10/2021 10:20am

3. Verify Ethnicity/Race
✓ Completed 05/10/2021 10:29am

4. Food Service Application

5. Free & Reduced - Disclosure of Benefits

6. Student Accident Insurance

7. Health Forms

8. LaCrosse Public Education Foundation/La Crosse Promise

9. Code of Rights and Responsibilities

10. Make an Online Payment

11. Athletics Registration

12. Dental Sealants

13. Transcript Release Form

14. Device Self Insurance Form

15. Notice and Expectations for Participation in 2-Way Video Conferencing

16. Technology Acceptable Use Policy

17. Signature Page

18. Summary Page

19. Complete Student Info Update

Previous Step | Next Step

Close and Finish Later

STEP 5: FREE & REDUCED- DISCLOSURE OF BENEFITS

1. Please read over the Disclosure of Meal Benefits Waiver form.
 - If you do not qualify for Free and Reduced meals, please check the “I do NOT qualify for Meal Benefits (Free & Reduced)”.
2. If you do qualify for Free and Reduced meals, please check the programs that you would like to share your Free and Reduced status with.
3. Fill in the name and date fields to verify the information provided on the form.
4. Click “Complete Step 5 and move to Step 6” to complete this step.

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DISCLOSURE OF MEAL BENEFITS WAIVER
(FREE & REDUCED)

School: [dropdown] Student Name: [dropdown]

To save you time and effort, the information you gave on your Free and Reduced Price School Meals Application will not change whether your children get free or reduced price meals. You will be asked to complete the following programs for which your children may qualify. For the following programs, we must have your permission to share your Free and Reduced status with the following programs. If you do not qualify for Free and Reduced meals, please check the box below.

Each Additional Person:

Household Size	Yearly	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	23,606	1,968	984	908	454
2	31,894	2,658	1,329	1,227	614
3	40,182	3,349	1,675	1,546	773
4	48,470	4,040	2,020	1,865	933
5	56,758	4,730	2,365	2,183	1,092
6	65,046	5,421	2,711	2,502	1,251
7	73,334	6,112	3,056	2,821	1,411
8	81,622	6,802	3,401	3,140	1,570

** If you do not qualify or are unsure if you qualify for Free & Reduced benefits, please check the box below.

☐ I do NOT qualify or I am unsure if I qualify for Meal Benefits (Free & Reduced)

Disclosure of Meal Benefits Waiver

Please check the following programs that you would like to share your Free & Reduced status. If any of the programs are checked, your Free & Reduced status will be shared with the following programs. If you do not check any of the programs, your Free & Reduced status will remain confidential.

Program	Yes	No
All Grade Levels:		
Band, Orchestra, and Instrument fees	<input type="checkbox"/>	<input type="checkbox"/>
Sport Fees	<input type="checkbox"/>	<input type="checkbox"/>
Food (Bag, Basket, Backpack, Pantry, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Holiday Giving (Thanksgiving, Winter or Spring Break, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Random Acts of Kindness (ONLY if RAK is based on F/R)	<input type="checkbox"/>	<input type="checkbox"/>
Transportation/Busing	<input type="checkbox"/>	<input type="checkbox"/>
Fees to Purchase Text Books	<input type="checkbox"/>	<input type="checkbox"/>
High School Grades Only:		
College Admissions/Application Fees	<input type="checkbox"/>	<input type="checkbox"/>
NCAA (National Collegiate Athletic Association)	<input type="checkbox"/>	<input type="checkbox"/>
Parchment Transcript Fee Waiver (Transcript Request Program)	<input type="checkbox"/>	<input type="checkbox"/>
PSAT (Preliminary Scholastic Aptitude Test)	<input type="checkbox"/>	<input type="checkbox"/>
SAT (Scholastic Aptitude Test)	<input type="checkbox"/>	<input type="checkbox"/>
College Dual Credit Course Fees	<input type="checkbox"/>	<input type="checkbox"/>
ACT Fees (Retakes)	<input type="checkbox"/>	<input type="checkbox"/>
MARC Pre-College Scholarship Application Fees	<input type="checkbox"/>	<input type="checkbox"/>
Accuplacer Fees	<input type="checkbox"/>	<input type="checkbox"/>

Parent/Guardian Signature: [text]

Date: [text]

Per DPI and Federal Guidelines, your Free & Reduced information does not require your consent to be shared with the following programs. If you do not check any of the programs, your Free & Reduced status will remain confidential.

Complete Step 5 and move to Step 6

3. Verify Ethnicity/Race
Completed 06/10/2021 10:20am

4. Food Service Application
Completed 06/10/2021 10:33am

5. Free & Reduced - Disclosure of Benefits

6. Student Accident Insurance

7. Health Forms

8. LaCrosse Public Education Foundation/La Crosse Promise

9. Code of Rights and Responsibilities

10. Make an Online Payment

11. Athletics Registration

12. Dental Sealants

13. Transcript Release Form

14. Device Self Insurance Form

15. Notice and Expectations for Participation in 2-Way Video Conferencing

16. Technology Acceptable Use Policy

17. Signature Page

18. Summary Page

19. Complete Student Info Update

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Close and Finish Later

STEP 6: STUDENT ACCIDENT INSURANCE

1. Read over the letter about Student Accident Insurance.
 - If you are **interested**, select the check box beside “I will purchase the optional student accident insurance policy from Student Assurance Services, Inc.”
 - If you are **not interested**, select the check box beside "I will NOT purchase the optional student accident insurance policy and am declining coverage for my child."
2. Click “Complete Step 6 and move to Step 7” to complete this step.

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Save

Save and Print

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STUDENT ACCIDENT INSURANCE

SCHOOL DISTRICT OF LA CROSSE

Dream • Believe • Achieve

Dear Parents:

There is an accident insurance policy available from Student Assurance Services, Inc. that you may purchase for your child/ren. The School District of La Crosse does not provide any health or accident insurance for your child/ren while at school or participating in co-curricular activities.

We encourage you to review your present health and accident insurance program to determine if you do not feel your insurance is adequate because of a deductible or co-insurance clause, or if you do not encourage you to review the student insurance program. Please note, this plan will provide benefits because of an accident. It does not offer coverage for illnesses. **If you have other insurance, then with your deductible and/or co-pays.** This insurance may be purchased at any time during the school year.

An explanation of the cost and benefits is explained in the brochure that is available on the District website at www.lacrosseschools.org under the Parents tab. Copies of the brochure are also available in the main Welcome Center at Hogan Administrative Center.

To purchase this optional coverage:

1. Complete a separate enrollment form for each child. Please print clearly.
2. Enclose a check or money order made payable to Student Assurance Services, Inc. Print your child's name on the check or money order. If you are paying by credit card, complete the credit payment form and enclose it in the envelope.
3. Send the enrollment form and payment to: Student Assurance Services, Inc., PO Box 196, Stillwater, MN 55082. Coverage will become effective at 12:01 a.m. following the date the envelope containing the enrollment form and payment is received at the Office but not prior to August 1. **DO NOT SEND YOUR ENVELOPE BACK TO THE SCHOOL.**
4. Retain the summary of coverage.

I have been offered an optional student accident insurance policy from Student Assurance Services, Inc. (Check one below)

☐ I will purchase the optional student accident insurance policy from Student Assurance Services, Inc.

☐ I will NOT purchase the optional student accident insurance policy and am declining coverage for my child.

All questions regarding the coverage should be directed to Student Assurance Services, Inc. (651)432-2739.

Thank you,

Davita Molling
Supervisor of Finance

This program is underwritten by Ameritas Life Insurance Corp. located in Lincoln, Nebraska and administered by Student Assurance Services, Inc.

Complete Step 6 and move to Step 7

Verify Student Information

Completed 06/10/2021 10:14am

a. Student Information

b. Family Address

c. Family Information

d. Emergency Information

e. Emergency Contacts

2. Student/Family Residence Questionnaire

Completed 06/10/2021 10:20am

3. Verify Ethnicity/Race

Completed 06/10/2021 10:29am

4. Food Service Application

Completed 06/10/2021 10:33am

5. Free & Reduced - Disclosure of Benefits

Completed 06/10/2021 10:39am

6. Student Accident Insurance

7. Health Forms

8. LaCrosse Public Education Foundation/La Crosse Promise

9. Code of Rights and Responsibilities

10. Make an Online Payment

11. Athletics Registration

12. Dental Sealants

13. Transcript Release Form

14. Device Self Insurance Form

15. Notice and Expectations for Participation in 2-Way Video Conferencing

16. Technology Acceptable Use Policy

17. Signature Page

18. Summary Page

19. Complete Student Info Update

Previous Step


Next Step

Close and Finish Later

STEP 7: HEALTH FORM

1. Review the Current Alert Info. An Empty Current Alert Info box means that your child has no known health concerns for school.
 - If there are no changes to your child's health record, click on the check box beside "**NO CHANGES** for my child's health record."
 - If there are additions or changes, enter the information in the Additions or Changes section.
2. Fill in the name, relationship, and date fields to verify the information provided on the health form.
3. Click "Complete Step 7 and move to Step 8" to finish this step.

- Gradebook
- Attendance
- Student Info
- Schedule
- Student Services
- Conferences
- Portfolio
- Health Info
- Login History

ANNUAL STUDENT HEALTH INFORMATION UPDATE


STUDENT NAME:	DATE OF BIRTH:
SCHOOL:	GRADE:

Dear Parent/Guardian:

Please review the information in the "Current Alert Info" box below. This is the information we have on record of your child's health and safety at school. An empty "Current Alert Info" box means that your child has no known health concerns for school. If there are changes to your child's health record, please check "NO CHANGES" and sign below.

Current Alert Info:

☐ **NO CHANGES** for my child's health records.
If it is necessary to update the information, please check any health conditions that require attention during activities.

Additions or Changes: (Check those that apply)

☐ **ADD/ADHD**

☐ **ALLERGIES** (Be specific)

Foods: _____ Reaction: _____

Bee Sting or Insect Bites: _____ Reaction: _____

Medicines: _____ Reaction: _____

Environmental/Seasonal: _____ Reaction: _____

Other: _____ Reaction: _____

Will your child need medication at school? ☐

My child has an EpiPen? ☐

☐ **ASTHMA** Will your child need an inhaler at school? ☐

☐ **CARDIAC (HEART) CONDITION** Restrictions: ☐ *Requires physician note

☐ **DIABETES** ☐ Insulin Pump ☐ Insulin Injections ☐ Glucagon

☐ **SEIZURE CONDITION** Include Type: _____ Emergency Medication: ☐

☐ **OTHER HEALTH CONDITION** (Please list): _____

MEDICATION:

- The school does not supply medication.
- All medication given at school requires a School Medication/Procedure Form, available at our website or your local health care practitioner's office.
- Over-the-counter (OTC) Medication: A School Medication/Procedure Form must be signed and dated by a health care practitioner's signature is only required if the dose exceeds the recommended label directions.
- Prescription Medication (including Inhaler/EpiPen carried by your child): A School Medication/Procedure Form must be signed and dated by a parent/guardian and a health care practitioner.

My signature gives permission to share this health information with school staff and district transportation personnel for future Center Advisors working with my child. This information will be used, if necessary, for safety at school, activities.

Parent/Guardian Signature

Relationship

Date

Complete Step 7 and move to Step 8

- Emergency Contacts
- 2. Student/Family Residence Questionnaire
- 3. Verify Ethnicity/Race
- 4. Food Service Application
- 5. Free & Reduced - Disclosure of Benefits
- 6. Student Accident Insurance
- 7. Health Forms**
- 8. LaCrosse Public Education Foundation/La Crosse Promise
- 9. Code of Rights and Responsibilities
- 10. Make an Online Payment
- 11. Athletics Registration
- 12. Dental Sealants
- 13. Transcript Release Form
- 14. Device Self Insurance Form
- 15. Notice and Expectations for Participation in 2-Way Video Conferencing
- 16. Technology Acceptable Use Policy
- 17. Signature Page
- 18. Summary Page
- 19. Complete Student Info Update

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Close and Finish Later

STEP 8: LA CROSSE PUBLIC EDUCATION FOUNDATION/LA CROSSE PROMISE

1. Review the La Crosse Public Education Foundation and La Crosse Promise Future Center information.
2. If you do not wish to receive emails from either the La Crosse Public Education Foundation and/or La Crosse Promise, click on the appropriate checkbox next to “No, I do not want my email shared with the La Crosse Public Education Foundation” and/or “No I do not want my email shared with the La Crosse Promise.”
3. Click “Complete Step 8 and move to Step 9” to finish this step.

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SKYWARD

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[STUDENT NAME]
Step 8. LaCrosse Public Education Foundation/La Crosse Promise (Required)
Print View Full Screen

LA CROSSE PUBLIC EDUCATION FOUNDATION AND LA CROSSE PROMISE

PARENT EMAIL RELEASE FORM

The School District of La Crosse gets important support from many community organizations, in particular the La Crosse Public Education Foundation (LPEF) and the La Crosse Promise.

These two critical nonprofit organizations would like permission to send you an occasional email with updates on how they are helping our students and community. **Your parent email will be shared as indicated below.**

LPEF provides grants to teachers and others to support innovation and enhance educational programs in the District. In addition, LPEF provides Random Acts of Kindness accounts at each school for students, plus provides other financial support for District programs. Learn more at: LaCrossePEF.org

☐ No, I do not want my email shared with the La Crosse Public Education Foundation.

La Crosse Promise Future Centers serve all high school students in the District by providing career education advising. The Promise also has a neighborhood program that provides up to \$50,000 for families who build, buy a new home or renovate a home in select city neighborhoods. Find out more at lacrossepromise.org.

☐ No, I do not want my email shared with the La Crosse Promise.

SCHOOL DISTRICT OF LA CROSSE
Dream • Believe

Student Info Update

1. Verify Student Information
Completed 06/10/2021 10:14am
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
2. Student/Family Residence Questionnaire
Completed 06/10/2021 10:20am
3. Verify Ethnicity/Race
Completed 06/10/2021 10:29am
4. Food Service Application
Completed 06/10/2021 10:33am
5. Free & Reduced - Disclosure of Benefits
Completed 06/10/2021 10:39am
6. Student Accident Insurance
Completed 06/10/2021 2:37pm
7. Health Forms
Completed 06/10/2021 2:42pm
- 8. LaCrosse Public Education Foundation/La Crosse Promise**
9. Code of Rights and Responsibilities
10. Make an Online Payment
11. Athletics Registration
12. Dental Sealants
13. Transcript Release Form
14. Device Self Insurance Form
15. Notice and Expectations for

Complete Step 8 and move to Step 9

STEP 9: CODE OF RIGHTS & RESPONSIBILITIES

1. Click on the “View Full Screen”. Review the Student Code of Rights and Responsibilities document.

Note: All students have the right to have access to all the rules, rights and responsibilities to which the student is subject, Student Code of Rights and Responsibilities. It is important that parents and students are aware of this document's content.

The screenshot shows the Skyward Family Access portal. The main content area displays 'Step 9. Code of Rights and Responsibilities (Required)' with a 'View Full Screen' button. A 'Table of Contents' is visible, listing sections like Introduction, Statement of Discipline Philosophy, Shared Rights and Responsibilities, and Positive School Cultures. The right sidebar shows a checklist of tasks, including 'Verify Student Information', 'Student/Family Residence Questionnaire', 'Verify Ethnicity/Race', 'Food Service Application', 'Free & Reduced - Disclosure of Benefits', 'Student Accident Insurance', 'Health Forms', 'LaCrosse Public Education Foundation/LaCrosse Promise', 'Code of Rights and Responsibilities', 'Make an Online Payment', and 'Athletics Registration'.

2. Fill in the name and date fields to give your permission and acknowledge that you have read the information.
3. Click “Complete Step 9 and move to Step 10” to finish this step.

The form contains several lines for text entry, followed by fields for 'Signature of Complainant', 'Date Complaint Filed', 'Signature of Person Receiving Complaint', and 'Date Received'. Below these fields is a paragraph of text explaining the process: 'Submit this form to the administrator designated to receive this complaint or the immediate supervisor. The administrator receiving the complaint will sign receipt and date the complaint. A copy will be returned to the complainant; a copy will be sent to the school principal or department affected by the complaint; and a copy will be sent to the Complaint Investigation Officer (Associate Superintendent/Instruction, Director Student Services, or Director of Human Resources).' At the bottom right, there is a button labeled 'Complete Step 9 and move to Step 10'.

DISTRICT CODE OF RIGHTS & RESPONSIBILITIES

The Board of Education has adopted the Student Code of Rights and Responsibilities which has been made available through Skyward Family Access or at the following link: <https://www.lacrosseschools.org/wp-content/uploads/2021/05/2021-22-Code-of-Rights-and-Responsibilities.pdf>. If you are unable to access the Internet, you may pick up a copy of the Student Code of Rights and Responsibilities at your child's school, or in the District Registrars Office located in the Hogan Administrative Building (807 East Avenue South, Room 112). Your child will be expected to comply with the standards set forth in this conduct code. Therefore, it is necessary that you and your child read and discuss the code thoroughly and carefully so that you are aware of the standard of conduct expected of all students in the School District of La Crosse.

☐ I have read the Student Code of Rights and Responsibilities with my child. I understand all students are expected to behave in a manner consistent with the standards described.

STEP 10: MAKE AN ONLINE PAYMENT

(OPTIONAL STEP)

1. If you'd like to add funds to your child's Food Service account or submit payment for Device Insurance, click on the "Make an Online Payment" link and follow the prompts.
2. If you do not wish to make a Food Service or Device Insurance payment at this time, click the "Next Step" button in the lower right corner or click on Step 10 on the right.
Note: A green check mark will not display for Step 9. This will not prohibit you from submitting your information.
3. Click "Complete Step 10 and move to Step 11" to finish this step.

Family Access

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[STUDENT NAME]

Step 10. Make an Online Payment (Optional)

For your convenience, you may make an online payment for your Device Insurance as well as a Food Service Payment at this time.

If you do not wish to make a Device Insurance or Food Service payment at this time, click the "Next Step" button in the lower right corner or click on Step 10 on the right. A green check mark will not display for Step 9. This will not prohibit you from submitting your information.

You may make online payments anytime through Family Access.

Make an Online Payment

Complete Step 10 and move to Step 11

Student Info Update

1. Verify Student Information
✓ Completed 08/10/2021 10:14am
2. Student/Family Residence Questionnaire
✓ Completed 08/10/2021 10:20am
3. Verify Ethnicity/Race
✓ Completed 08/10/2021 10:20am
4. Food Service Application
✓ Completed 08/10/2021 10:33am
5. Free & Reduced - Disclosure of Benefits
✓ Completed 08/10/2021 10:39am
6. Student Accident Insurance
✓ Completed 08/10/2021 2:37pm
7. Health Forms
✓ Completed 08/10/2021 2:42pm
8. LaCrosse Public Education Foundation/La Crosse Promise
✓ Completed 08/10/2021 3:06pm
9. Code of Rights and Responsibilities
✓ Completed 08/10/2021 3:27pm
10. Make an Online Payment
11. Athletics Registration
12. Dental Sealants
13. Transcript Release Form
14. Device Self Insurance Form
15. Notice and Expectations for Participation in 2-Way Video Conferencing
16. Technology Acceptable Use Policy
17. Signature
18. Summary
19. Complete and Update

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Close and Finish Later

STEP 11: ATHLETIC REGISTRATION

(OPTIONAL - ONLY NEEDED FOR MIDDLE AND HIGH SCHOOL ATHLETES)

Note: This step is only available for Middle and High School Students. It can be completed at anytime at the Athletics Registration page, found on the Middle and High School web pages. Yearly registration must be completed before your child will be allowed to participate.

1. If you need to register your child for athletics, click on the “Athletic Registration” link and follow the prompts.

Note: Clicking the link will open a new window. The Student Info Update will remain open. When registration is complete, close the registration window to return.

2. If you do not need to register at this time, click the “Next Step” button in the lower right corner or click on Step 11 on the right.

Note: A **green** check mark will not display for Step 10. This will not prohibit you from submitting your information.

3. Click “Complete Step 11 and move to Step 12” to finish this step.

Family Access My Account Contact Us Exit

SKYWAR

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[STUDENT NAME]

Step 11. Athletics Registration (Optional)
If you do not wish to register for Athletics at this time, click the “Next Step” button in the lower right corner or click on Step 11 on the right. A green check mark will not display for Step 10. This will not prohibit you from submitting your information.
For questions, contact information is below.
Lincoln MS - Garrett Fischer/Michele Plagman
Logan MS - Samantha Parkhurst/Trish Bekkum
Longfellow MS - Lee Stahl/Amanda Turner
Central HS - Mark Ambrose/
Logan HS - Jordan Gilge/Kelly Callister

Athletics Registration

Complete Step 11 and move to Step 12

Student Info Update

1. Verify Student Information
Completed 08/10/2021 10:14am
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
2. Student/Family Residence Questionnaire
Completed 08/10/2021 10:20am
3. Verify Ethnicity/Race
Completed 08/10/2021 10:29am
4. Food Service Application
Completed 08/10/2021 10:33am
5. Free & Reduced - Disclosure of Benefits
Completed 08/10/2021 10:39am
6. Student Accident Insurance
Completed 08/10/2021 2:37pm
7. Health Forms
Completed 08/10/2021 2:42pm
8. LaCrosse Public Education Foundation/La Crosse Promise
Completed 08/10/2021 3:05pm
9. Code of Rights and Responsibilities
Completed 08/10/2021 3:27pm
10. Make an Online Payment
Completed 08/10/2021 3:37pm
- 11. Athletics Registration**
12. Dental Sealants
13. Transcript Release Form
14. Device Self Insurance Form
15. Notice and Expectations for Participation in 2-Way Video Conferencing
16. Technology Acceptable Use Policy
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19. Complete Update

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Close and Finish Later

STEP 12: DENTAL SEALANTS

(ONLY FOR GRADES 2ND, 3RD AND 6TH-12TH)

1. Please read the Dental Sealants letter from the School District of La Crosse Nursing Staff.
2. If you would like your child to participate in the Dental Sealant program, please check "yes" and if you wish to not participate, please check "no".
 - A. If yes, click on the link which will take you to the county registration form.

Note: Clicking the link will open a new window. The Student Info Update will remain open. When registration is complete, close the registration window to return.
3. Fill in the name and date fields to give your permission and acknowledge that you have read the information.
4. Click "Complete Step 12 and move to Step 13" to finish this step.

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[STUDENT NAME]

Step 12. Dental Sealants (Required)

The La Crosse County Health Department is again offering a dental sealant program for all children in 2nd, 3rd, and 6th-12th grades during the school year. Services are provided by a Registered Dental Hygienist and include a basic screening, cleaning if needed, dental sealants, and fluoride varnish treatments.

You may sign up all eligible children when you follow the link provided on the form. If you do this, please make sure to still enter "yes" on this form when you update each child.

[View Full Screen](#)

[Save](#)

[Save and Print](#)

[Back](#)

DENTAL SEALANTS

SCHOOL DISTRICT OF LA CROSSE

Dream • Believe

Hello Families,

The La Crosse County Health Department is again offering a dental sealant program for all children in 2nd, 3rd, and 6th-12th grades during the school year. Services are provided by a Registered Dental Hygienist and include a basic screening, cleaning if needed, dental sealants, and fluoride varnish treatments.

The sealant dates will be scheduled throughout the school year and the fluoride varnish will again be applied during the school year. You will be emailed prior to the school's scheduled date so you can inform your child.

- There is no cost to participate in the program
- Students will be called out of class to participate
- This takes about 10-20 minutes depending on how many sealants your child needs

Wondering what a dental sealant is? [Click here to watch a video.](#)

Would you like your child to participate in this program?

☐ No

☐ Yes

If you selected "YES", please sign up online by going to <https://sealasmile.wisconsin.gov/Consent/Home/At>

*In the "teacher" area, you may enter "unknown" as most students will not know their teachers for next year.

*You may sign up all eligible children when you follow this link. If you do this, please make sure to still complete the form when you update each child.

Thank you for your consideration.

Sincerely,

Your School District of La Crosse School Nurses

Parent/Guardian Signature: _____

[Complete Step 12 and move to Step 13](#)

Student Info Update

1. Verify Student Information
Completed 08/10/2021 10:14am
2. Student/Family Residence Questionnaire
Completed 08/10/2021 10:20am
3. Verify Ethnicity/Race
Completed 08/10/2021 10:29am
4. Food Service Application
Completed 08/10/2021 10:33am
5. Free & Reduced - Disclosure of Benefits
Completed 08/10/2021 10:39am
6. Student Accident Insurance
Completed 08/10/2021 2:37pm
7. Health Forms
Completed 08/10/2021 2:42pm
8. LaCrosse Public Education Foundation/La Crosse Promise
Completed 08/10/2021 3:06pm
9. Code of Rights and Responsibilities
Completed 08/10/2021 3:27pm
10. Make an Online Payment
Completed 08/10/2021 3:37pm
11. Athletics Registration
Completed 08/10/2021 3:41pm
- 12. Dental Sealants**
13. Transcript Release Form
14. Device Self Insurance Form
15. Notice and Expectations for Participation in 2-Way Video Conferencing
16. Technology Acceptable Use Policy
17. Signature Page

STEP 13: TRANSCRIPT RELEASE FORM

(ONLY FOR 12TH GRADERS ATTENDING CENTRAL HIGH SCHOOL)

1. If you do not wish to complete the Transcript Release form, click No at the prompt.

If you wish to complete the form, follow the steps below.:

2. Review the information regarding the release of transcripts.
3. Fill in your child's name.
4. Check the appropriate boxes under "I authorize Central High School to release my transcripts and any recommendations for the following purposes."
5. Fill in the signature and date fields.
6. If you wish to have the fee waived, click the check box "I am requesting a fee waiver be sent with my application. I certify that I am eligible for free/reduced meals this school year."
7. Sign and date the Fee Waiver portion of the form.
8. Click "Complete Step 13 and move to Step 14" to finish this step.

The screenshot displays the 'Step 13. Transcript Release Form (Optional)' interface. On the left is a navigation menu with options like 'New Student Online Enrollment', 'Student Info Update', 'Arena Scheduling', 'Calendar', 'Gradebook', 'Attendance', 'Student Info', 'Schedule', 'Student Services', 'Conferencing', 'Portfolio', 'Health Info', and 'Login History'. The main content area is titled 'Step 13. Transcript Release Form (Optional)' and includes instructions: 'If you do not wish to complete the Transcript Release form, click No at the prompt. Click the Complete Step 11 and move to Step 12 button.' Below this is a large text box for 'CENTRAL TRANSCRIPT RELEASE FORM' with a paragraph explaining the school's policy on transcript release. A red circle with the number '2' is placed over this paragraph. Below the text box is a form for 'STUDENT NAME (Please Print)' with a red circle '3' next to it. Underneath is a section titled 'I authorize Central High School to release my transcript and any recommendations for the following purposes:' with four checkboxes: 'All post-secondary applications to colleges', 'To military recruiters', 'To coaches from colleges/universities', and 'For scholarships requiring an official transcript'. A red circle '4' is placed over these checkboxes. Below this is a section for 'SIGNATURE' and 'DATE' with a red circle '5' next to the date field. Below that is a section titled 'REQUEST FOR FEE WAIVER' with a checkbox 'I am requesting a fee waiver to be sent with my application. I certify that I am eligible for free/reduced meals this school year.' A red circle '6' is placed over this checkbox. Below this is another section for 'SIGNATURE' and 'DATE' with a red circle '7' next to the date field. At the bottom of the form is a button 'Complete Step 13 and move to Step 14' with a red circle '8' next to it. On the right side of the form is a 'Student Info Update' sidebar with a list of 19 items, each with a status indicator (green checkmark or red X) and a completion date. The items are: 1. Verify Student Information, 2. Student/Family Residence Questionnaire, 3. Verify Ethnicity/Race, 4. Food Service Application, 5. Free & Reduced - Disclosure of Benefits, 6. Student Accident Insurance, 7. Health Forms, 8. LaCrosse Public Education Foundation/La Crosse Promise, 9. Code of Rights and Responsibilities, 10. Make an Online Payment, 11. Athletics Registration, 12. Dental Sealants, 13. Transcript Release Form (highlighted in blue), 14. Device Self Insurance Form, 15. Notice and Expectations for Participation in 2-Way Video Conferencing, 16. Technology Acceptable Use Policy, 17. Signature Page, 18. Summary Page, and 19. Complete Student Info Update. At the bottom of the sidebar are buttons for 'Previous Step', 'Next Step', and 'Close and Finish Later'.

1. Review the entire device insurance form.
2. If you accept the district insurance, please check the “Yes, I opt to select the district’s self insurance.” (If you wish to pay in cash, check, or Skyward Online Payment.) If you wish to pay in cash or check, please bring that to your child’s school. If you would like to decline the district insurance please check the “No, I opt out of the district self-insurance.”
3. Fill in the name and date fields to acknowledge that you have read the information.
4. Click “Complete Step 14 and move to Step 15” to finish this step.

Attendance

Student Info

Schedule

Student Services

Conferences

Portfolio

Health Info

Login History

Laptop Self Insurance Form

SCHOOL D

LACROSSE

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1

Student Name: Date of Birth: Grade:

Insurance is valid for a period of a year:

- Central High, Logan High, and La Crosse Polytechnic School – August 1st – July 31st

☐ YES, I opt to select the district's self-insurance. Laptop Insurance - \$30.00

This must be paid by October 1st to be in effect. If past that date, it is assumed the parent/guardian does not will be the responsibility of the parents/guardians. The parent/guardian has reviewed and signed the handbook use of technology in the district. If a student enrolls during the school year, families have 30 days from enrollment to purchase insurance.

**** Payment options include Cash, Check or Skyward Online Fee Management**

- Skyward Online Fee Management is available through Skyward Family Access
- Cash or checks can be sent to your child's school. Checks can be made payable to your school.

☐ NO, I opt out of the district's self-insurance. As such, I know I will pay for any repair costs or for total loss or damaged, lost, or stolen. I have signed the handbooks related to use of technology in the district.

Parent/Guardian Signature: Date Signed:

3

Voluntary Laptop Insurance provides additional information found in Building Student Handbook and at time of handbooks.

- Student must notify principal or associate principal immediately if laptop is damaged, lost, or stolen. Teacher, ask that the teacher notify the principal immediately.
- Voluntary insurance covers accidental damage to the iPad; each device component will be replaced (audio port damaged, etc.). Subsequent breakage of the same item is the responsibility of the Parent/ guardian. Negligence are not covered by insurance. The following are only examples of accidental or negligent damage for additional examples.
- Accidental damage includes walking down the hall with the device in the student's arms and someone bumps into the student; student has laptop in backpack and someone grabs the backpack and tosses it down the stairs.
- Negligent damage includes liquid in laptop of any amount; items placed between keyboard and cover causing damage; grabbing the laptop by the screen with fingers instead of picking up laptop from the floor; dropping the laptop; or cases that are thrown down or sat on by the student; laptops/backpacks on floor in the hallway; stepping on by student or others; laptops/backpacks left unsecured in areas such as lockers or cars.
- Cases, power supplies, power cords, or electrical connectors (duckheads) are not covered by voluntary insurance. Students/parents/guardians must purchase Apple brand power supplies, power cords, or duckheads from Apple/Apple Resellers. Other brands may not be the correct wattage or manufactured properly to support the device. Cases, power supplies, power cords, or electrical connectors (duckheads) are not covered by voluntary insurance and will be considered 'missing' at hand-in. Cases must be purchased from Apple/Apple Resellers.
- Lost or stolen devices are not covered by insurance.
- Failure to return any laptop upon leaving the district or when requested will be considered theft of property.
- Link to [Insurance Information document](#)

4

Complete Step 14 and move to Step 15

2. Student/Family Residence Questionnaire
Completed 06/10/2021 10:20am

3. Verify Ethnicity/Race
Completed 06/10/2021 10:29am

4. Food Service Application
Completed 06/10/2021 10:33am

5. Free & Reduced - Disclosure of Benefits
Completed 06/10/2021 10:39am

6. Student Accident Insurance
Completed 06/10/2021 2:37pm

7. Health Forms
Completed 06/10/2021 2:42pm

8. LaCrosse Public Education Foundation/La Crosse Promise
Completed 06/10/2021 3:06pm

9. Code of Rights and Responsibilities
Completed 06/10/2021 3:27pm

10. Make an Online Payment
Completed 06/10/2021 3:37pm

11. Athletics Registration
Completed 06/10/2021 3:41pm

12. Dental Sealants
Completed 06/10/2021 3:47pm

13. Transcript Release Form
Completed 06/11/2021 9:52am

14. Device Self Insurance Form

15. Notice and Expectations for Participation in 2-Way Video Conferencing

16. Technology Acceptable Use Policy

17. Signature Page

18. Summary Page

19. Complete Student Info Update

[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

STEP 15: ANNUAL CONSENT TO TREATMENT OF STUDENT AND ANNUAL WALKING FIELD TRIP

1. Fill in the doctor and hospital fields at the top of the form.
2. Read both sections regarding emergency medical treatment of your child during field trips and permission for walking field trips.
3. Fill in the name and date fields (in both sections) to give your permission and acknowledge that you have read the information.
4. Click “Complete Step 15 and move to Step 16” to finish this step.

ANNUAL AUTHORIZATION TO CONSENT TO TREATMENT OF STUDENT/ANNUAL WALKING FIELD TRIP PERMISSION

SCHOOL DISTRICT OF LA CROSSE
Dream • Believe • Achieve

ANNUAL AUTHORIZATION TO CONSENT TO TREATMENT OF STUDENT/ANNUAL WALKING FIELD TRIP PERMISSION
SCHOOL YEAR: 2021- 2022

STUDENT NAME	GRADE:	HOME PHONE:
ADDRESS:	WORK PHONE:	CELL PHONE:
FAMILY DOCTOR:	HOSPITAL:	

(We), the undersigned Parent/Guardian of the above mentioned student minor do hereby authorize the school district of La Crosse supervising the activity concerned, including but not limited to daily activities, walking, and long distance travel, as agent for the undersigned, to consent to any x-ray examination, anesthetic, medical or surgical care which is deemed advisable by, and is to be rendered under general or special supervision of, any physician of any licensed hospital whether such diagnosis or treatment is rendered at the office of said physician.

It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care and that the undersigned hereby gives authority to the school district of La Crosse to provide authority and power on the part of the undersigned to give specific consent to any and all such care which the aforementioned physician or hospital may deem advisable.

Also, the authorized school district staff is hereby authorized to call for emergency medical transportation or provide first aid to the student, as the staff person deems necessary.

Every effort will be made to contact parents or guardians to explain the nature of the problem prior to any treatment.

This authorization shall remain effective until the end of the school year.

Signature of Parent/Guardian _____ Date Signed _____

.....

ANNUAL WALKING FIELD TRIP PERMISSION/CONSENT TO TREAT

I hereby give permission for my child to go on field trips within walking distance from my child's school for the school year 2021-2022. I understand that if I have any special concerns regarding my child participating in field trips I should convey such request to the teacher. If possible, such special requests will be honored. It is understood that my child will abide by the instructions of the teacher.

Signature of Parent/Guardian _____ Date Signed _____

Complete Step 15 and move to Step 16

Progress Bar:

- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
- 2. Student/Family Residence Questionnaire
- 3. Verify Ethnicity/Race
- 4. Food Service Application
- 5. Free & Reduced - Disclosure of Benefits
- 6. Student Accident Insurance
- 7. Health Forms
- 8. LaCrosse Public Education Foundation/La Crosse Promise
- 9. Code of Rights and Responsibilities
- 10. Make an Online Payment
- 11. Athletics Registration
- 12. Dental Sealants
- 13. Transcript Release Form
- 14. Device Self Insurance Form
- 15. Annual Consent to Treatment of Student and Annual Walking Field Trip
- 16. Notice and Expectations for Participation in 2-Way Video Conferencing
- 17. Technology Acceptable Use Policy
- 18. Signature Page
- 19. Summary Page
- 20. Complete Student Info Update

Previous Step Next Step

Close and Finish Later

STEP 16: NOTICE & EXPECTATIONS FOR PARTICIPATION IN 2-WAY VIDEO CONFERENCING

1. Please read the Notice and Expectations for Participation in 2-Way Video Conferencing.
2. Click “Complete Step 16 and move to Step 17” to finish this step.

Home

New Student Online Enrollment

Student Info Update

Arena Scheduling

Calendar

Gradebook

Attendance

Student Info

Schedule

Student Services

Conferences

Portfolio

Health Info

Login History


Student Info Update

[STUDENT NAME]

Step 16. Notice and Expectations for Participation in 2-Way Video Conferencing (Required)

Print

View Full Screen



Notice and Expectations for Participation in 2-way Video Conferencing

The School District of La Crosse is moving into new instruction platforms for 2-way video conferencing. Go to the link provided to access video conferencing access within Google Meet. These resources will help us meet the instructional need with social engagement. This involves video conferencing between school staff and individual students. The intent and usage should not be for full class live 2-way instruction. This resource is used solely for the needs of the students invited. During any use of 2-way video learning platforms there are expectations of order to maintain the safety and respect of those participating.

Below is a list of School District of La Crosse expectations for students when participating in 2-way video I

Student Expectations and Guidelines for Participation

1. Inappropriate use/behavior of 2-way video conferencing will be handled according to the district's policies.
2. Share the times that video conferencing will occur with those in your household.
3. Parents/Guardians should be mindful of what family activities would be potentially seen or heard during video conferencing. This is a great tool to keep students and teachers connected, but please have your device near enough you can monitor, yet private enough to concentrate on their work.
4. Please attempt to keep all background noise and distractions to a minimum. If you are in a location with background noise mute your device and feel free to listen in.
5. Attempt to select an area in your home with enough space for necessary items - books, notebooks, etc.
6. Teachers will have guidelines for how to ask your questions during this time. Follow those directions.
7. Do not share your screen unless directed to by your teacher. When using video, sit where the device is and the camera is directed on the face.
8. School appropriate dress is required during participation at all times.
9. Polite and professional language shall be used at all times.
10. Speak in a controlled and clear manner so everyone can hear. Try not to talk over others. It's tricky.
11. Promptly exit the meeting when the meeting time is over. Your instructor will be the first one on and off.
12. Only accept invitations for meetings from school staff, and do not create your own meetings.
13. Give your best effort online as you would in the classroom.
14. You do not need to put your camera on if you do not want to do so.
15. Prior to recording any conference, all participants must be notified.

If any parent/guardian would like to "opt-out" of this resource for instruction and support, please contact the teacher. If a student does not want to participate, the teacher will not invite the student to future video conferencing sessions. The student will still have access to all other resources.

We appreciate your support during this challenging time and are working to keep our students safe.

Complete Step 16 and move to Step 17

Student Info Update

1. Verify Student Information
✓ Completed 06/10/2021 10:14am

✓ a. Student Information

✓ b. Family Address

✓ c. Family Information

✓ d. Emergency Information

✓ e. Emergency Contacts

2. Student/Family Residence Questionnaire
✓ Completed 06/16/2021 8:34am

3. Verify Ethnicity/Race
✓ Completed 06/16/2021 8:34am

4. Food Service Application
✓ Completed 06/16/2021 8:34am

5. Free & Reduced - Disclosure of Benefits
✓ Completed 06/16/2021 8:34am

6. Student Accident Insurance
✓ Completed 06/16/2021 8:34am

7. Health Forms
✓ Completed 06/16/2021 8:34am

8. LaCrosse Public Education Foundation/La Crosse Promise
✓ Completed 06/16/2021 8:34am

9. Code of Rights and Responsibilities
✓ Completed 07/22/2021 7:45am

10. Make an Online Payment
✓ Completed 07/22/2021 7:45am

11. Athletics Registration
✓ Completed 07/22/2021 7:45am

12. Dental Sealants
✓ Completed 07/22/2021 7:45am

13. Transcript Release Form
✓ Completed 07/22/2021 7:45am

14. Device Self Insurance Form
✓ Completed 07/22/2021 7:45am

15. Annual Consent to Treatment of Student and Annual Walking Field Trip
✓ Completed 07/22/2021 7:50am

STEP 17: TECHNOLOGY ACCEPTABLE USE POLICY

1. Please read the School District of La Crosse Student Expectations and Acceptable Use Handbook.
2. Click on the dropdown to acknowledge that you have read and reviewed the handbook.
3. Fill in the name and date fields.
4. Click “Complete Step 17 and move to Step 18” to finish this step.

Family Access My Account Contact Us Exit

Student Info Update
[STUDENT NAME]

Step 17. Technology Acceptable Use Policy (Required) View Full Screen

Save Save and Print Back

School District of La Crosse Student Expectations and Acceptable Use Handbook 2022

Please click the link below to review the School District of La Crosse Student Expectations and Acceptable Use Handbook.

1

2

I have read and reviewed this handbook with my student and acknowledge the guidelines, expectations and acceptable use of technology.

Parent Signature: **3** Date:

4 Complete Step 17 and move to Step 18

Student Info Update

- 1. Verify Student Information
✓ Completed 06/10/2021 10:14am
- ✓ a. Student Information
- ✓ b. Family Address
- ✓ c. Family Information
- ✓ d. Emergency Information
- ✓ e. Emergency Contacts
- 2. Student/Family Residence Questionnaire
✓ Completed 06/16/2021 8:34am
- 3. Verify Ethnicity/Race
✓ Completed 06/16/2021 8:34am
- 4. Food Service Application
✓ Completed 06/16/2021 8:34am
- 5. Free & Reduced - Disclosure of Benefits
✓ Completed 06/16/2021 8:34am
- 6. Student Accident Insurance
✓ Completed 06/16/2021 8:34am
- 7. Health Forms
✓ Completed 06/16/2021 8:34am
- 8. LaCrosse Public Education Foundation/La Crosse Promise
✓ Completed 06/16/2021 8:34am
- 9. Code of Rights and Responsibilities
✓ Completed 07/22/2021 7:45am
- 10. Make an Online Payment

STEP 18: SIGNATURE PAGE

1. Read the statement on the signature page.
2. To verify that the student information has been reviewed and is up-to-date, enter your name and date to act as a digital signature.
3. Click “Complete Step 18 and move to Step 19” to finish this step.

SKYWARD Family Access [My Account](#) [Contact Us](#) [Exit](#)

Home
New Student Online Enrollment
Student Info Update
Arena Scheduling
Calendar
Gradebook
Attendance
Student Info
Schedule
Student Services
Conferences
Portfolio
Health Info
Login History

Student Info Update
[STUDENT NAME]
Step 18. Signature Page (Required) [Print](#) [View Full Screen](#)

SIGNATURE PAGE

1

I have agreed to submit this application by electronic means. By signing this application and related enrollment forms, I verify my answers are correct and complete to the best of my knowledge. I understand that an electronic signature can be enforced in the same way as a written signature.

Please type your name and date submitted below.

2

SIGNATURE DATE

3 [Complete Step 18 and move to Step 19](#)

Student Info Update

- 1. Verify Student Information
✓ Completed 06/10/2021 10:14am
- ✓ a. Student Information
- ✓ b. Family Address
- ✓ c. Family Information
- ✓ d. Emergency Information
- ✓ e. Emergency Contacts
- 2. Student/Family Residence Questionnaire
✓ Completed 06/16/2021 8:34am
- 3. Verify Ethnicity/Race
✓ Completed 06/16/2021 8:34am
- 4. Food Service Application
✓ Completed 06/16/2021 8:34am
- 5. Free & Reduced - Disclosure of Benefits
✓ Completed 06/16/2021 8:34am
- 6. Student Accident Insurance
✓ Completed 06/16/2021 8:34am
- 7. Health Forms
✓ Completed 06/16/2021 8:34am
- 8. LaCrosse Public Education Foundation/La Crosse Promise
✓ Completed 06/16/2021 8:34am
- 9. Code of Rights and Responsibilities
✓ Completed 07/22/2021 7:45am
- 10. Make an Online Payment

STEP 19: SUMMARY PAGE

1. Review the Student Info Update Recap.

Note: On the next screen you will have a chance to review the completion status for each step. Double check that all required steps have a **green** check mark next to them.

2. Click “Complete Step 19 and move to Step 20” to finish this step.

Student Info Update
[STUDENT NAME]
Step 19. Summary Page (Required)

2021-2022 Student Info Update Recap

REMINDER:

- On the next screen you will have a chance to review each steps completion status. Do not proceed until all steps have a **green check mark** next to them.
- Once you are finished reviewing all steps, click the **"Submit Student Info Update"** button to complete the Student Info Update.

OTHER INFORMATION:

- If you changed your address, you will need to bring in proof of your new address to either the District Registrar Office. You may also email the information to the Registrar's office at registrar@lacrosse.k12.il.us
- Don't forget to check your child's school website, under school documents, for your own information.
- If your child is involved in athletics at the middle or high school level, the sports physical must be completed at <https://www.lacrosseschools.org/programs-services/school-health-services/sports-ph>

Helpful Links for the School Year

- YMCA School Age Care
 - Available at the Elementary level
 - Before and after school care at these La Crosse locations: Emerson, Northside, Spaulding, Southern Bluffs, State Road and Summit
 - Contact the YMCA for more information or to check for availability for the school year at <https://www.laxymca.org/school-year-care/>
- Boys and Girls Club of Greater La Crosse
 - Available to grades K-12
 - After school care available at these La Crosse locations: Amie L. Mathy Center, Teague Center, Schuh/Mullen Homes and Northside
 - Contact the Boys and Girls Club for more information - 782-3926
 - <http://www.bgclax.org/>
- La Crosse MTU Information
 - <https://www.cityoflacrosse.org/mtu>

Don't forget to hit the submit button on the next screen

Completion List:

1. Verify Student Information
Completed 06/10/2021 10:14am
2. Student/Family Residence Questionnaire
Completed 06/16/2021 8:34am
3. Verify Ethnicity/Race
Completed 06/16/2021 8:34am
4. Food Service Application
Completed 06/16/2021 8:34am
5. Free & Reduced - Disclosure of Benefits
Completed 06/16/2021 8:34am
6. Student Accident Insurance
Completed 06/16/2021 8:34am
7. Health Forms
Completed 06/16/2021 8:34am
8. LaCrosse Public Education Foundation - LaCrosse Promise
Completed 06/16/2021 8:34am
9. Consent
Completed 06/16/2021 7:45am
10. Make an Online Payment
Completed 06/22/2021 7:45am
11. Athletics Registration
Completed 07/22/2021 7:45am
12. Dental Sealants
Completed 07/22/2021 7:45am
13. Transcript Release Form
Completed 07/22/2021 7:45am
14. Device Self Insurance Form
Completed 07/22/2021 7:45am
15. Annual Consent to Treatment of Student and Annual Walking Field Trip
Completed 07/22/2021 7:50am
16. Notice and Expectations for Participation in 2-Way Video Conferencing
Completed 07/22/2021 7:54am
17. Technology Acceptable Use Policy
Completed 07/22/2021 7:58am
18. Signature Page
Completed 07/22/2021 8:07am
19. Summary Page
20. Complete Student Info Update

Buttons: Previous Step, Next Step, Close and Finish Later

STEP 20: COMPLETE STUDENT INFO UPDATE

1. Check the “Completed, Not Completed, or Skipped” status for each step listed in the center area.

Note: Required steps that need to be reviewed will show as “not completed.” Steps showing as skipped are optional and do not need to be completed to submit the Student Info Update.

2. For any “Not Completed” steps:
 - Click on the appropriate step from the list on the right.
 - Verify or update the information in that step and click the “Complete and Move to the Next Step” button.
 - Return to the Complete Student Info Update step using the link on the right.

3. Click “Submit Student Info Update” to finish.

Note: The “Submit Student Info Update” button will not be available to click if all required steps have not been completed.

SKYWARD Family Access My Account Contact Us Exit

Student Info Update

[STUDENT NAME] Print

Step 20. Complete Student Info Update (Required)

By completing Student Info Update, you are confirming that the Steps below have been finished. Are you sure you want to complete Student Info Update for [STUDENT NAME]?

Review Student Info Update Steps	
Step 1) Verify Student Information	Completed 06/10/2021 10:14am
No Requested Changes exist for Step 1.	
Step 2) Student/Family Residence Questionnaire	Completed 06/16/2021 8:34am
Step 3) Verify Ethnicity/Race	Completed 06/16/2021 8:34am
No Requested Changes exist for Step 3.	
Step 4) Food Service Application	Completed 06/16/2021 8:34am
Step 5) Free & Reduced - Disclosure of Benefits	Completed 06/16/2021 8:34am
Step 6) Student Accident Insurance	Completed 06/16/2021 8:34am
Step 7) Health Forms	Completed 06/16/2021 8:34am
Step 8) LaCrosse Public Education Foundation/La Crosse Promise	Completed 06/16/2021 8:34am
Step 9) Code of Rights and Responsibilities	Completed 07/22/2021 7:45am
Step 10) Make an Online Payment	Completed 07/22/2021 7:45am
Step 11) Athletics Registration	Completed 07/22/2021 7:45am
Step 12) Dental Sealants	Completed 07/22/2021 7:45am
Step 13) Transcript Release Form	Completed 07/22/2021 7:45am
Step 14) Device Self Insurance Form	Completed 07/22/2021 7:45am
Step 15) Annual Consent to Treatment of Student and Annual Walking Field Trip	Completed 07/22/2021 7:50am
Step 16) Notice and Expectations for Participation in 2-Way Video Conferencing	Completed 07/22/2021 7:54am
Step 17) Technology Acceptable Use Policy	Completed 07/22/2021 7:58am
Step 18) Signature Page	Completed 07/22/2021 8:07am
Step 19) Summary Page	Completed 07/22/2021 8:09am

Guardian Name: Guardian Address:

Submit Student Info Update

Student Info Update

1. Verify Student Information
✓ Completed 06/10/2021 10:14am
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
2. Student/Family Residence Questionnaire
✓ Completed 06/16/2021 8:34am
3. Verify Ethnicity/Race
✓ Completed 06/16/2021 8:34am
4. Food Service Application
✓ Completed 06/16/2021 8:34am
5. Free & Reduced - Disclosure of Benefits
✓ Completed 06/16/2021 8:34am
6. Student Accident Insurance
✓ Completed 06/16/2021 8:34am
7. Health Forms
✓ Completed 06/16/2021 8:34am
8. LaCrosse Public Education Foundation/La Crosse Promise
✓ Completed 06/16/2021 8:34am
9. Code of Rights and Responsibilities
✓ Completed 07/22/2021 7:45am
10. Make an Online Payment
✓ Completed 07/22/2021 7:45am
11. Athletics Registration
✓ Completed 07/22/2021 7:45am
12. Dental Sealants
✓ Completed 07/22/2021 7:45am
13. Transcript Release Form
✓ Completed 07/22/2021 7:45am

CONFIRMATION PAGE

1. If your Student Info Update was successfully completed and submitted, you will see a page like the example below. If you don't get the confirmation page, contact your child's school or the District Registrar's Office.
2. No other action is needed for this child unless there are changes to your child's name, birth information or a change of address. Proof of any of these changes will need to be brought either to your child's school, the District Registrar's Office, or emailed to registrar@lacrossesd.org.
3. **If you have other children in the family**, and would like to complete their update at this time, click on the Student Info Update tab at the left and select your next child. Other children can also be completed at another time.
4. If you are finished in Skyward, click the "Exit" link in the top right corner to log out of your account.

The screenshot shows the Skyward Family Access interface. At the top, the Skyward logo is on the left, and 'Family Access' is in the center. On the right, there are links for 'My Account', 'Contact Us', and 'Exit'. A large orange circle with the number '4' is placed over the 'Exit' link. Below the header, a navigation menu on the left lists: Home, New Student Online Enrollment, Student Info Update (highlighted with an orange circle and the number '3'), Arena Scheduling, Calendar, Student Info, Schedule, Health Info, and Login History. The main content area shows a confirmation message for '[STUDENT NAME]' with an orange circle and the number '1' over the name. The message reads: 'Student Info Update was successfully completed and submitted to the district for [STUDENT NAME] & [DATE]'. Below this, there are two links: 'Go back to review completed steps' and 'Mark Student Info Update as not completed and make changes'.

